

MINUTES
1119th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
November 8th, 2023

TIME: 5:00 P.M.
PLACE: Hybrid Meeting of the Board of Trustees
Physically held at the Office of the District
23187 Connecticut Street, Hayward, CA 94545 and
Teleconferencing at: <https://us02web.zoom.us/j/86094737471>
TRUSTEES: Victor Aguilar, President, City of San Leandro
Cathy Roache, Vice-President, County-at-Large
City of Livermore, vacant
Tyler Savage, City of Alameda
Robin López, City of Albany: *from 1000 San Pablo Ave, Albany, CA*
P. Robert Beatty, City of Berkeley
Kashef Qaadri, City of Dublin
Courtney Welch, City of Emeryville
City of Fremont, vacant
George Syrop, City of Hayward
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Hope Salzer, City of Piedmont: *from 76 Cambrian Ave, Piedmont, CA*
Valerie Arkin, City of Pleasanton: *from 3740 Newton Way, Pleasanton, CA*
Subru Bhat, City of Union City

1. Board President Aguilar called the regularly scheduled board meeting to order at 5:01 pm.
2. Trustees Aguilar, Roache, Savage, Beatty, Qaadri, Syrop, Hentschke, Washburn, and Bhat were present in-person at the district. Trustees López, Salzer, and Arkin attended remotely from the publicly posted locations noted above. Trustee Welch was absent.
3. President Aguilar invited members of the public to speak on any issue relevant to the district. Mark Wieland, Mechanical Specialist, was present for item 6. Information & Technology Director, Robert Ferdan, was present for item 7 and for technical support.
4. Approval of the minutes of the 1118th meeting held October 11th, 2023.
Discussion: Trustee Bhat requested adding his omitted comments in support of remote attendance in that discussion item.
Motion: Trustee Roache moved to approve the amended minutes
Second: Trustee Washburn
Vote: motion carries: unanimous
5. Resolution 1119-1 posthumously honoring Trustee George Young
Discussion: The General Manager thanked Vice-President Roache for joining him at the funeral of George Young.
Motion: Trustee Hentschke moved to approve the resolution.
Second: Trustee Qaadri
Vote: motion carries: unanimous
6. Review of bids and awarding of contract for the district remodel project

Discussion: After a presentation by Mark Wieland, Trustee Bhat asked what the original estimate was (\$250,000). Trustee Washburn added that this project will allow the district to control the environmental conditions for improved fish production. Trustee Savage asked if the scale of this project is similar to adjacent districts (yes), and if districts could share resources (while trading fish will help with the gene pool, in-house fish production is essential for ACMAD). Trustee Beatty asked how much the district pays per fish pick-up (about \$600 plus fuel and staff time). Trustee Roached asked if ACMAD could make money from selling surplus fish (it would not be worth the effort, unless as a courtesy). Trustee Qaadri asked if staff considered staff time when making this recommendation (yes), why is there a discrepancy between the % of contingency and dollar amount (it will be the lesser amount), and if this recommendation is for the highest bid or request for expenditure (both, to select the bid and the board must approve purchases over \$15K). Trustee Salzer asked if fish requests follow seasonal patterns (yes, but they are year-round).

Motion: Trustee Beatty moved to approve

Second: Trustee Syrop

Vote: motion carries: unanimous

7. Purchase approval for MapVision 3.0 Maintenance Management System upgrade.

Discussion: After a presentation by Robert Ferdan, Trustee Beatty asked if there are other database options (yes, but this product is the best on the market). Trustee Bhat asked for some more cost clarifications (given), what cloud service will be used (Azure, which Trustee Bhat added has a good reputation in his field), and what penetration tests are used (SOC 2). Trustee Aguilar asked who provides the penetration tests (MS-ISAC). Trustee Qaadri added that he recently attended a summit with Congressman Swalwell that stressed the importance of penetration tests.

Motion: Trustee Beatty moved to approve

Second: Trustee Arkin

Vote: motion carries: unanimous

8. Increasing the salary of selected staff positions based on a regional salary survey.

Discussion: After a presentation by the General Manager, Trustee Beatty asked why only these three comparable districts/ positions were used in the salary survey (similar cost of living, duties, and position description), will the positions over the median have salaries reduced (not recommended as they will not be ahead for long based on upcoming salary increases by comparable districts). Trustee Arkin asked for clarification what the 4% increase in July 2024 is regarding (the MOU contracted increase), and why this survey uses median rather than the average (medians reduce the effect of outliers and since the range was small in this sample, the mean and median were interchangeable).

Motion: Trustee Hentschke moved to approve

Second: Trustee Qaadri

Vote: 9,1,2,1

Yes: Aguilar, Roache, Savage, Qaadri, Syrop, Hentschke, López, Salzer, Arkin

No: Beatty,

Abstain: Washburn and Bhat

Absent: Welch

9. Presentation by Ellen Clark, Director of Multi-Asset Class Management, and Sarah Hart PFM Asset Management LLC

Discussion: After a presentation by PFM, Trustee Arkin apologized in the chat for having to leave at 5:56pm. Trustee Qaadri asked when the last time the district reviewed its investment policy (2021), how often PFM rebalances the portfolio (not a set schedule, rather in response to the market), and if we track unrealized losses or gains (no). Trustee Washburn provided historical context on why the district has a conservative investment strategy. Trustee Bhat asked if an asset allocation is a service included by PFM (yes), and if Trustee Qaadri would be interested in joining the Finance Committee to review the investment policy and asset allocation next year (yes). Ellen Clark added her pleasure working with ACMAD during her time at PFM.

10. Verbal update from the Ad-Hoc Strategic Planning Committee

Discussion: Trustee Bhat and Washburn reported on behalf of the committee that they met that morning, and they are close to a final draft in time for the December special meeting.

11. Financial Reports as of October 31st, 2023:

Discussion: The General Manager summarized the financial reports.

12. Presentation of the Monthly Staff Report.

Discussion: The General Manager summarized the staff reports.

13. Presentation of the Manager's Report.

Discussion: After a presentation by the General Manager, Trustees Washburn and Beatty provided some additional context on the magnitude of recent discovery of local dengue transmission in Southern California. Trustee Beatty added in response to a question from Trustee Syrop that there currently is no cure for dengue, only palliative care. Trustee Bhat added how devastating dengue is in India; Trustee Aguilar added the dengue public outreach he noticed during a recent visit to Mexico. Trustee Roache mentioned the outpouring of resources and messaging that coincided with the arrival of West Nile virus in California to which Trustee Washburn added that dengue is a human disease where West Nile virus is avian. Trustees Roache and Qaadri asked the General Manager if he could book their rooms and registration for the upcoming MVCAC conference (yes).

14. Board President asks for reports on conferences and seminars attended by Trustees. None.

15. Board President asks for announcements from members of the Board. None

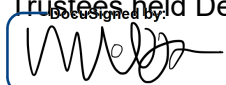
16. Board President asks Trustees for items to be added to the agenda for the next Board meeting.

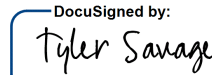
Discussion: The General Manager reminded the Board on the format for the December special meeting and the audit during the regular meeting.

17. Adjournment at 7:05 pm.

Respectfully submitted,

Approved as written and/or corrected
at the 1120th meeting of the Board of
Trustees held December 13th, 2023.


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Victor Aguilar, President
BOARD OF TRUSTEES

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Tyler Savage, Secretary
BOARD OF TRUSTEES