

AGENDA
1119th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
NOVEMBER 8TH, 2023

TIME: 5:00 P.M.

PLACE: Join in person at the Office of the District
23187 Connecticut Street, Hayward, CA 94545 or
Join remotely via teleconference: <https://us02web.zoom.us/j/86820005726>
see below for additional details.

TRUSTEES: Victor Aguilar, President, City of San Leandro
Cathy Roache, Vice-President, County-at-Large
City of Livermore, vacant
Tyler Savage, City of Alameda: *from 2315 Lincoln Ave, Alameda, CA*
Robin López, City of Albany: *from 1000 San Pablo Ave, Albany, CA*
P. Robert Beatty, City of Berkeley
Kashef Qaadri, City of Dublin: *from 100 Civic Plaza Dublin, CA*
Courtney Welch, City of Emeryville: *from 6301 Shellmound St, Emeryville CA*
City of Fremont, vacant
George Syrop, City of Hayward
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Hope Salzer, City of Piedmont: *from 76 Cambrian Ave, Piedmont, CA*
Valerie Arkin, City of Pleasanton: *from 3740 Newton Way, Pleasanton, CA*
Subru Bhat, City of Union City

1. Call to order.
2. Roll call.
3. President Aguilar invites any member of the public to speak at this time on any issue relevant to the district (each individual is limited to three minutes).
4. Approval of the minutes of the 1118th Regular Meeting held October 11th, 2023 (**Board action required**).
5. Resolution 1119-1 posthumously honoring Trustee George Young (**Board action required**)
6. Review of bids and awarding of contract for the district remodel project (**Board action required**)
 - a. Staff report
 - b. Bids
 - c. Bid evaluation
 - d. Site Photo
 - e. [Link](#) to Project Plans
7. Purchase approval for MapVision 3.0 Maintenance Management System upgrade (**Board action required**)
 - a. Staff report
 - b. Sole-source Leading Edge quote

8. Increasing the salary of select staff positions based on a regional salary survey (**Board action required**)
 - a. Staff Report
 - b. Regional Government Services salary survey
 - c. Supplemental salary survey conducted by staff
 - d. Update to Regulatory & Public Affairs Director job description

9. Presentation by Ellen Clark, Director of Multi-Asset Class Management PFM Asset Management LLC (Information only).
 - a. OPEB 3rd Quarter Investment Performance Review
 - b. ACMAD 2022-23 OPEB Reimbursement

10. Verbal update from the Ad-Hoc Strategic Planning Committee (Information only).

11. Financial Reports as of October 31st, 2023: (Information only).
 - a. Check Register
 - b. Income Statement
 - c. Investment, reserves, and cash report
 - d. Balance Sheet

12. Presentation of the Monthly Staff Report (Information only).

13. Presentation of the Manager's Report (Information only).
 - a. Staff anniversary recognitions
 - b. ACMAD awarded Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.
 - c. Locally acquired human dengue cases in Pasadena & Long Beach
 - d. CDPH Weekly Arbovirus Surveillance Bulletin, WNV update
 - e. Trustee in lieu payments switching from 1099 to W-2 in January 2023.
 - f. MVCAC Annual Conference: January 22nd-24th, 2024, Monterey, CA
 - i. Required training expiration date:
 1. AB 1234: Savage (12/23), Arkin (11/27), Bhat (12/17)
 2. AB 1825: Aguilar (8/11), Roache (11/15)
 - e. **Special meeting:** Wednesday December 13th, 2023, at 3:00pm, in-person only at the Office of the District. Regular meeting to follow at 5:00pm.

14. Board President asks for reports on conferences and seminars attended by Trustees.

15. Board President asks for announcements from members of the Board.

16. Board President asks trustees for items to be added to the agenda for the next Board meeting.

17. Adjournment.

ANYONE ATTENDING THE MEETING MAY SPEAK ON ANY AGENDA ITEM AT THEIR REQUEST.

Please Note: Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or

accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Ryan Clausnitzer at least 48 hours before the meeting at 510-783-7744 or acmad@mosquitoes.org

IMPORANT NOTICE REGARDING MEETING PARTICIPATION:

All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting by attending in person at the address listed above, telephonically, or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

In Person: Attend in person at the Office of the District located at 23187 Connecticut Street, Hayward, CA 94545.

Telephone: Listen to the meeting live by calling Zoom at **(669) 900-6833** Enter the **Meeting ID# 868 2000 5726** followed by the pound (#) key.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/86820005726>

Mobile: Log in through the Zoom mobile app on a smartphone and enter **Meeting ID# 868 2000 5726**

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to acmad@mosquitoes.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 12:00 PM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will not be read aloud but will be added to the record after the meeting.

During the Meeting: The Board President or designee will announce the opportunity to make public comments. Speakers will be asked to provide their name and city of residence, although providing this is not required for participation. Each speaker will be afforded up to 3 minutes to speak unless another time is specified. Speakers should remain silent and/or will be muted until their opportunity to provide public comment.

In Person: Members of the public may raise their hand and wait to be recognized by the Board President or designee.

Telephone: Press star (*)9, which will alert staff that you have a comment to provide.

Computer or Mobile: Use the "raise hand" feature to alert staff that you have a comment to provide.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.mosquitoes.org/board-of-trustees-regular-meetings> as the place for making those public records available for inspection. The documents may also be obtained by emailing acmad@mosquitoes.org.

CEQA NOTICE:

Unless expressly stated otherwise on the agenda (that an MND or EIR is being considered), discretionary actions taken on agenda items will include a finding by the Board that the action is exempt under CEQA. More information about the CEQA determination can be found in the corresponding staff report.

MINUTES
1118th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
October 11th, 2023

TIME: 5:00 P.M.
PLACE: Hybrid Meeting of the Board of Trustees
Physically held at the Office of the District
23187 Connecticut Street, Hayward, CA 94545 and
Teleconferencing at: <https://us02web.zoom.us/j/86094737471>
TRUSTEES: Victor Aguilar, President, City of San Leandro
Cathy Roache, Vice-President, County-at-Large
City of Livermore, vacant
Tyler Savage, City of Alameda
Robin López, City of Albany: *from 1000 San Pablo Ave, Albany, CA*
P. Robert Beatty, City of Berkeley
Kashef Qaadri, City of Dublin: *from 100 Civic Plaza, Dublin CA*
Courtney Welch, City of Emeryville: *from 6301 Shellmound St, Emeryville, CA*
George Young, City of Fremont
George Syrop, City of Hayward
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Hope Salzer, City of Piedmont: *from 76 Cambrian Ave, Piedmont, CA*
Valerie Arkin, City of Pleasanton: *from 3740 Newton Way, Pleasanton, CA*
Subru Bhat, City of Union City

1. Board President Aguilar called the regularly scheduled board meeting to order at 5:01 pm.
2. Trustees Aguilar, Roache, Savage, Beatty, Young, Syrop, Hentschke, Washburn, and Bhat were present in-person at the district. Trustees López, Qaadri, Salzer, and Arkin attended remotely from the publicly posted locations noted above. Trustee Welch logged remotely from the publicly posted location at 5:36 pm.
3. President Aguilar invited members of the public to speak on any issue relevant to the district. Financial & HR Specialist, Michelle Robles, was present for item 9 and item 10. Vector Biologist, Sarah Lawton, was present to record the minutes. Information & Technology Director, Robert Ferdan, was present for technical support.
4. Approval of the minutes of the 1117th meeting held September 13th, 2023.
Discussion: None
Motion: Trustee Washburn moved to approve the minutes
Second: Trustee Arkin
Vote: motion carries: unanimous
5. Ad-Hoc Nominating Committee nominates a slate of 2024 District Officers for Board approval.
Discussion: President Aguilar discussed the Ad-Hoc meeting that he attended along with Trustees Qaadri and Hentschke. The slate of officers proposed by the Ad-Hoc committee is as follows: Trustee Roache as President, Trustee Savage as Vice President, and Trustee Arkin as Secretary. Trustee Qaadri stated that they nominated Trustee Savage as Secretary for the remainder of this year, as the position is currently vacant.

Motion: Trustee Beatty moved to approve the slate of nominees

Second: Trustee Bhat

Vote: motion carries: unanimous

6. Election of Board Secretary for the remainder of 2023. Nominee: Tyler Savage.

Discussion: None.

Motion: Trustee Beatty moved to approve Trustee Savage as the Secretary for the remainder of the year.

Second: Trustee Washburn

Vote: motion carries: unanimous

7. Discussion of remote meeting attendance.

Discussion: Trustee Beatty asked for clarification on the twice per year allowance of attending remotely. (Allowed to attend two times per year remotely under AB 2449.) Trustee Arkin states that she always posts a sign outside of her home, but asked if she needs to be in a more public place now (the preference is to be in a public building, but a private home is acceptable). Trustee Beatty believes more productive work can get done in person, unless perhaps all attendees are on Zoom; he sees the need for Zoom only in an emergency. Trustee Roache agrees that in-person meetings allow for more interaction and value and does not feel there is much value gained from attendees that are on Zoom. Trustee Bhat says Union City is no longer allowing Zoom meetings. He thinks the best way to meet is in-person. He raised the question to the board: Is anyone against all in-person meetings? Trustee Arkin said yes because she has a work meeting every month right before this meeting and would likely not be able to make it on time to Hayward. She stated that she could more likely make it to the public City Council building in time, if necessary. Trustee Bhat does not feel we should be stretching the rules so much and we should require in-person meetings. President Aguilar believes that in special circumstances, remote attendance should be accepted. He stated that he also works a full-time job and has to use PTO in order to make it to each meeting. He pointed out that others cannot make it at all, and we should accommodate those people. He understands Trustee Bhat's opinion but thinks unless a legal issue arises, we should continue holding hybrid meetings. Trustee Beatty believes that traffic is no excuse for not attending in person. He pointed out that he lives far away, but still attends in person. Trustee Roache stated that she goes to many different meetings in many cities and that is just part of the job as a board member. Trustee Syrop feels that the mentality of "just because I suffer, everyone should have to" is an unhealthy one. He feels we should continue holding meetings as we are doing. Trustee Savage pointed out again that this is just informational, but perhaps we propose that for certain high-priority action-item meetings, Trustees should be highly encouraged to attend. Trustee Washburn agrees with Trustee Syrop and added "if it's not broken don't fix it." If there are obstacles for some members, we should accommodate everyone. He agrees more can be done in person but feels we have been operating well. Trustee Roache says the County is very much coming back in person, and asked the other members how their city's how holding meetings? Trustee Syrop said Hayward is 100% back in-person. He stated that members could attend remotely if needed, but they would likely not be re-elected the following term. President Aguilar said that San Leandro meetings are hybrid. Trustee Syrop mentioned that at Hayward's recent meeting they made the decision to tell the public that they reserve the right to mute and disconnect them if they are being inappropriate to prevent "Zoom bombing".

8. Update from the Ad-Hoc Strategic Planning Committee.

Discussion: Trustee Bhat summarized the meeting held along with Trustees Washburn, Beatty, Arkin, and Salzer. They discussed how the Board should measure the achievement of the goals. For example: some achievements are evaluated with a yes or no response, whereas other goals need to be quantified. They also discussed the districts response to emergency situations, and they are curious if it would be addressed in the strategic plan? He stated that they received the draft version of goals and then asked for revisions, which the General Manager gave. They wanted more clarifications about Erika Castillo's (Regulatory Affairs/Public Outreach) section. Trustee Washburn pointed out that, coincidentally, we are in the middle of a West Nile virus upsurge. There are emergency responses in place, but each situation is different depending on factors such as location, population, mosquito species, viral abundance etc. He discussed the question posed: How do we know the District is operating with "best practices"? He pointed out there was an EIR (Environmental Impact Report) done in combination with all mosquito districts in the area and we wanted Erika to explain. He stated that this document took years to compile, so we should talk to her for more information. He also addressed the question posed: How do we know district is spending funds responsibly? He pointed out that the District presented at the MVCAC conference about how much time/money has been saved in certain projects. He urged all Board members to attend because they would learn a lot about what is going on in the district. Trustee Salzer said they discussed how do we measure/quantify outcomes of the goals in the Strategic Plan.

9. Review of CalPERS June 30th, 2022, valuation reports.

Discussion: The General Manager and Michelle Robles, Financial & HR Specialist fielded the following conversation: Trustee Beatty asked about the funded status and asked for clarification about the 11.3% decrease in the fund's status. (Yes, that is the correct percentage for last year. The June 30th, 2021 valuation reported the fund status to be at 82.6% and the June 30, 2022 valuation reported the fund to be at 71.3% funded.) Trustee Beatty asked for clarification on if the funded status has gotten worse or better over one year. (The funded status has gone down.) Trustee Washburn stated CalPERS lost 26% in 2012 when the PEPR was initiated.

10. Financial Reports as of September 30th, 2023:

Discussion: Michelle Robles, Financial & HR Specialist, presented the financial report for September. Trustee Savage asked for clarification on what makes up the Professional Services budget item (legal, audit, actuarial, and HR services.) The General Manager states that next month we will discuss the OPEB fund. The General Manager asked Trustee Qaadri to confirm if all of his questions were answered regarding the balance sheet. (Yes, and he suggested sending this informational item to all Board members.)

11. Presentation of the Monthly Staff Report.

Discussion: The General Manager summarized staff reports. Trustee Hentschke said he is interested in attending the adulticide treatment tomorrow night. Trustee Syrop asked if the District has posted signs warning the public to wear long clothing and repellent etc. (Yes, we provided Coyote Hills staff signs which they must approve where to post.) He followed up by asking if the parks along the Hayward shoreline were contacted to post warning signs as well? (No because there has not much West Nile virus activity there.) Trustee Beatty asked for clarification on if all the dead birds in the graph were from this year or from just this month? (This whole year.) Trustee Hentschke asked if dead birds are reported just to the district or to the county too? (Both, but we are the only actionable agency, so reports are forwarded to us). Trustee Beatty was curious about why our District has way more positive birds, and the Central Valley has way more positive mosquitoes. (We have more suburban environments which house many more callers. If a bird dies in someone's yard, they are likely to report it. There tends to

not be many reports of dead birds in rural areas, mainly because many of the dead birds die in an area with no humans to observe and report it.)

12. Presentation of the Manager's Report

Discussion: Trustee Salzer asked if we know if the positive human cases are travel related or locally acquired. (If an individual has traveled outside of the state to a higher-risk area, they will not attribute it to our county.) She followed up by asking, so we do not really know for sure? (Human cases are considered a lagging-indicator of the virus. Positive mosquito pools provide the most location-accurate data because they do not fly far. Positive birds are the next most accurate.) Trustee Bhat said he is interested in attending the MVCAC. Trustee Qaadri asked if a link can be sent out for this event. (Yes.) President Aguilar said he is interested in attending the second day of the conference. The General Manager asked if anyone on this list is not interested in being a Board member anymore, to please let him know. Trustee Hentschke mentioned that he thought his appointment was for four years. (We will check on that for sure. We have to reach out to each city to discuss with them. The law requires two or four-year appointments).

13. Board President asks for reports on conferences and seminars attended by Trustees.

Discussion: None.

14. Board President asks for announcements from members of the Board.

Discussion: Trustee Young said it has been a pleasure to serve the Board for the last 10 years, and at the end of this year he is asking to resign from the Board. President Aguilar thanked him for his service.

15. Board President asks Trustees for items to be added to the agenda for the next Board meeting.

Discussion: The General Manager said the next meeting will include an OPEB discussion and a capital budget item discussion regarding the purchase of an updated database. The district updates the MOU every three years, and a salary survey is done each time, but due to a recent salary survey, he may be proposing some salary adjustments. He pointed out that Trustee Bhat is the only remaining board member from the previous MOU Committee. He reminded everyone to please mark calendars for December 13th at 3:00 pm. There will be an in-person only hour workshop to finish the Strategic Plan, followed by a Board group photo and dinner with ACMAD staff before the regularly scheduled Board meeting.

16. Adjournment at 6:24 pm.

Respectfully submitted,

Approved as written and/or corrected
at the 1119th meeting of the Board of
Trustees held October 11th, 2023

Victor Aguilar, President
BOARD OF TRUSTEES

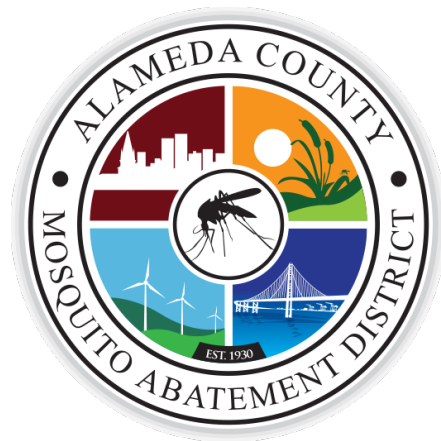
Tyler Savage, Secretary
BOARD OF TRUSTEES

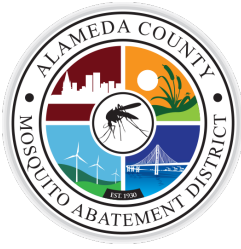
RESOLUTION NO. 1119-1

ALAMEDA COUNTY MOSQUITO
ABATEMENT DISTRICT

COMMENDATION TO: George Young

- WHEREAS: George Young, served on the Board of Trustees of the District, representing the City of Fremont since January 8th, 2013, and
- WHEREAS: George; led the district through a transitional period as the President of the Board of Trustees in 2015, and
- WHEREAS: George; as a decade-long member of the Finance Committee, participated in the district's improvements in all areas of efficiency, transparency, and money management best practices, and
- WHEREAS George, brought public health experience and business relationships from a respectful career with Alameda County Environmental Health, and
- WHEREAS George, who often supported the district at regional and state conferences and events, and
- WHEREAS: George, delighted staff and trustees with his smile and gift of fresh produce from his own garden, therefore
- RESOLVED: We, the Board of Trustees, General Manager, and staff, do hereby extend our sincere appreciation for George's dedication of service to this district.





23187 Connecticut Street
Hayward, CA 94545

T: (510) 783-7744
F: (510) 783-3903

acmad@mosquitoes.org

Summary:

Board of Trustees

President

Victor Aguilar

San Leandro

Vice-President

Cathy Roache

County-at-large

Secretary

Tyler Savage

Alameda

Robin López

Albany

P. Robert Beatty

Berkeley

Kashef Qaadri

Dublin

Courtney Welch

Emeryville

vacant

Fremont

George Syrop

Hayward

vacant

Livermore

Eric Hentschke

Newark

Jan O. Washburn

Oakland

Hope Salzer

Piedmont

Valerie Arkin

Pleasanton

Subru Bhat

Union City

Ryan Clausnitzer

General Manager

The purpose of this project is to construct a new Utility Storage Building to accommodate the district’s aquaculture program. A description of the work is as follows:

- Removal and disposal of existing pole mounted luminaire, neighboring property fence, and fence curb to accommodate new building location.
- Demolition of existing asphalt and provision for new concrete footing and interior slab to accommodate new CMU building dimensions, as well as a concrete extension at the entrance, doubling as a swale to channel water around the building.
- Construction of new CMU building, approximately 1,115 square feet, as per architectural drawings, including four skylights, two powered roll-up doors, one man door, and one wall mounted louver.
- Provisions for electrical: interior and exterior lighting, roll up doors, roof mounted ventilation/exhaust system, and available power for future equipment per schedule.
- Provisions for plumbing: four floor drains, two floor sinks, interior hose bibb, and backflow device.
- Modifications and relocation of existing solar pull boxes and conduit are to be conducted under the approval of ACMAD and Solar Technologies (original contractor) to abide by warranty terms.

Capital Program Management, Inc. assisted in the bidding process including an Engineer's Estimate for the scope of work (\$600,000).

Evaluation of contractor quotes:

Bids were posted in several forums and rated with the attached evaluation analysis sheet. The following table displays the results. The following table does NOT include \$50,000 for contingencies.

Two bids were received for this project.

Company	Location	Cost
J.R. Griffin, Inc.	Fremont	\$718,869.00
G.C.J. Inc.	Tracy	\$662,335.00

Recommendation:

Based on the criteria described above, staff recommends awarding the bid to **G.C.J., Inc.**

Attachments:

Contractor bids

Bid evaluation

Photo of project area

Link to project plans in agenda



October 26, 2023

Alameda County Mosquito Abatement District
23187 Connecticut Street
Hayward, CA 94545

Attention: Mr. Mark Wieland
Mechanical Specialist/Project Coordinator

Re: ACMAD New Storage Structure

Please find James R. Griffin, Inc. response to the Request for Proposal (RFP) New Storage Structure. Our proposal follows the following format.

- Executive Summary - Key provisions of proposal recognizing ACMAD goals, pricing and demonstrating understanding of the project.
- Company Profile - safety, history, insurance and quality assurance / quality control.
- Project Experience - three projects completed in the past (5) five years of similar scope and size to the proposed project.
- Project Team - key personnel and organization chart
- Proposed Schedule – construction schedule / timeline identifying key milestones.

Please do not hesitate to contact us should you have any questions or need additional information.

James R. Griffin, Inc.
39199 Paseo Padre Parkway, Suite B
Fremont, CA 94538
510.792.6515
David Blair
dblair@jrgconstruct.com

James R. Griffin, Inc. looks forward to working with you and the Alameda County Mosquito Abatement District team on this project.

Very truly yours,

David Blair
Project Manager



October 26, 2023

Alameda County Mosquito Abatement District
23187 Connecticut Street
Hayward, CA 94545

Attn: Mark Wieland

PROPOSAL

RE: ACMAD New Storage Structure

See below for price breakdown and attachment for clarifications and exclusions.

Surveying	\$	2,500
Demo property fence/rebuild	\$	2,320
Hard Demo/Sawcut	\$	8,330
Grading/footing	\$	52,073
Underground	\$	30,433
Concrete/Reinforcing	\$	72,965
Masonry wall	\$	79,756
Rough Carpentry for block out/wall cap & roof curbs	\$	9,229
Structural Steel	\$	83,775
Roofing	\$	18,508
Man Door	\$	3,976
Rollup Doors	\$	21,900
Skylights	\$	5,639
Painting	\$	8,000
Plumbing	\$	35,616
HVAC	\$	22,942
Electrical	\$	64,000
Supervision	\$	76,200
General conditions (Project Manager, equipment and misc.)	\$	72,985
	Sub Total	\$ 671,147
	Insurance	\$ 6,711
	Profit/Overhead	\$ 33,893
	Bond	\$ 7,118
	Budget total	\$ 718,869

If you have any questions or need additional information please do not hesitate to give me a call.

Yours truly,

David Blair

ACMAD New Storage Structure Request for Proposal

Clarifications

Warranty periods are the manufacturer's standard one year, any extension is subject to separate pricing.

Alameda County is responsible for testing and cleaning of hazardous materials from soil and ground water prior to JRG starting work.

Due to unplanned escalation of material cost, pricing may change at the time orders are placed. Owner will be responsible for the differential.

Lead times are subject to extend shipping cycles and availability of raw materials. A geotechnical report was not provided.

All AB2 in this proposal is bid as recycled material.

Includes Addendum #1

Includes A \$250.00 budget for skylights. No specification is called out.

Exclusions

Standby time (rolling blackouts, Owner's subcontractors).

Premium time labor costs or overtime.

All chemical treatment of pavement soils. All dewatering.

LEED work.

Engineering and drawings.

Fire sprinklers and life safety for smoke detection.

Permit fees.

Executive Summary

James R. Griffin, Inc. is a financially stable organization. We will provide documentation for each bullet point in the proposal format demonstrating our experience and personnel qualifications. A safe project, completed on time, within the proposed budget and providing quality workmanship are important criteria to be met which we believe is in line with ACMAD goals.

Company Profile

James R. Griffin, Inc. has been performing general contracting services for over 100 years in the Greater Bay Area. Please see the attachment of the history of the company, a brief summary of our past projects and qualifications. Additional information can be found on our website <https://jrgconstruct.com/>.

Contractor's License

1. James R. Griffin, Inc. has an active and valid license issued by the California Contractors State License Board (CSLB).
License No. 265111
Expiration Date: July 31, 2024
Classifications:
 - B – general building
 - A – general engineering
 - C21 – building moving, demolition
2. James R. Griffin, Inc. is a current, active and registered contractor with the California Department of Industrial Relations (DIR).
Registration Number 1000005812
Expiration Date June 30, 2025

Insurance

James R. Griffin, Inc. will be able to provide insurance as required by the ACMAD. A sample certificate of insurance is attached.

Safety Record/Experience Modification Rate (EMR)

James R. Griffin, Inc. has had a Workers' Compensation Experience Modification Rate of less than 1.0 for the past three years. Statement from our insurance carrier over a 5-year period is attached. It is our intent to utilize only lower tier subcontractors that also maintain an EMR of less than 1.0 for each of the last three years.

Safety is fundamental to every project and to every project's success. Safety is a priority for our company. We have not had any lost time or recordable injury on a construction project over the past 15 years. There has never been a construction fatality.

James R. Griffin, Inc. has not had any U.S. Occupational Safety and Health Administration (OSHA), California Occupational Safety and Health Administration (Cal-OSHA) or any other state-run occupational safety and health administration citations within the past three years.

James R. Griffin, Inc. has received the Construction Employers Association (Northern California's Union General Contractors) recognition for safety every year from 2006 to 2022 and the President's Award in 2019, 2020 and 2021.

ACMAD New Storage Structure
Request for Proposal NSSFP23

The company is sitewide CPR and first aid trained every two years. All supervisors are OSHA 30 certified. Specific health and safety training is identified during the bid and project startup phase and is in place prior to the required activity. Field personnel are trained and/or renewed for compliance and learned skills in particular fall protection, silica, lead and asbestos through ClickSafety, e-training and carpenters' union.

The company safety representative is Randy Griffin. Randy oversees the company's safety training and policies. He provides the leadership in establishing safety plans and procedures for our projects. He formerly chaired the Northern California, Construction Employers' Association, safety committee.

Quality Assurance / Quality Control

James R. Griffin, Inc. is committed to quality. It is our intent to provide a safe project that meets all contract and customer expectations. We stand behind our work. We inspect every work task to assure conformance to the project requirements. Should problems be found, we correct them. We utilize RFIs, schedules and submittals for documentation. James R. Griffin, Inc. Quality Assurance Program summary statement is attached.

Project Experience / Reference

The reference projects selected were completed in the last five years are similar in scope to the ACMAD new storage structure.

Sandia National Laboratories, 2020, concrete block storage room
Bill Bateman
Project Manager
925-294-1063
wbateman@sandia.gov

Dutra Mission Palms 2018, concrete block trash enclosure
John Dutra
Chief Executive Officer
510-353-9984
johnj@dutraenterprises.com

Lawrence Berkeley National Laboratory, 2020, 13' W X 12' H insulated, electric roll up door
Susan McCutchan
Project Manager
510-207-6813
semccutchan@lbl.gov

Ascenx Tenant Improvement, 2023, (2) insulated, electrical 12' W X 12' H rolling doors
Tung Bach
Founder and CEO
408-707-3474
tung.bach@ascenx.com

Proposed Team

James R. Griffin, Inc. team will be led by David Blair, VP and Senior Project Manager.

The Superintendent proposed is Dan Piceno.

Nadine Kong will be responsible for project documentation.

Tammi Souza oversees billings, certified payroll, contracts and changes.

Randy Griffin will serve as company executive and company safety officer.

Project Manager – propose David Blair

David Blair is a very professionally qualified project manager for this project. He has over 40 years construction background as a carpenter, superintendent, estimator and project manager. He has successfully supervised many technical projects including Avago, Hewlett-Packard, Broadcom, Tokyo Electron and Agilent. He is experienced, knowledgeable, organized and detailed orientated. He is able to use available tools / resources e.g. RFIs, schedules and cost control measures to ensure time and budget criteria are attained. He has access to vendors, subcontractors, and technical individuals for their expertise, has excellent relationships between Owners and architects and is familiar with design, engineering and construction disciplines. He will be tasked with 25% of his time to the project. David Blair's profile is attached.

Project Superintendent – propose Dan Piceno

Dan Piceno has been with James R. Griffin, Inc. for over 30 years as a carpenter foreman and superintendent. Dan has the ability to identify areas of conflict and the experience to help assist to resolve field issues. He is able to view the big picture not just focus on current activities, provide, meet or exceed quality assurance and control, communicator and skilled managing manpower. This skill set facilitates resolution of real-time concerns minimizing or eliminating impacts to the overall project. He understands the stringent protocols of the different local DOE sites and how to ensure that lower tier trade contractors adhere to them. The superintendent is the site safety supervisor with lead foreman assistance. Dan is OSHA 30 trained and is continually educated on current safety practices. He has been successful at several DOE sites including Lawrence Berkeley National Laboratory, Sandia National Laboratories and Stanford Linear Accelerator Center and a number of University of California, Berkeley projects. He will be assigned 100% of his time to the project. Dan Piceno's profile is attached.

Proposed Schedule

Proposed construction is attached. Assuming Notice to Proceed is received by November 9, 2023, the construction duration is 102 calendar days. The attached schedule notes material long lead times and milestones.



Over 100 Years of Construction Excellence

James R. Griffin, Inc., A Construction Service Company



VARIAN CAMPUS CENTER, PALO ALTO

HOOPER ASSOCIATES, ARCHITECTS

QUALITY | EXPERIENCE | SAFETY



CEA EXCELLENCE IN SAFETY AWARDS

SUMMARY of SERVICES AND QUALIFICATIONS

Continuous 10 Year Safety Record	25% Better than Industry Average
Supervisory Employee Tenure	15 Year Average
LEED Accredited Staff	LEED AP
Sustainable Building Achievement	City commendation for first Platinum Building in Oakland
OSHA 30 Training	All Supervisory Employees
Illness and Injury Prevention Plan	Cal OSHA/DOE Compatible
Environmental Protection Program	Yes
Claims and Litigation History with Owners and Architects	None ~ 100 year clear history
Affirmative Action Program	Yes
Commissioning	Yes
Accounting Transparency	Yes
BIM	Yes
Applicable Federal NAISC Codes	236210, 236220, 237990, 238110, 238390, 238130
Bonding	Ohio Casualty, c/o Hub International (800) 877-4560
Insurance	\$11,000,000+ Includes Pollution, D/B, Pollution, Crime
Bank Reference	Fremont Bank (510) 792-2300
Credit Reference	Dun & Bradstreet: A/C No. 00947-2283 - Rating 3A1



Over 100 Years of Construction Excellence

39199 Paseo Padre Parkway, Suite B, Fremont, California 94538-1611 • Phone (510) 792-6515
 Fax (510) 791-1639 • email: info@JRGconstruct.com
 California License No. 265111 • A-Engineering • B-Building • C-21-Demolition

www.jrgconstruct.com

OVER 100 YEARS
of CONSTRUCTION
EXCELLENCE



James R. Griffin, Inc. Construction
Uniquely Qualified ~ Broadly Experienced



1849 ~ Timothy Rix, a seafaring man, arrived in California in 1849 and soon started selling provisions to miners on their way to the gold fields. His son, A. O. Rix, a skilled wheelwright joined him and set up shop selling farm implements, milled lumber and cabinets to the burgeoning agriculture industry. He built the **Irvington Congregational Church in 1882.**



1888 ~ Frank Griffin worked in A.O. Rix's shops and married his oldest daughter. He went on to design and build barns and soon schools. The **Mission San Jose School** was designed by his son Alfred and built in 1913.

1913 ~ Frank Griffin's three sons joined in the business in 1913. Alfred built the Essanay Studio for the new movie industry in Niles and went on to build sets for movies in Hollywood. **Randolph and Lee** continued building barns and homes.



1963 ~ Jim Griffin, after graduating from UC Berkeley apprenticed with his father and took over the business in 1963. A period of great expansion in the Bay Area the company built many commercial buildings and schools.



1980 ~ The growth of the **High Tech Industry** provided opportunity for expansion and participation as team members with new corporations engaged in building **clean rooms and technical facilities** on fast tracked schedules. **Building 4C on the Varian Campus** was built in 1980.



1992 ~ Randy Griffin, Jim's son, joined the firm in 1992 after graduating from UCLA with a degree in engineering and focused on the needs of the growing Bay Area **research institutions** for new laboratories and facilities. Randy was a project team leader for the award winning **Mills College Natural Sciences Building** and is now company president. The mastery and purpose of successive family leadership and long term employees setting standards for quality, responsibility and economy has led to success in a constantly changing work place.

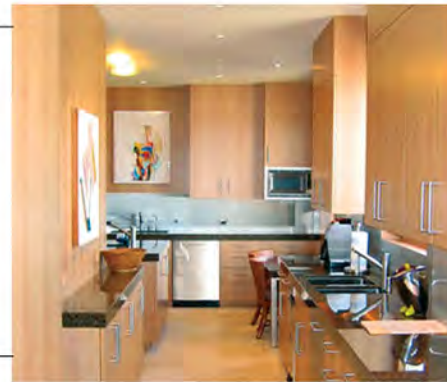


Mills Concert Hall Awards

- ~ Society of Colleges and University Planning (SCUP) Category for Excellence in Restoration and Preservation
- ~ California Restoration Award in the larger Project Category
- ~ Real Estate and Construction Review award for "One of the most imaginative, unique and immaculate projects in the Northwest" Category

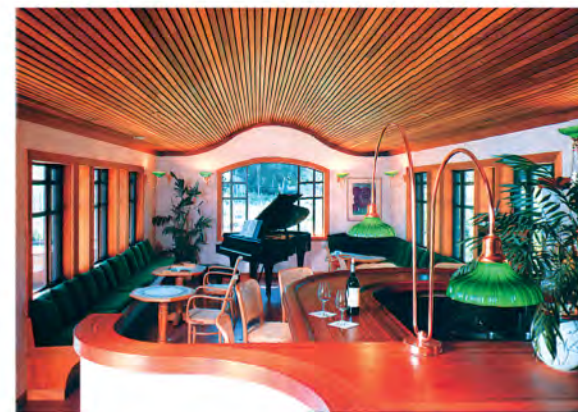


San Francisco Apartment featured



Construction Services

- Feasibility Studies and Conceptual Cost Estimates
- As Built Surveys
- Design/Build and Design/Assistance
- Building Department and Agency Permitting Assistance
- Competitive "Hard Bid" Proposals
- Guaranteed Maximum Contracts
- "At Risk" Construction Management
- Technical Equipment Installations
- Specialty Laboratory, Clean Room Hazard, Radiation Shielding



Stanford Linear Accelerator Center (SLAC) Beam Line 16 Project, Palo Alto



Management Systems

- Best Value Collaboration
- Life Cycle Management Assist.
- Accounting Transparency
- BIM Coordination
- Critical and Flex Time Scheduling
- FTP Site for Subcontractors
- E-Verify
- Timberline Sage C & R E 13.1.28 Accounting and Cost Control

Construction Markets

- Commercial/Industrial
- Corporate, Institutional, Educational and Medical, OSHPD
- Laboratories, including H-Occupancies
- State and Federal Public Works
- Historical Preservation

Self Performed Work

- Structural Concrete
- Wood and Steel Framing
- Drywall
- Doors and Hardware
- Finish Carpentry
- Class A Engineering (A License)
- Demolition (C-21 License)



Betty Irene Moore Natural Sciences Building
Mills College, Oakland

**Radiation Testing Facility, VMS, Palo Alto
Placed 1200 Cu. Yds. Concrete in 8 Hours**



Relocating UC Berkeley's Julia Morgan Building in Four Sections



50,000 Lb. Door



UC Library Cafe



Lumileds Plant Expansions, San Jose





Contractor's License Detail for License # 265111

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law ([B&P 7124.6](#)) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed ([B&P 7071.17](#)).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 10/19/2023 12:24:26 PM

Business Information

JAMES R GRIFFIN INC
39199 PASEO PADRE PKWY STE B
FREMONT, CA 94538
Business Phone Number:(510) 792-6515

Entity Corporation
Issue Date 09/16/1970
Expire Date **07/31/2024**

License Status

This license is current and active.

All information below should be reviewed.

Classifications

- ▶ B - GENERAL BUILDING
- ▶ A - GENERAL ENGINEERING
- ▶ C21 - BUILDING MOVING, DEMOLITION

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [SAFECO INSURANCE COMPANY OF AMERICA](#).

Bond Number: 4143109
Bond Amount: \$25,000
Effective Date: 01/01/2023
[Contractor's Bond History](#)

Bond of Qualifying Individual

The qualifying individual JAMES RANDOLPH GRIFFIN certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 02/07/2023
[BQI's Bond History](#)

Workers' Compensation

This license has workers compensation insurance with the [STATE COMPENSATION INSURANCE FUND](#)

Policy Number:6676018
Effective Date: 01/01/2022
Expire Date: 01/01/2024
[Workers' Compensation History](#)

Contractor Information

Legal Entity Name
 JAMES R. GRIFFIN, INC.
Legal Entity Type
 Corporation
Status
 Active
Registration Number
 100005812
Registration effective date
 07/01/23
Registration expiration date
 06/30/25
Mailing Address
 39199 PASEO PADRE PARKWAY, SUITE B FREMONT 94538 CA United States of Amer...
Physical Address
 39199 PASEO PADRE PARKWAY, SUITE B FREMONT 94538 CA United States of Amer...
Email Address
 homeoffice@jrgconstruct.com
Trade Name/DBA
 JAMES R. GRIFFIN, INC.
License Number (s)
 CSLB:265111

Registration History

Effective Date	Expiration Date
06/28/18	06/30/19
06/21/17	06/30/18
06/01/16	06/30/17
07/08/15	06/30/16
01/16/15	06/30/15
07/01/19	06/30/21
07/01/21	06/30/23
07/01/23	06/30/25

Legal Entity Information

Corporation Entity Number: CO590126
Federal Employment Identification Number: 941710620
President Name: Randy Griffin
Vice President Name:
Treasurer Name:
Secretary Name:
CEO Name:

[Agency for Service:](#)

Agent of Service Name: James R. Griffin, Inc.
Agent of Service Mailing Address: 39199 Paseo Padre Parkway, Suite B Fremont 94538 CA United States of America



JAMERGR-01

JARGUELLO

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER License # 0757776 HUB International Insurance Services Inc. 3000 Executive Parkway Suite 300 San Ramon, CA 94583	CONTACT NAME: PHONE (A/C, No, Ext): (925) 609-6500	FAX (A/C, No): (925) 609-6550	
	E-MAIL ADDRESS:		
INSURED James R. Griffin Inc. 39199 Paseo Padre Parkway, Suite B Fremont, CA 94538	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : National Fire Insurance Company of Hartford		20478
	INSURER B : Continental Casualty Company		20443
	INSURER C : The Continental Insurance Company		35289
	INSURER D : State Compensation Insurance Fund of California		35076
	INSURER E :		
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Ded: \$5,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	7018446628	4/1/2023	4/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY Ded: 0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	7018446614	4/1/2023	4/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			7018446600	4/1/2023	4/1/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below			6676018-23	1/1/2023	1/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Alameda County Mosquito Abatement District - New Storage Building Project
Revised 10/20/23 - This certificate rescinds and supersedes any and all prior certificates issued on behalf of the Named Insured.
RE : Bid for Project : New Storage Structure, Scope of work: Construction of new 1,115 sf CMU building for storage.

CERTIFICATE HOLDER Alameda County Mosquito Abatement 23187 Connecticut Street Hayward, CA 94545	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



To Whom It May Concern

RE: James R. Griffin, Inc.

James R. Griffin, Inc.'s Workers' Compensation Insurance Experience Modification rates over a 5 year period are as follows. Each of the policy terms were insured with the State Compensation Insurance Fund.

1/1/2023-24	76%
1/1/2022-23	72%
1/1/2021-22	71%
1/1/2020-21	68%
1/1/2019-20	68%

Please let me know if anything additional is needed.

Sincerely,

Laurie Huck, CLCS
Account Manager

QUALITY ASSURANCE PROGRAM SUMMARY STATEMENT

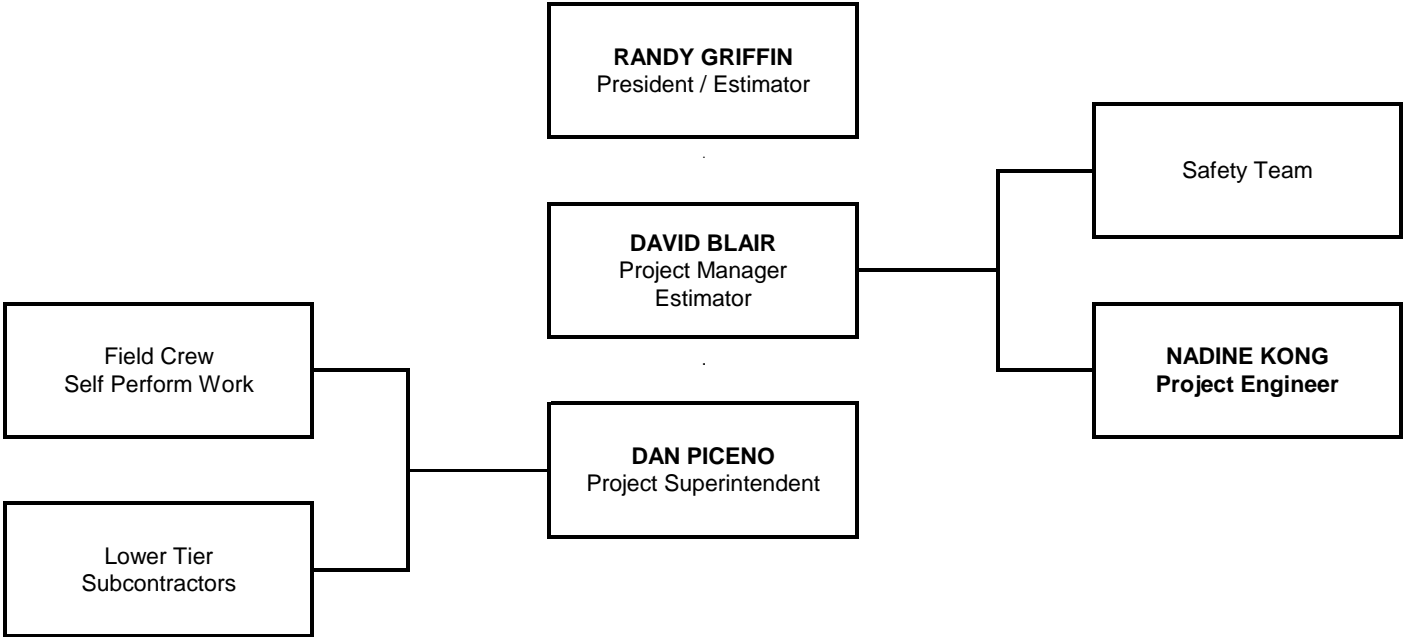
JAMES R. GRIFFIN, INC. IS COMMITTED TO A CONTINUING EFFORT TO MAINTAIN THE HIGH STANDARDS THAT OUR COMPANY HAS BEEN KNOWN FOR OVER THE YEARS AND TO THE UNDERSTANDING THAT THERE ARE ALWAYS OPPORTUNITIES TO IMPROVE. LONG TIME EMPLOYEES ARE THE LINKS TO THE CONTINUING SUCCESS OF OUR COMPANY. BY HELPING NEW EMPLOYEES UNDERSTAND THAT EACH PERSON HAS A STAKE IN THE SUCCESS OF A PROJECT AND SHARES RESPONSIBILITY FOR THE OUTCOME, THE COMPANY, THE CUSTOMER AND THE EMPLOYEE WILL BENEFIT.

ELEMENTS:

- The recognition of each employee as an integral element of the construction process, each with clearly defined responsibilities to the success of the project.
- Establish a clear definition of the goals of the project and the role each employee is to play.
- Develop a means of communicating and relating one to another so that all employees are aligned in a common objective.
- Create an atmosphere of flexibility and innovation. Learn from mistakes. Stimulate people to think of ways to improve systems and follow through. Establish an appreciation for continual learning.
- Establish and maintain a tone of high standards within the work place consistent with the stated standards of the end product.
- Gain the commitment of subcontractors, material vendors and other parties to the stated goals of the project by making it clear what is to be expected and agreeing that it can be done.
- Understand and align with the objectives of the owner and consultants in setting goals and establishing strategies to achieve them.
- Consider permitting agencies, union management, neighbors and all those involved with the project or who may be impacted by the process as equal parties to the works; define their requirements; solicit their help and gain their commitment to the success of the project.
- Identify the true cause of poor quality, rework, and delays. Find solutions.
- Recognize that by increasing quality control, productivity will increase.

ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

New Storage Structure Request for Proposal





DAVID BLAIR

Project Manager



SINCE 1913

39199 Paseo Padre Parkway

Suite B

Fremont CA 94538

Phone 510-792-6515

FAX 510-791-1639

David_Blair@JRGconstruct.com

California License No. 265111

Profile

STATEMENT of EXPERIENCE

David has been employed by James R. Griffin, Inc. for over forty years and is a Director and Vice President of our company. For the past twenty years David's primary activity has been conducting our projects for the high technology industry, including Hewlett-Packard Company, Broadcom and Varian Associates, meeting their demanding program requirements and schedules. David gained experience by first being a carpenter, then as a project superintendent, project manager and estimator.

REPRESENTATIVE LIST of PROJECTS

Washington Hospital Healthcare System, Fremont, CA

- Inpatient Pharmacy (OSHPD) (\$1,099,000)
- Board Room / Administrative Remodel (OSHPD) (\$772,000)
- Radiology Oncology (\$591,524)

Lumileds Lighting Building 91, San Jose, CA

- North Fab Expansion Phase 1 & 2 (\$1,212,254)
- Wet Electrostatic Precipitator (WESP) (\$970,158)
- AHU insrallation917 (\$1,193,569)

Broadcom (formerly Avago Technologies), San Jose, CA
various projects (\$4,050,000)

Tokyo Electron Limited, Fremont, CA

- West Warren Avenue (\$4,531,164)
- Bayview Drive (\$1,601,156)

Asian Americans for Community Involvement, San Jose, CA
(\$1,287,174)

REFERENCES

David Fox, Facilities Project Manager 408-964 2824

Steven Wolf, Sr. Manager, Facilities 408-964-5228

Lumileds Lighting

370 W. Trimble Road, San Jose, CA 95131

Karyn Puma, Project Manager Stahl Companies

39120 Argonaut Way, Fremont, CA 94538

510-608-1355

Phil Lopez, Bay Area Facilities Manager at Google

1600 Amphitheater Parkway, Mountain View, CA 94043

408-590-5164

Tom Campbell, Support Services Manager, Tokyo Electron

2400 Grove Boulevard, Austin, TX 78741

512-424-1000



DAN PICENO

Project Engineer / Superintendent



SINCE 1913

39199 Paseo Padre Parkway

Suite B

Fremont CA 94538

Phone 510-792-6515

FAX 510-791-1639

HomeOffice@JRGconstruct.com

California License No. 265111

Profile

STATEMENT of EXPERIENCE

Dan has been with our company for over twenty-five years and has served as a Carpenter Foreman and Project Engineer/Superintendent. He has been a journeyman carpenter for twenty years. Dan's projects include the HAAS Pavilion Renovation project, Mills College, Oakland, Building 4, Varian Medical Systems, Palo Alto, and the Service Building 91, Agilent Technologies, San Jose. Dan is bilingual and a leader within the Spanish speaking community.

REPRESENTATIVE LIST of PROJECTS

Sandia National Laboratories, Livermore, CA
C912 (\$3,718,000)

Varian Medical Systems, Palo Alto, CA
Campus Center (\$15,000,000)
KV Cell (\$1,300,000)
Building 4A Renovations (\$4,100,000)

Mills College, Palo Alto, CA
Concert Hall Retrofit & Renovation, Oakland, CA (\$8,000,000)
Natural Science Building (\$13,800,000)

UC Berkeley
Girton Hall Botanical Garden Relocation (\$1,521,719)
Wheeler Hall Auditorium and Classroom Renovations (\$2,391,843)

Dutra Enterprises, Mission Palm, Fremont, CA (\$3,421,299)

Building 77A Expansion
Lawrence Berkeley National Laboratory (\$3,293,534)

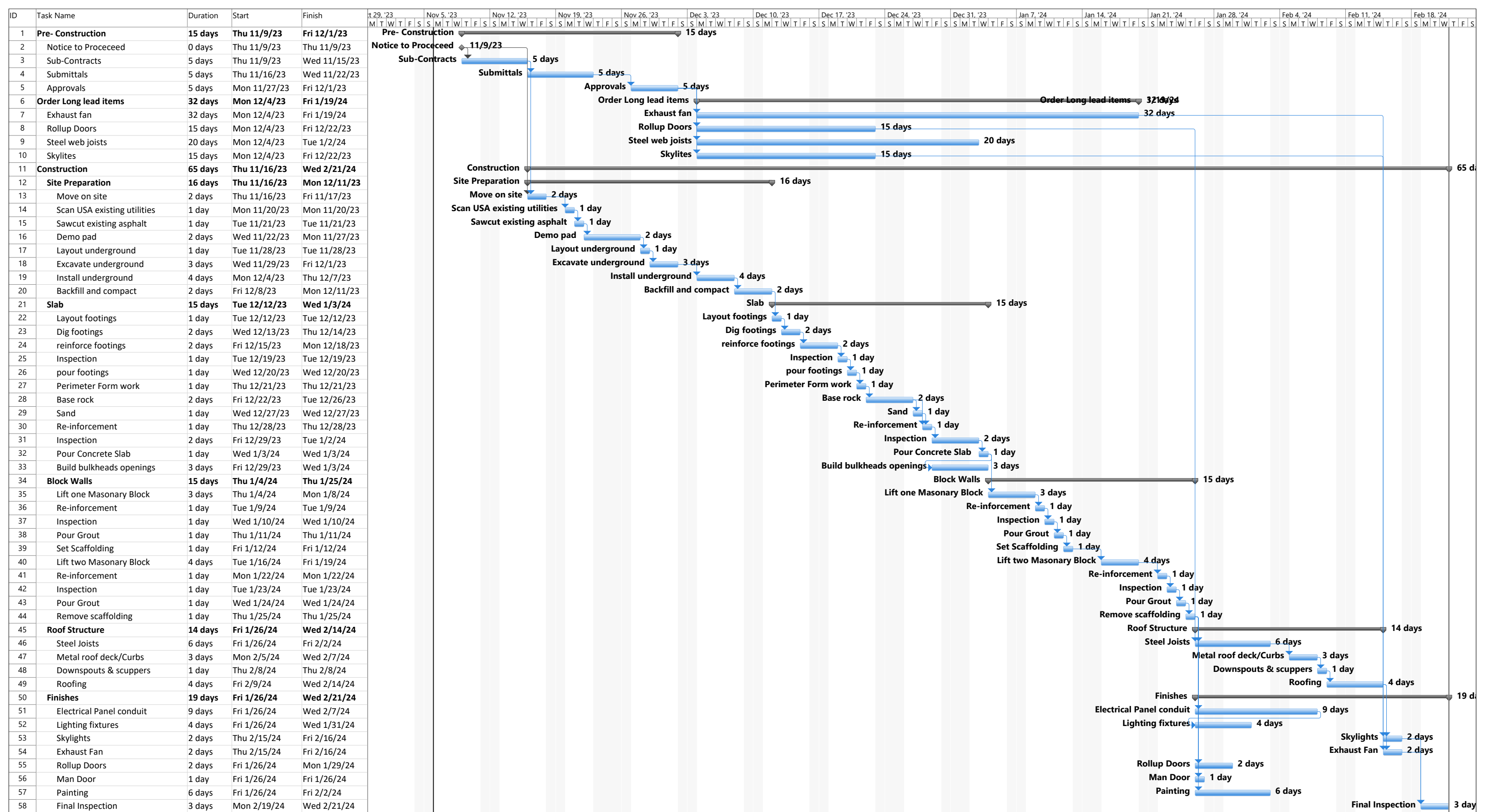
Valley Health Center at HomeFirst Shelter Santa Clara
Healthcare, San Jose, CA (\$2,847,740)

REFERENCES

Steve Wolf, Project Manager
Philips Lumileds Lighting Company
370 W. Trimble Road, San Jose, CA 95131
408-964-5202

Karen Fiene, Campus Architect
Mills College
5000 MacArthur Blvd., Oakland, CA 94603
510-430-2323

Brad Lopacinski, Project Manager
Varian Medical Systems
3100 Hansen Way, Palo Alto, CA 94604
650-424-6581



Project: Bid Schedule 10.18.23
Date: Thu 10/26/23

Task		Summary		Inactive Milestone		Duration-only		Start-only		External Milestone		Manual Progress	
Split		Project Summary		Inactive Summary		Manual Summary Rollup		Finish-only		Deadline			
Milestone		Inactive Task		Manual Task		Manual Summary		External Tasks		Progress			

BID FORM

FOR

NEW UTILITY BUILDING
AT ALAMEDA COUNTY MAD

Project No. 23-01

FOR

Alameda County Mosquito Abatement District

CONTRACTOR
NAME:

James R Griffin, Inc.

ADDRESS:

39199 Paseo Padre Pkwy., Suite B

Fremont, CA 94538

TELEPHONE:

(510)792-6515

FAX:

(510)791-1639

EMAIL

randy@jrgconstruct.com

TO: Alameda County Mosquito Abatement District, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of:

BID NO. 23-01

NEW UTILITY BUILDING

in the District described above, all in strict conformance with the drawings and other Contract Documents on file at the Business Services Office of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
1							

Acknowledge the inclusion of all addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. BASE BID:

TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:

Seven hundred eighteen thousand eight hundred sixty nine &00/100 DOLLARS \$ 718,869.00

4. ALLOWANCES: The Bidder's Base Bid shall **NOT** include the following potential Allowance(s). The District will add some or all of the following Allowance(s) amount(s) to the successful bidder's Contract, at the District's discretion. Contractor shall be permitted to invoice for Work under an Allowance in the identical structure as a Change Order.

Allowance #1: Allowance for unforeseen conditions	\$50,000
---	----------

5. TIME FOR COMPLETION: The District may give a notice to proceed within ninety-five (95) days of the award of the bid by the District. Once the Contractor has received the notice to proceed, the Contractor shall complete the work in the time specified in the Agreement. By submitting this bid, Contractor has thoroughly studied this Project and agrees that the Contract Time for this Project is adequate for the timely and proper completion of the Project. Further,

Contractor has included in the analysis of the time required for this Project, Rain Days, Governmental Delays, and the requisite time to complete Punch List.

In the event that the District desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the District. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause a hardship to it, the Contractor may terminate the contract with written notice to the District within ten (10) days after receipt by the Contractor of the District's notice of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder, if applicable.

It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.

6. Attached is bid security in the amount of not less than ten percent (10%) of the bid:

Bid bond (10% of the Bid), certified check, or cashier's check (circle one)

7. The required Non-Collusion Declaration is attached hereto.

8. The Substitution Request Form, if applicable, is attached hereto.

9. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the District's Notice to Proceed, and shall be completed by the Contractor in the time specified in the Contract Documents.

10. The names of all persons interested in the foregoing proposal as principals are as follows:

James R. Griffin - Chairman 510-792-6515 jim@jrgconstruct.com
Randy Griffin - President 510-792-6515 randy@jrgconstruct.com

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-

partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

11. PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

12. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 265111

License Expiration Date: 7/31/2024

Name on License: James R Griffin, Inc.

Class of License: A, B1, C21

DIR Registration Number: 1000005812

If the bidder is a joint venture, each member of the joint venture must include the above information.

13. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

14. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions, Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

15. DEBARMENT. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or

d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

16. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form

I agree to receive service of notices at the e-mail address listed below.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

James R. Griffin, Inc.

Proper Name of Company

James R Griffin

Name of Bidder Representative

39199 Paseo Padre Pkwy., Suite B

Street Address

Fremont, CA 94538

City, State, and Zip

(510) 792-6515

Phone Number


(510) 791-1639

Fax Number

randy@jrgconstruct.com

E-Mail

By:


Signature of Bidder Representative

Date: 10/25/23

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

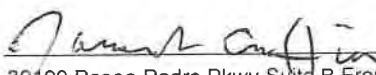
All signatures must be made in permanent blue ink.

DESIGNATION OF SUBCONTRACTORS FORM

Scope of Work	Name of Subcontractor	Location & Place of Business	License Type and Number	DIR Registration Number	E-Mail & Telephone*
Grading	Pacific Coast	12 Industry Road Pittsburg, CA 94565	894723 A	1000003642	925-252-0214 sam@pcge.biz
Electrical	Mega Electric	1501 Viking St., Suite 100 Alameda, CA 94501	777269 C10, C46	1000036966	510-521-8847 megapaul01@sbcglobal.net
Masonry	John Jackson Masonry	5691 Power Inn Road Sacramento, CA 95824	255203 C-29	1000000334	916-254-2773 william@johnjacksonmasonry.com
Structural Steel	Ogletrees	935 Vintage Av., St. Helena, CA 94574	909032	1000015129	707-963-3537 denniss@ogletreecolorado.com
Roofing	Andy's Roofing Co.	2161 Adams Ave., San Leandro, CA 94577	521860 B, C-39	1000002720	510-777-1100 jon@andysroofing.com
Rollup Doors	Nor-Cal Overhead	1799 Carpenter Rd, Unit C Oakley, CA 94561	843196 C61, D28	1000010132	925-240-5141 Shiran@norcaloverhead.com
Painting	De La Cruz Painting	33951 11th Street Union City, CA 94587	713810 C-33	1000022591	510-441-0540 dlcpainting@sbcglobal.net
Plumbing/HVAC	ADVNC Air Technologies	385 Reed Street, Santa Clara, CA 95050	1038849 C-20	1000061862	408-874-0700 myoung@advncair.com

Scope of Work	Name of Subcontractor	Location & Place of Business	License Type and Number	DIR Registration Number	E-Mail & Telephone*

* This information must be provided at the time of submission of bid or must be provided within 24 hours after the time set for the opening of bids. Bidders who choose to provide this information within 24 hours after the time set for the opening of bids are solely responsible to ensure the District receives this information in a timely manner. The District is not responsible for any problems or delays associated with emails, faxes, delivery, etc. Absent a verified fax or email receipt date and time by the District, the District's determination of whether the information was received timely shall govern and be determinative. Bidder shall not revise or amend any other information in this form submitted at the time of bid. The information submitted at the time of bid shall govern over any conflicts, discrepancies, ambiguities or other differences in any subsequent Subcontractor Designation Forms submitted by the bidder.

Proper Name of Bidder: James R Griffin, Inc.
Date: 10/25/23
Name: James R Griffin
Signature of Bidder
Representative: 
Address: 39199 Paseo Padre Pkwy, Suite B Fremont, CA 94538
Phone: 510-792-6515

REQUEST FOR SUBSTITUTION AT TIME OF BID

Pursuant to Public Contract Code section 3400, bidder submits the following request to Substitute with the bid that is submitted. I understand that if the request to substitute is not an "or equal" or is denied by District and I answer "no" I will not provide the specified item, then I will be held non-responsive and my bid will be rejected. With this understanding, I hereby request Substitution of the following articles, devices, equipment, products, materials, fixtures, patented processes, forms, methods, or types of construction:

	Specification Section	Specified Item	Requested Substituted Item	Contractor Agrees to Provide Specified Item if request to Substitute is Denied ¹ (circle one)	District Decision (circle one)
1.	Division 8 - doors and windows	Overhead 610 series roll-up door	Wayne Dalton, a Division of The Overhead Corporation	Yes <input checked="" type="radio"/> No	Grant Deny
2.				Yes No	Grant Deny
3.				Yes No	Grant Deny
4.				Yes No	Grant Deny
5.				Yes No	Grant Deny
6.				Yes No	Grant Deny
7.				Yes No	Grant Deny
8.				Yes No	Grant Deny
9.				Yes No	Grant Deny
10.				Yes No	Grant Deny
11.				Yes No	Grant Deny
12.				Yes No	Grant Deny

This Request Form must be accompanied by evidence as to whether the proposed Substitution (1) is equal in quality, service, and ability to the Specified Item; (2) will entail no change in detail, construction, and scheduling of related work; (3) will be acceptable in consideration of the required design and artistic

¹ Bidder must state whether bidder will provide the Specified Item in the event the Substitution request is evaluate and denied. If bidder states that bidder will not provide the Specified Item the denial of a request to Substitute shall result in the rejection of the bidder as non-responsive. However, if bidder states that bidder will provide the Specified Item in the event that bidder's request for Substitution is denied, bidder shall execute the Agreement and provide the Specified Item(s). If bidder refuses to execute the Agreement due to the District's decision to require the Specified Item(s) at no additional cost, bidder's Bid Bond shall be forfeited.

effect; (4) will provide no cost disadvantage to the District; (5) will require no excessive or more expensive maintenance, including adequacy and availability of replacement parts; (6) will require no change of the construction schedule or milestones for the Project; and, (7) Contractor agrees to pay for any DSA Fees or other Governmental Plan check costs associated with this Substitution Request. (See General Conditions Section 3.6)

The undersigned states that the following paragraphs are correct:

1. The proposed Substitution does not affect the dimensions shown on the Drawings.
2. The undersigned will pay for changes to the building design, including Architect, engineering, or other consultant design, detailing, DSA plan check or other governmental plan check costs, and construction costs caused by the requested substitution.
3. The proposed substitution will have no adverse effect on other trades, the Contract Time, or specified warranty requirements.
4. Maintenance and service parts will be available locally for the proposed substitution.
5. In order for the Architect to properly review the substitution request, within five (5) days following the opening of bids, the Contractor shall provide samples, test criteria, manufacturer information, and any other documents requested by Architect or Architect's engineers or consultants, including the submissions that would ordinarily be required for Shop Drawings along with a document which provides a side by side comparison of key characteristics and performance criteria (often known as a CSI side by side comparison chart).
6. If Substitution Request is accepted by the District, Contractor is still required to provide a Submittal for the substituted and shall provide required Schedule information (including schedule fragments, if applicable) for the substituted item. The approval of the Architect, Engineer, or District of the substitution request does not mean that the Contractor is relieved of Contractor's responsibilities for Submittals, Shop Drawings, and schedules if the Contractor is awarded the Project.

Name of Bidder: James R Griffin, Inc.

By: James R Griffin

District: 

By: _____

THERMOTITE® 800C

INSULATED ROLLING STEEL DOORS



INSULATED ROLLING STEEL DOORS CUT YOUR TOTAL ENERGY COST

The Wayne Dalton ThermoTite® 800C Insulated Rolling Service Door is designed to meet the tough requirements of virtually any commercial or industrial application, with the added advantage of energy efficiency. The ThermoTite® doors offer flexibility in substrate materials with choices of galvanized or primed steel, stainless steel, or aluminum.

Color options range from our four standard factory-finish colors to a full range of approximately 200 RAL powder coat choices. Foamed-in-place polyurethane insulation in each slat promotes energy savings and building comfort.

- » SIZES UP TO 42' WIDE AND 30' HIGH
- » INSULATION R-VALUE* = 7.7
- » 24-GAUGE STEEL STANDARD
- » FLAT 3" INSULATED SLAT
- » WIND LOAD UP TO 55 PSF

THERMOTITE® 800C

STANDARD FEATURES OVERVIEW

THERMAL EFFICIENCY

R-VALUE*	7.7
U-VALUE*	0.13

CONSTRUCTION

MAX WIDTH	42' (12,802 mm)
MAX HEIGHT	30' (9,144 mm)
MOUNTING	Face mount; between jambs
OPERATION	Chain hoist; motor recommended on door sizes where door weight exceeds hoist effort†
CURTAIN	3" foamed-in-place polyurethane insulated galvanized steel flat slats (#34 profile), primed and painted gray, white, beige or brown; 24-gauge steel front / 24-gauge steel backer with alternating endlocks
LOCKING	Chain holder, suitable for padlocking, on chain operated doors
BOTTOM BAR	Galvanized steel double angle with weatherseal and insulation
GUIDES	Three angle steel; factory-painted black.
BRACKETS	1/4" steel plates with permanently sealed ball bearing, factory-painted black
COUNTERBALANCE	Steel pipe, painted factory black, of adequate size. Oil tempered, 20,000 cycle helical springs
HOOD	24-gauge galvanized steel round hood with internal weatherstrip; primed and painted gray, white or beige
WIND LOAD	+/- 20 psf standard

WARRANTY

TERMS	Two (2) years
-------	---------------

†Reference door chart on website or contact plant for more information.

*Wayne Dalton uses a calculated door section R-value and U-value for our insulated doors

OPTIONS

- Vision slats/panels
- Safety edges
- Drop stop device
- Exhaust ports
- Sloping bottom bars
- Powder coated
- Motor operation
- Cable reels
- Mullions
- Thru-wall operation
- Stainless steel or aluminum finish
- 18, 20 and 22-gauge front slats

IECC AIR INFILTRATION PACKAGE OPTION:

- Guide cover and cap
- Dual brush guide seal
- Lintel seal
- Bottom weatherseal



Popular in both interior and exterior applications, the Wayne Dalton ThermoTite® 800C Insulated Rolling Service Door features a galvanized, pre-painted curtain of 24-gauge steel.

ThermoTite® 800C doors are designed to withstand wind loads of up to 20 psf standard. Optional wind load ratings of up to 55 psf is available to meet Florida and Dade County wind load requirements.

MATERIALS AND CONSTRUCTION

The ThermoTite® 800C features a strong double-angle bottom bar that reinforces the lower edge of the curtain against wind pressure and permits varied lock, astragal, and safety edge options.

This bottom bar is designed for easy installation and does not require fasteners protruding into the guide openings, so the bottom bar does not interfere with door operation.

The counterbalance assembly consists of a spring barrel which serves as load-carrying beam. It encases the counterbalance mechanism and provides the axis around which the curtain coils. If required, barrel rings of malleable iron or stamped steel may be provided to assure proper counterbalance installation. Oil-tempered, torsion-type counterbalance springs are wound from heat-treated steel, providing accuracy in balancing the door. Barrel plugs connect the ends of the springs to the barrel and tension rod. A tension rod of steel shafting holds the fixed ends of the springs and carries torsion load of spring counterbalance.

The spring tension adjusting wheel is normally mounted outside the bracket on the end of tension rod. An inside adjusting wheel for tight side-room applications is available in limited sizes.

Wind load options available



ROLLING STEEL



FINISH OPTIONS



White



Gray



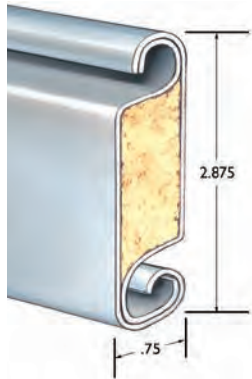
Beige



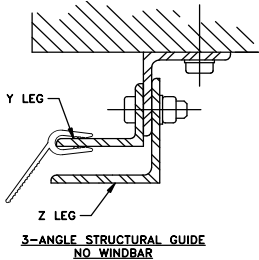
Brown

Note: 18 ga. and 20 ga. doors are only available in Gray.

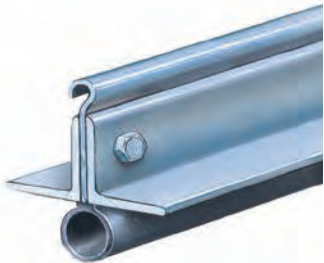
SLAT PROFILE



STANDARD WEATHERSEAL APPLICATIONS



To close space between curtain and guides at jambs, flexible strip on guides contacts flat surface of curtain.

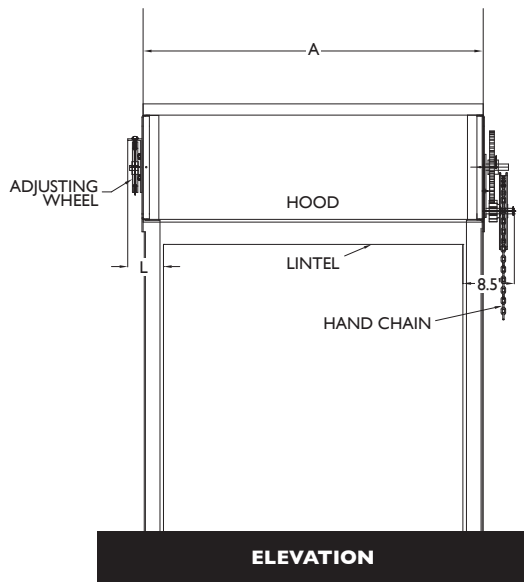


Bottom bar with weatherseal

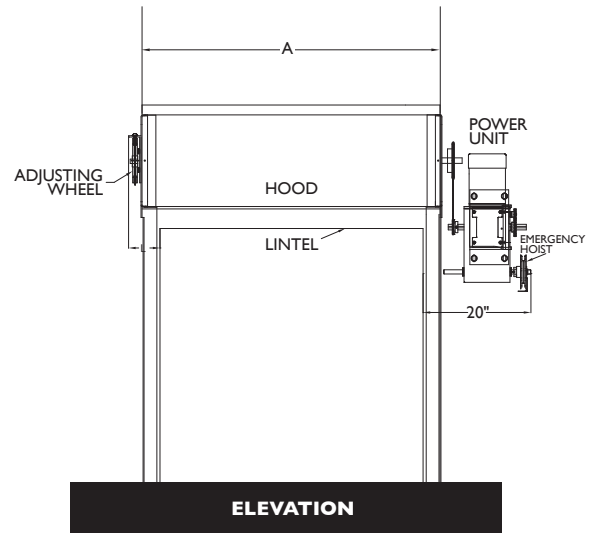
GENERAL OPERATING CLEARANCES

WIDTH A	OPENING HEIGHT																				
	10'0"			10'0" TO 11'0"			11'0" TO 13'6"			13'6" TO 17'6"			13'6" TO 19'0"			17'6" TO 22'0"			19'0" TO 22'0"		
	X & Y	R	L	X & Y	R	L	X & Y	R	L	X & Y	R	L	X & Y	R	L	X & Y	R	L			
FACE MOUNTING																					
CHAIN HOIST OPERATED																					
TO 24'0"	18-1/2"	9 1/16"	7 1/16"	20"	9 1/16"	7 1/16"	22"	9 1/16"	7 1/16"												
TO 16'0"										24"	9 1/16"	7 1/16"				26"	9 1/16"	7 1/16"			
16'0" TO 24'0"													24"	9 1/16"	7 1/16"			26"	9 1/16"	7 1/16"	
MOTOR OPERATED																					
TO 24'0"	18-1/2"	9 1/16"	7 1/16"	20"	9 1/16"	7 1/16"	22"	9 1/16"	7 1/16"												
TO 16'0"										24"	9 1/16"	7 1/16"				26"	9 1/16"	7 1/16"			
16'0" TO 24'0"													24"	9 1/16"	7 1/16"			26"	9 1/16"	7 1/16"	

NOTE: Dimensions are for general reference only and not for construction purposes.



CHAIN HOIST OPERATION



WALL MOUNTED POWER UNIT



Architect Resource Center

Visit wayne-dalton.com/architect-resource-center to find our Architect Resource Center. In this tool, you will quickly find all of the specifications, drawings and documents you need to complete your project.

Wayne Dalton
COMMERCIAL DOORS

DISTRIBUTED BY:

2501 S. State Hwy. 121 Bus., Ste 200
Lewisville, TX 75067

wayne-dalton.com





Alameda County Mosquito Abatement District

New Storage Building Proposal

Table of Context

Cover Letter

Executive summary

Company Profile

Project Experience/Reference

Project Team

Project Schedule

Bid Form



10/26/23

Alameda County Mosquito Abatement District
23187 Connecticut Street
Hayward, CA 94545

Re: New Storage Structure – Cover Letter
RSP# NSSFP23

Dear Mr. Wieland

We are pleased to provide you with our proposal to construct approximately 1,115 square foot CMU Storage Structure per Element One drawings, sheets A0 – E7.0, last dated 07/12/23.

In our attached Executive Summary, we will outline Key Provisions of our Proposal as well as identify ACMAD's objectives with this project.

Kind Regards,

A handwritten signature in blue ink, appearing to read "Derek Scalise".

Derek Scalise – Vice President
3508 Shamrock Way, Ste. #101
Tracy, CA 95377
(209) 836-2482 – Office
(925) 580-4567 – Mobile
derek@gcijinc.com



10/26/23

Alameda County Mosquito Abatement District
23187 Connecticut Street
Hayward, CA 94545

Re: New Storage Structure – Executive Summary
RSP# NSSFP23

Dear Mr. Wieland,

This Executive Summary will cover Key Provisions of the proposal along with ACMAD Goals along with our Construction Approach to this Project.

We feel the biggest Key Provision for this project is to Erect a functional new storage building along with lessening the impact of the site for ACMAD to still successfully provide a service for the Residence of Alameda County. We need to do this in the most efficient and cost-effective way possible. We have a good understanding of what ACMAD is trying to achieve and we will do our best to always maintain access to the site and keep our footprint as small as possible. We will limit our work at the entrance during our electrical trenching operation for power and always maintain access for not only ACMAD employees, but for Emergency Vehicles as well.

Lump Sum: \$662,335.00

We are excited to build this storage building for ACMAD and the following is a brief description of our scope of work:

- Demo existing pole and area light.
- Layout and call USA Ticket prior to digging.
- Sawcut, demo and off-haul existing Asphalt to accommodate new building pad.
- Excavate Footings and prep for Concrete Building Pad.
- Form, Place and Finish Reinforced Concrete Footings and Building Pad.
- Provide and install Rebar Template for CMU Building.
- Provide and Install CMU Masonry Exterior Walls.
- Install Floor Drains
- Install Hose Bibb, Floor Sinks and backflow device. Certification of backflow included.
- Install Structural Steel Roof Substrate along with Metal Decking.
- Provide and Install Single Ply 60 mil Roofing System.
- Provide and Install Pressure Treated Sill plate at Parapet for Metal Flashing.
- Provide and Install 1 ea – Mandoor to include frame, door and hardware.

3508 Shamrock Way, Ste. #101 * Tracy, CA 95377 * ph 209-836-2482 * fax 209-835-6618
CA License 922160 NV License 0084788 OR License 226969
8(a) & EDWOSB Certified



- Interior and Exterior Lighting included.
- Fixed Skylights with mounted curbs included.
- Roof Mounted Ventilation and Wall Louver included.
- Provide and Install 2 ea - Roll-up Doors per specification.
- Bring power from existing switchgear to new building location.
- Patch pave electrical trench at entrance and provide paving around building. This will also include swale to channel water around the building.
- Relocate existing Solar Pull boxes at ACMAD direction.

The above scope of work is exactly what GCIJ, Inc. specializes in and prepares for. GCIJ, Inc. has been a General Contractor since 2008 and has completed several projects for Lawrence Livermore Laboratory, Berkeley Laboratory and General Service Administration (GSA). We mention these organizations because of their reputation of Project Safety and Specialized Project Delivery. We understand that facilities must be in place and functioning for our clients to be successful and maintain their obligations to their customers. GCIJ Employees along with their stable of qualified Subcontractors makes our Project Delivery and Construction Approach are more than qualified and work together as a Team to achieve successful project delivery.

We feel once we receive the Building Permit the balls in our court and we can control the schedule. After reviewing the project materials and deliverables there's nothing that have long lead times and we feel there are methods we can purpose to speed up the schedule for this project.

Key Timeline of Date:

- Notice to Proceed by 11/09/23 – 11/10/23
- Submittals and Approvals submitted no later than 11/10/23
- Begin Construction – Demo and Site Prep – 11/16/23.
- Install New Breaker at Existing Building – 12/8/23.
- Building Delivery @ 100% complete – 03/19/24

If you have any questions or concerns please do not hesitate contacting me.

Kind Regards,

A handwritten signature in blue ink, appearing to read "Derek Scalise", written over a light blue horizontal line.

Derek Scalise – Vice President
3508 Shamrock Way, Ste. #101
Tracy, CA 95377
(209) 836-2482 – Office
(925) 580-4567 – Mobile
derek@gcijinc.com

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CA License 922160 NV License 0084788 OR License 226969
8(a) & EDWOSB Certified



10/26/23

Alameda County Mosquito Abatement District
23187 Connecticut Street
Hayward, CA 94545

Re: New Storage Structure – Company Profile
RSP# NSSFP23

Dear Mr. Wieland,

GCIJ, Inc. has been a General Contractor obtaining a "B" License since 2008 and is a Woman Owned & SBA, with Ginger Sepulveda (President/CEO) owning 51% of the company. Ginger has two partners Derek Scalise and Marcus Gowan who own 24.5% of the company each. Ginger obtained a bachelor's degree in business from Stanislaus State and worked for her Fathers Company for several years before getting her contractors license and enrolling in the 8(a) program with the Federal Government. GCIJ has just graduated from that 9-year program and has won several awards for their commitment to Safety and Project Delivery. Marcus Gowan also worked for his father's company for 10 years and is a member of the Carpenters Union, before coming into the office as a Project Manager and Estimator and is now the Chief Operating Officer (COO). Derek Scalise is the Vice President of GCIJ and has been a Project Manager and Estimator for the past 22 years with a wide variety of projects. Derek is a graduate of Cal Poly, San Luis Obispo with a bachelor's degree in construction management and has experience ranging from Heavy Civil Projects to Tenant Improvements including New Building Construction and Site Development.

GCIJ's Safety Officer is Francisco Gonzalez and has extensive experience with monitoring and oversight on OSHA requirements, training and enforcing regulations. Francisco maintains our membership and commitment to ISNetworld, Avetta and Common Ground Alliance. These responsibilities include making sure our employees are current on their respective trainings and certifications.

GCIJ's maintain Workers Compensation Insurance and Builders Risk along with several Rider Policies that are required for our clients. State Fund is our Carrier and our Builders Risk Policy Number is BR74071955.

GCIJ, Inc's Quality Management System (QMS) includes QA (Quality Assurance) and QC (Quality Control). GCIJ's QMS is designed to satisfy or exceed the project's objectives. In addition, the system will ensure that the final product meets or exceeds all technical and architectural specifications. For an expanded overview of the GCIJ's QMS Plan. (See GCIJ Incorporated Quality Control Plan for comprehensive information).

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CA License 922160 NV License 0084788 OR License 226969
8(a) & EDWOSB Certified



QA begins with the detailed Project Plans and Specifications developed by Element One Architecture. The Permitted Project Plans and Specifications will govern this project. These contract documents, when followed closely, will detail how a process will be performed, what materials will be used, how materials will be stored, what industry standards the materials will be held to, and to what standards the materials will be installed to. Prior to the project start date and throughout the construction process, our QMS team will thoroughly review the plans and use the RFI process to resolve any issues and then document any changes through the as-built process. GCJ Inc's QMS team will also follow the ACMAD submittal process. Specifications will outline compliant materials and installation methods. The submittal process will ensure that all materials used in this project satisfy all design requirements.

Our QC process will confirm that all technical requirements as detailed by the Project Plans and Specifications will be met. The Site Superintendent, along with our Project Manager, and our CQCM (Construction Quality Control Manager) are all responsible for reviewing all contract documents and documenting the results of their inspections. Daily inspections will be performed by our teamwork leaders for quality and conformance to contract documents.

If you have any questions, please do not hesitate contacting me.

Kind Regards,

A handwritten signature in blue ink, appearing to read "Derek Scalise".

Derek Scalise – Vice President
3508 Shamrock Way, Ste. #101
Tracy, CA 95377
(209) 836-2482 – Office
(925) 580-4567 – Mobile
derek@gcjinc.com



10/26/23

Alameda County Mosquito Abatement District
23187 Connecticut Street
Hayward, CA 94545

Re: New Storage Structure – Project Experience/Reference
RSP# NSSFP23

Dear Mr. Wieland,

Please see below our list of projects we completed within the last 5 years that shows our ability and highlights qualifications for this project:

Past Projects Within Last 5 Years:

1. Project Name: Tracy Defense Depot – Badging Office – 2020 - \$1,815,000.00

- 6.2 Location: Tracy, CA
- 6.3 Owner: Federal Government – Department of Defense
- 6.4 Owner Contact: Subba Padmendra – (916) 825-7112 – psubba@walshgroup.com
- 6.5 Architect or engineer name: US Army Corps of Engineers
- 6.6 Architect or engineer contact: N/A
- 6.7 Project Manager: Duke Sarkar – (312) 651-5166
- 6.8 Description of project and scope of work performed: We built the new badging office from ground up and it was a full Turnkey Project. We were the General Contractors on the project and also self-performed all the framing and roof framing for the project.
- 6.9 Initial Contract Value: \$1,815,000.00
- 6.10 Final Cost of construction: \$1,982,865.95
- 6.11 Original Scheduled Completion Date: 12/2021
- 6.12 Time Extensions granted: No time extensions for our scope of work.
- 6.13 Actual Completion Date: N/A – Our scope completed.
- 6.14 Number and amount of stop notices or Mechanics Liens: None.
- 6.15 Amount of Liquidated Damages assessed against liens filed: None.
- 6.16 Nature and resolution of any claim, lawsuit, and/or arbitration between Bidder and the owner: None.



2. Project Name: KBAO – New Office Building Infrastructure/Foundation – 2023 - \$2,681,030.24

- 6.2 Location: Klamath Falls, OR
- 6.3 Owner: Bureau of Reclamation
- 6.4 Owner Contact: Matthew Bryne @ (916) 978-5481 – mbryne@usbr.gov
- 6.5 Architect or engineer: Rhine Cross Group
- 6.6 Architect or engineer contact: Marc Cross – (541) 891-1300
- 6.7 Project Manager: David Derk – (530) 308-9872
- 6.8 Description of Project and scope of work: We built the foundation for a 15,142-sf elevated foundation to accommodate new Modulares Offices along with installing all site utilities along with grading, paving and site concrete. We brought in new power to the project and installed a new security fence on the perimeter of the site.
- 6.9 Initial Contract Value: \$2,681,030.24
- 6.10 Final Cost of construction: \$3,218,656.00 – Project 90 % complete of base contract
- 6.11 Original Schedule completion date: 07/20
- 6.12 Time extension granted: Pandemic paused the project, so contract was suspended until April 2022.
- 6.13 Actual Completion Date: 10/23
- 6.14 Number and amount of stop notices or Mechanics Liens filed: None.
- 6.15 Amount of liquidated damages assessed against Bidder: None.
- 6.16 Nature and resolution of any claim, lawsuit, and/or arbitration between bidder and the owner.

3. Project Name: New Jerusalem – Storage Building – 2022 - \$662,440.00

- 6.2 Location: 31400 South Koster Road
- 6.3 Owner: Delta Charter Schools
- 6.4 Owner Contact: Kellyann Reis @ (209) 923-0421 – kreis@njes.org
- 6.5 Architect or engineer name: Design/Build – David Stark
- 6.6 Architect or engineer contact: Design/Build – David Stark
- 6.7 Project Manager: Kellyann Reis (Superintendent)
- 6.8 Description of project and scope of work performed: Provide Design and Construction of New 2,400 sf Pre-Engineered Metal Building. 2 Bays, warehouse and separate Records Room.
- 6.9 Initial Contract Value: \$662,440.00
- 6.10 Final Cost of construction: \$728,166.00
- 6.11 Original Scheduled Completion Date: 12/2022
- 6.12 Time Extensions granted: Weather Days Grants
- 6.13 Actual Completion Date: 04/2023
- 6.14 Number and amount of stop notices or Mechanics Liens: None.
- 6.15 Amount of Liquidated Damages assessed against liens filed: None.
- 6.16 Nature and resolution of any claim, lawsuit, and/or arbitration between Bidder and the owner: None.



If you have any questions, please do not hesitate contacting me.

Kind Regards,

A handwritten signature in blue ink, appearing to read "Derek Scalise", written over the printed name.

Derek Scalise – Vice President
3508 Shamrock Way, Ste. #101
Tracy, CA 95377
(209) 836-2482 – Office
(925) 580-4567 – Mobile
derek@gcijinc.com



10/26/23

Alameda County Mosquito Abatement District
23187 Connecticut Street
Hayward, CA 94545

Re: New Storage Structure – Project Team
RSP# NSSFP23

Dear Mr. Wieland,

I'd like to introduce our Construction Team and please see atta Organization chart for both GCJ, Inc. and this specific Project:

Derek Scalise – Project Executive:

Derek is a graduate from Cal Poly, San Luis Obispo and has a Bachelor of Science Degree in Construction Management. Derek has worked as a carpenter and has moved up to become GCJ, 's Vice President. He has experience in Heavy Civil Work, Tenant Improvements, New Construction, Site Development and Residential. Derek manages an umbrella of projects and is actively involved in every project and is often onsite providing value to our customers.

James Romero – Project Manager:

James has been in the Building Trade for almost 30 years and has a Construction Management Certificate from Los Altos Community College. James has Managed High Rise Apartment along Multi-Functional Buildings. His Forethought and ability to organize a project to be most efficient for not only the subs but also the client is impressive. He recently has managed over 40 projects at the Court of Appeals in San Francisco for the General Service Administration (GSA).

Francisco Gonzalez – Safety Officer/Quality Control:

Francisco has been in the Construction Safety Profession since 1998. He has a vast range of experience and has our best interest in mind to complete projects safely and with ease for the client. He does a great job to ensure that our Construction Staff and the Clients Staff can coexist on the same site without impacting the client and our project. Francisco has an extensive Registrations and Certifications including an Antiterrorism Level 1 Awareness Training.

3508 Shamrock Way, Ste. #101 * Tracy, CA 95377 * ph 209-836-2482 * fax 209-835-6618
CA License 922160 NV License 0084788 OR License 226969
8(a) & EDWOSB Certified



Jason Bender – Site Superintendent:

Jason is one of our most reliable and experienced Superintendent and has experience in every stage of construction. Jason is hands on and is eager to make decisions that benefit the project onsite. He educates himself with the project and his surroundings to make work flows easy for all involved. Jason is proactive and he and James are a great team.

Please read the Resume provided below in this submission and if you have any questions or concerns, please do not hesitate contacting me.

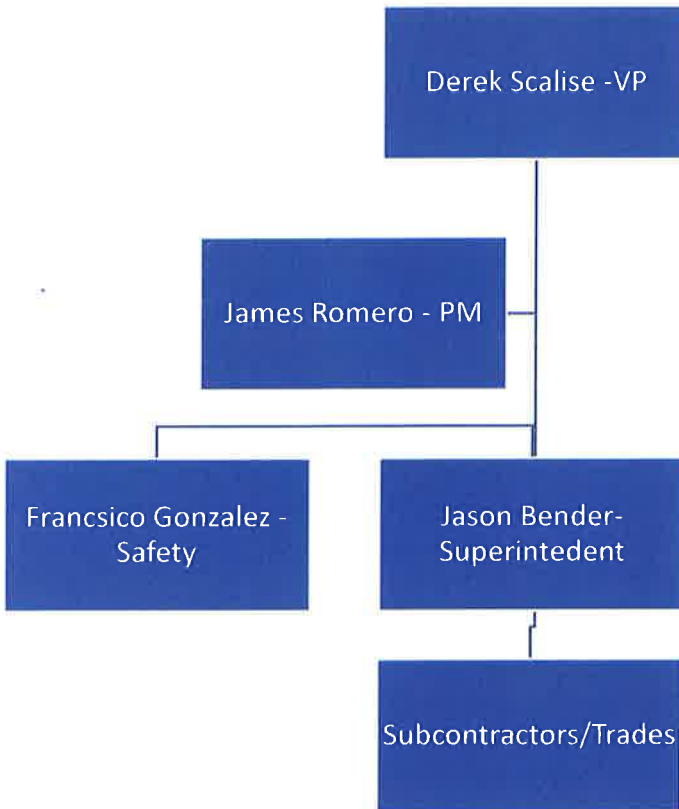
Kind Regards,

A handwritten signature in blue ink, appearing to read "Derek Sealise".

Derek Sealise – Vice President
3508 Shamrock Way, Ste. #101
Tracy, CA 95377
(209) 836-2482 – Office
(925) 580-4567 – Mobile
derek@gcijinc.com

ACMAD – New Storage Building

GCI, Inc. – Project Organization Chart



Derek A. Scalise

265 Munter Court, Manteca, CA 95337

925-580-4567 derek@gcjinc.com

Skills

- Construction Estimating
- AutoCAD
- MS Word
- MS Excel
- Project Management
- ProEst
- MS Project
- MS Power Point
- Suretrack Scheduling
- Expedition CM Tracking
- QSP – State/Federal – CISEC
- Foundation (Accounting)

Work History

- Carpenter Scalise Construction 1993 – 1999
Carpenter in Residential Construction

- Project Manager & Estimator Conco West, Inc. 2002 - 2012
Estimated and Managed Construction Projects from Estimating, Construction to Closeout (Projects were Heavy Civil – Water and Waste Water)

- Vice President, Sr. Project Manager GCJ, Inc. 2012 - Present
Estimated and Managed Construction Projects from Estimating, Construction and Closeout (Commercial, Water, Waste Water and TI Work, Heavy Civil Work)

Education

- McCloud High School - Diploma 1991 - 1995
- San Joaquin Delta College - AA 1995 – 1999
- Cal Poly – San Luis Obispo – BS (Construction Management) 1999 – 2002

James Romero
1474 W. Linne Rd., Tracy, CA 95304
209.321.0581 ~ jamesromero212@yahoo.com

Education

Foothill, Los Altos College
Construction Management Certificate of Completion

Experience

Apartments
Condominiums
Commercial
Wineries
Retail
Restaurants
Rehabilitation
Tenant Improvements

Background

Over 27 years of construction experience, with 13 years of experience focusing on homeowners associations, apartment buildings and multi-family properties. I have maintained large scale and high-profile construction projects ranging from \$1M up to \$17M in construction costs. I understand all facets of production, experienced as an Estimator, Project Manager, and Field Superintendent.

Strengths

Managing Large Scale, High Profile & Complex Projects
Working with Engineers, Architects, Construction Managers
Excellent Rapport with City Officials
Code Interpretations
Understanding of Structural Components
Client Relations

Work History

Rore, Inc. **Project Manager 2018 ~ Present**
Construction
San Diego, CA
Station: At Lawrence Livermore National Laboratory

G.B.Group **Project Manager 2013 ~ 2018**
Contractors & Consultants
Pleasanton, CA

M.L. Nielsen Construction **Project Manager 2010 ~ 2013**
Fremont, CA

DRAEGER Construction **Superintendent 2000 ~ 2010**
San Jose, CA

NORDBY Construction **Superintendent 1991 ~ 2000**
Santa Rosa, CA

References ~ Available Upon Request

List of Projects

Lawrence Livermore National Laboratory, Livermore, CA

Facility modernization project, chemical synthesis pilot plant design, and building security modifications.

Project Cost = \$7,000,000.00

El Rancho Inn & Suites, Brisbane, CA

Complete Tenant Improvement of the restaurant and bar. Components included flooring, structural framing, electrical, mechanical, drywall and painting.

Project Cost = \$1,000,000.00

Santa Rosa Hilton, Santa Rosa, CA

Tenant Improvement of all the banquet rooms and restaurant, included the structural framing, flooring, electrical, drywall, painting, and custom doors.

Project Cost = \$1,200,000.00

The Beverly Heritage Hotel, Milpitas, CA

Complete build from ground up, three story addition added 30 new suites.

Project Cost = \$4,000,000.00

Lincoln Green HOA, Menlo Park, CA

Project Manager for this guardrail replacement project, providing oversight of the x-raying and core drilling of an existing post tension concrete slab and installation of a new 400' structural steel guard rail on a second floor parking garage. This project came about as a preventative measure for resident safety.

Project Cost = \$16,000,000.00

The Biltmore Hotel, Santa Clara, CA

Complete exterior renovation of the courtyard and pool terrace. This project included structural framing, concrete, grading, asphalt, pool decking stucco, steel electrical, plumbing and painting.

Project Cost = \$4,500,000.00

Viewpont At The Ridge, Brisbane, CA

Managed a complete exterior rehabilitation of a 68 unit, 20 building Homeowner's Association in Brisbane. This project included replacement of siding, stucco, decks, framing, private balconies, waterproofing membrane and complete paint.

Project Cost = \$5,000,000.00

Pointe Pacific HOA, Daly City, CA

Managing litigation related construction defect project at Pointe Pacific HOA. Working closely with the Architect Allana, Buick + Bers, to provide destructive testing, window water testing and exterior repairs. Rehabilitation components included siding, exterior sheetrock, windows and sliding doors. The project entailed waterproofing membrane, structural straps, hold-downs and exterior paint.

Project Cost = \$15,000,000.00

List of Projects

Saint Elena HOA, Sunnyvale, CA

Project Manager responsible for a complete exterior renovation of siding, decks, framing, waterproofing, concrete and painting.

Project Cost = \$17,000,000.00

Northpark Apartments, Burlingame, CA

Project Manager responsible for a complete exterior rehabilitation of this apartment complex in Burlingame. The scope of work included stucco replacement, replacement of windows and sliding doors, waterproofing membrane installation, as well as a complete rebuild of balcony decks and steel stair entries.

Project Cost = \$11,000,000.00

Bay Front Court HOA, Foster City, CA

Project Manager responsible for a renovation of the complete exterior of this 154 unit homeowners association in Foster City. The project included replacement of roofing, private balcony decks, private patios, steel handrails, waterproofing membrane and paint.

Project Cost = \$4,600,000.00

Island J HOA, Foster City, CA

Project Manager responsible for this 174 unit exterior renovation, oversaw renovation of the stucco, framing, waterproofing membrane, private balcony decks, concrete decks, and pain of all project components.

Project Cost = \$1,200,000.00

Diamond Crossing HOA, Hayward, CA

Project Manager that oversaw this exterior renovation, Components included roofing, stucco, windows, waterproofing membrane, framing, entry decks, and painting.

Project Cost = \$1,100,000.00

Trading Springs Condos, San Jose, CA

This project was an exterior renovation, of siding, roofing, framing, flashing and painting.

Project Cost = \$1,100,000.00

2030 Third Street HOA, San Francisco, CA

Project Manager responsible for repairing and renovating exterior stucco, flashing, waterproofing membrane, patios, balcony decks and paint.

Project Cost = \$330,000.00

James Romero

1474 W. Linne Rd., Tracy, CA 95304
209.321.0581 ~ jamesromero212@yahoo.com

Francisco Gonzalez
Quality Control Manager (QCM)
Site Safety & Health Officer (SSHO)
Cell- (760) 500-6463

francisco.gonzalezSSHO@yahoo.com

Education:

Sequoia High School, Redwood City CA -1994 Diploma GED

California Career College, Manteca CA - 2004 Certificate

Professional Registrations/Certifications:

- 40-Hour EM385-1-1 Certificate of Completion
- 8-Hour EM385-1-1 Refresher Course Certificate
- 16-Hour Construction Quality Management Certificate by NAVFAC
- 100-Hours of OSHA Construction Industry Program (3) 30 Hour (1)10 Hour
- Antiterrorism Level 1 Awareness Training
- First Aid and CPR Trained
- ECATTS (Environmental Compliance Assessment, Training and Tracking System) Certificate
- Fall Protection Competent Person
- Scaffold Competent Person
- Forklift Train the Trainer Certificate
- Work Platform & Aerial Devices Train the Trainer
- 40-Hour OSHA HAZMAT Certificate

Summary of Qualifications:

- Experienced in supervision and management of personnel.
- Can pass an extensive background check by local authorities and/or DOD.
- Fluent in both English and Spanish.
- Team player and follow commands from higher authorities.
- Maintain high sense of urgency to deadline/detail-oriented
- Develop construction submittals.
- Monitors construction progress using the three phases of control.
- Creates and implement Quality Control Plan, Accident Prevention Plan, Fall Protection Plan, Fire Prevention Plan and Environmental plan.
- Manages and enforces Quality Control program on projects.
- Maintain constant and good communication with GDA throughout duration of projects.
- Identify and track any deficiencies on the job site.
- Assures installation methods will be measured and inspected for conformance with specifications and drawings.
- Work with subcontractors and superintendents to implement recovery methods if needed to stay on schedule.
- Prepares Daily Production and Quality Control Reports.
- Monitor installation techniques to ensure client receives quality product.

- Conducts weekly Quality Control meetings.
- Field experience in most phases of construction.
- Act as a safety officer on the project when required.
- Ensure all safety measures are enforced on the jobsite.
- Conducts weekly toolbox safety meetings, job site safety orientations, and additional safety meetings as necessary to ensure job site safety and awareness.
- Monitor installation techniques to ensure client receives quality product.
- Visually inspects fall protection equipment.
- Conduct accident investigations.
- Constant awareness of surroundings and motivates others to do as such.
- Key player throughout the entire submittal process.
- Visually inspects fall protection equipment.

Project Experience:

Mr. Gonzalez has served as Project Quality Control Manager and/or Site Safety & Health Officer on the following contracts:

Project Title and Location	Amount (\$)
12 Standards Rehabilitation, Sierra Army Depot, Herlong, CA	7,134,000
HVAC Mold Remedy, LA AFB, El Segundo, CA	2,410,000
Roofing Rehabilitation & Cooling Tower Replacement, NAWS China Lake,	18,358,000
Building 9000 Rehabilitation, Tinker AFB, Oklahoma City, OK	35,000,000
Various Buildings, Roof Replacements, MCB Camp Pendleton, CA	4,100,000
Roof Replacement, Tracy Army Depot, Tracy, CA	1,600,000
Roof Replacement, Army Sharp Depot, Lathrop, CA	1,200,000
Paving/Concreting Various Barracks, NAWS Twentynine Palms, Twentynine Palms, CA	2,874,000
Roof Replacement, MAGTFTC, 29 Palms, CA	25,587,000
Restroom Addition DLA, Tracy, CA	502,000
Various Buildings, Roof replacements, MCAS Miramar	1,300,000

Francisco Gonzalez
Quality Control Manager (CQM)
Site Safety & Health Officer (SSHO)

francisco.gonzalezSSHO@yahoo.com

Professional Experience:

Self Employed Modesto, CA October 2014 – Present
Superintendent/QC Manager/Site Safety & Health Officer (SSHO).

Mr. Gonzalez has served as either of the three titles listed above individually or taking full responsibility filling all three positions all at once with the assistance of additional personnel. Projects were located in military installations throughout California to include several locations in Utah and Texas. Familiar with reading and interpreting blueprints. Able to understand and enforce SOW, uphold manufacturer, local, state and federal requirements and is also familiar with QCS filling system.

Bishop Inc. Orange, CA June 2012 – October 2014
QC Manager/Site Safety & Health Officer (SSHO)

Mr. Gonzalez serves as a Project QC Manager and SSHO. He also has a big role on the creation of submittals and during the submittal process. He is responsible for overseeing and ensuring subcontractor safety, production, implementation of quality control programs and coordination and communication with the Government. Mr. Gonzalez also serves as Site safety & Health Officer (SSHO), overseeing projects and making sure that all employees perform their duties safely according to EM38-1-1 and OSHA guidelines. He conducts weekly tailgate safety meeting, accident investigations and stand down meetings. Mr. Gonzalez also assists with the submittals to include the creation and implementation of Accident Prevention Plans and Activity Hazard Analysis.

EMR Contracting LL San Diego, CA October 2010 – June 2012
QC Manager/Site Safety & Health Officer (SSHO)

Mr. Gonzalez serves as a Project QC Manager and SSHO. He also has a big role on the creation of submittals and during the submittal process. He is responsible for overseeing and ensuring subcontractor safety, production, implementation of quality control programs and coordination and communication with the Government. Mr. Gonzalez also serves as Site safety & Health Officer (SSHO), overseeing projects and making sure that all employees perform their duties safely according to EM38-1-1 and OSHA guidelines. He conducts weekly tailgate safety meeting, accident investigations and stand down meetings. Mr. Gonzalez also assists with the submittals to include the creation and implementation of Accident Prevention Plans and Activity Hazard Analysis.

Cool Roofing Systems Inc. Manteca, CA June 2006 - October 2010
QC Manager/Site Safety & Health Officer (SSHO)

Mr. Gonzalez served as a Project QC Manager and SSHO. He also has a big role on the creation of submittals and during the submittal process. He was responsible for overseeing and ensuring subcontractor safety, production, implementation of quality control programs and coordination and communication with the Government. Mr. Gonzalez also served as Site Safety & Health Officer (SSHO) as needed, overseeing projects and making sure that all employees perform their duties safely according to EM38-1-1 and OSHA guidelines. He conducted weekly tailgate safety meeting and accident investigations. He also kept records of safety equipment, provided and exchanged old or worn out PPE.

Mr. Gonzalez was disabled due to an auto injury from- July 2003 - May 2006

Skills

- Carpenters Union Journeyman Carpenter
- OSHA 30
- Heavy Equipment Operator
- Forklift Certified

Work History

- Site Superintendent GCJ Inc. 2017 – Present
Supervision and Carpentry for Government Projects
- Site Superintendent Al Hayes Construction 2015-2017
Supervision of Government Construction Projects
- Foreman GSE 2012-2015
Heavy Equipment Operator
- Concrete Mason Conco West 2003-2012
Form and Pour Structural Concrete

Projects Recently Completed:

2020 – US Fish and Wildlife Service Ozone Generator Removal and Replacement in Support of the Coleman National Fish Hatchery, Anderson, CA.

2020 – San Joaquin County Micke Grove Fencing and Gate. Required high security zoo standards and safety and security training due to proximity to Union Pacific Railroad.

2018 – Berryessa Field Office Multi-Roof Replacement for Bureau of Reclamation

BID FORM

FOR

NEW UTILITY BUILDING
AT ALAMEDA COUNTY MAD

Project No. 23-01

FOR

Alameda County Mosquito Abatement District

CONTRACTOR
NAME:

GCJ, Inc.

ADDRESS:

3508 Shamrock Way, Ste. #101

Tracy, CA 95377

TELEPHONE:

(209) 836-2482

FAX:

(209) 835-6618

EMAIL

derek@gcjinc.com

TO: Alameda County Mosquito Abatement District, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of:

BID NO. 23-01

NEW UTILITY BUILDING

in the District described above, all in strict conformance with the drawings and other Contract Documents on file at the Business Services Office of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
1							

Acknowledge the inclusion of all addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. BASE BID:

TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:

Six hundred sixty-two thousand three hundred thirty five.

DOLLARS \$ 662,335.00

4. ALLOWANCES: The Bidder's Base Bid shall **NOT** include the following potential Allowance(s). The District will add some or all of the following Allowance(s) amount(s) to the successful bidder's Contract, at the District's discretion. Contractor shall be permitted to invoice for Work under an Allowance in the identical structure as a Change Order.

Allowance #1: Allowance for unforeseen conditions	\$50,000
---	----------

5. TIME FOR COMPLETION: The District may give a notice to proceed within ninety-five (95) days of the award of the bid by the District. Once the Contractor has received the notice to proceed, the Contractor shall complete the work in the time specified in the Agreement. By submitting this bid, Contractor has thoroughly studied this Project and agrees that the Contract Time for this Project is adequate for the timely and proper completion of the Project. Further,

Contractor has included in the analysis of the time required for this Project, Rain Days, Governmental Delays, and the requisite time to complete Punch List.

In the event that the District desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the District. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause a hardship to it, the Contractor may terminate the contract with written notice to the District within ten (10) days after receipt by the Contractor of the District's notice of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder, if applicable.

It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.

6. Attached is bid security in the amount of not less than ten percent (10%) of the bid:

Bid bond (10% of the Bid), certified check, or cashier's check (circle one)

7. The required Non-Collusion Declaration is attached hereto.

8. The Substitution Request Form, if applicable, is attached hereto.

9. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the District's Notice to Proceed, and shall be completed by the Contractor in the time specified in the Contract Documents.

10. The names of all persons interested in the foregoing proposal as principals are as follows:

GCJ, Inc. - Corpoation

President/Secretary - Ginger Sulpulveda

Vice President - Derek Scalise

COO/Treasurer - Marcus Gowan

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-

MERCHANTS
BONDING COMPANY™

MERCHANTS BONDING COMPANY (MUTUAL) 6700 WESTOWN PARKWAY, WEST DES MOINES, IA
PHONE: 800-678-8171 FAX: 515-243-3854

BID BOND
PUBLIC WORK



Bond No. MBC01300

KNOW ALL PERSONS BY THESE PRESENTS:

That GCJ Inc.

(hereinafter called the Principal) as Principal, and the Merchants Bonding Company (Mutual)

(hereinafter called Surety), as Surety, are held and firmly bound to Alameda County Mosquito Abatement District

(hereinafter called the Oblige) in the full and just sum of (Not to exceed 10% of the bid amount*****)

Not to exceed ten percent of the bid amount***** Dollars

good and lawful money of the United States of America, to the payment of which sum of money well and truly to be made, the Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed and dated this 24th day of October, 2023

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the Oblige shall make any award to the Principal for

Construction Services New Storage Building; Project Number 23-01

according to the terms of the proposal or bid made by the Principal therefore, and the Principal shall duly make and enter into a contract with the Oblige in accordance with the terms of said proposal or bid and award, and shall give bond for the faithful performance thereof with the Merchants Bonding Company (Mutual), as Surety, or with other Surety or Sureties approved by the Oblige; or if the Principal shall, in case of failure to do so, pay to the Oblige the damages which the Oblige may suffer by reason of such failure, not exceeding the penalty of this bond, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

IN TESTIMONY WHEREOF, the Principal and Surety have caused these presents to be duly signed and sealed.

Witness:
DEREK SCALISE

GCJ Inc. Principal

By

Attest:

Merchants Bonding Company (Mutual)

By
Sandra R. Black, Attorney-in-Fact



ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of San Joaquin)

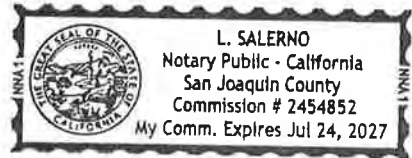
On October 25, 2023 before me, L. Salerno, Notary Public
(insert name and title of the officer)

personally appeared Virginia Sepulveda _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *L. Salerno* (Seal)



ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of San Joaquin)

On October 26, 2023 before me, L. Salerno, Notary Public
(insert name and title of the officer)

personally appeared Derek Scalise _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

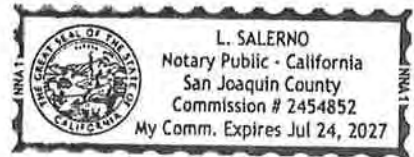
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

L. Salerno

(Seal)



CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

County of Sacramento }

On 10/24/2023 before me, E. Johnson, Notary Public,
Date Insert Name of Notary exactly as it appears on the official seal

personally appeared Sandra R. Black
Name(s) of Signer(s)



Place Notary Seal Above

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature E. Johnson
Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of the form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Sandra R. Black

- Individual
- Corporate Officer — Title(s): _____
- Partner Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____



Signer is Representing:
Merchants Bonding
Company(Mutual)/Merchants
National Bonding, Inc.

Signer's Name: _____

- Individual
- Corporate Officer — Title(s): _____
- Partner Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____



Signer is Representing:

MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Chelsea Nielson; Erin Johnson; Jonathan Russell; Robin L Amstutz; Sandra R Black; Stella Winterbourne

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."


In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 8th day of December, 2022.




MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By 
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 8th day of December 2022, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.




Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 24 day of October 2023




Secretary

**NON-COLLUSION AFFIDAVIT
(Per Public Contract Code Section 7106)**

State of California)

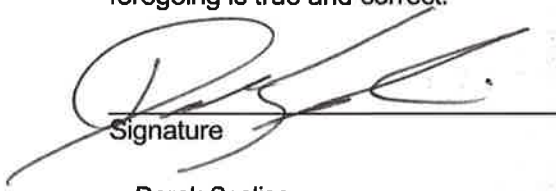
) ss.

County of San Joaquin)



Derek Scalise, being first duly sworn, deposes and says that he or she is Vice President, of GCJ, Inc. ("Proposer") the party making the foregoing proposal that the proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the proposal is genuine and not collusive or sham; that the Proposer has not directly or indirectly solicited any other Proposer to put in a false or sham proposal, and has not directly or indirectly colluded, conspired, connived, or agreed with any Proposers or anyone else to put in a sham proposal, or that anyone shall refrain from bidding; that the Proposer has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal fee of the Proposer or any other Proposer, or to fix any overhead, profit, or cost element of the proposal fee, or of that of any other Proposer, or to secure any advantage against the public body making the award of anyone interested in the proposed award; that all statements contained in the proposal are true; and, further, that the Proposer has not, directly or indirectly, submitted his or her proposal fee or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, proposal depository, or to any member or agent thereof to effectuate a collusive or sham proposal.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.


Signature

GCJ, Inc.
Company Name

Derek Scalise
Printed Name

Vice President
Title

SUBSCRIBED AND SWORN TO BEFORE ME

This _____ day of _____, _____.

(Seal)

Notary Public

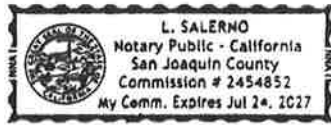
*attached california
Jurat*

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of SAN JOAQUIN

Subscribed and sworn to (or affirmed) before me on this 23rd
day of OCTOBER, 2023, by DEREK SCALISE

proved to me on the basis of satisfactory evidence to be the
person(s) who appeared before me.



(Seal)

Signature

A handwritten signature in blue ink, appearing to read "L. Salerno", written over a horizontal line.

partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

11. PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

12. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 922160
License Expiration Date: 11/30/2024
Name on License: Ginger Supluveda
Class of License: B
DIR Registration Number: 1000386323

If the bidder is a joint venture, each member of the joint venture must include the above information.

13. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

14. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions, Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

15. DEBARMENT. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or

d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

16. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form

I agree to receive service of notices at the e-mail address listed below.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

GCJ, Inc.

Proper Name of Company

Derek Scalise

Name of Bidder Representative

3508 Shamrock Way, Ste. #101

Street Address

Tracy, CA 95377

City, State, and Zip

(209) 836-2482

Phone Number

(209) 835-6618

Fax Number

derek@gcjinc.com

E-Mail

By:



Signature of Bidder Representative

Date: 10/26/23

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.

DESIGNATION OF SUBCONTRACTORS FORM

Scope of Work	Name of Subcontractor	Location & Place of Business	License Type and Number	DIR Registration Number	<i>E-Mail & Telephone*</i>
Masonry	Spencer Masonry	San Francisco, CA	C-29 325561	1000039737	(415) 467-1341 spencermasonrnsf@aol.com
Electrical	Bockmon and Woody	Stockton, CA	C-10 588308	1000002789	(209) 464-4878 garym@bockmonwoody.com
Plumbing	Summit Plumbing	Modesto, CA	C-36 861170	1000002752	(209) 522-3764 fred@summitplumbingpmc.com
Structural Steel	California Steel Fab	Modesto, CA	C-51 982317	1000546237	(209) 566-0629 mpyle@calsteelfab.com
Roofing	Kings Roofing	Sacramento, CA	C-39 576154	1000000711	(916) 386-4015 daryl@kingsroofing.net
Painting	KBI	San Leandro, CA	C-33 944475	1000005867	(510) 904-5960 jim@kbpaint.com
HVAC	Virginia Mechanical, Inc.	Tracy, CA	C-20 929944	1000008178	(209) 832-2966 jeff@virginamechanical.com
Roll-up Doors	Barton Overhead Door	Modesto, CA	C-61 / D-28 392730	1000002776	(209) 532-3667 mhaynes@bartondoor.com
Concrete Sub	Ransome Company, Inc.	San Leandro, CA	A 22726	1000009385	(510) 686-9900 graaka@ransomeco.com

Scope of Work	Name of Subcontractor	Location & Place of Business	License Type and Number	DIR Registration Number	<i>E-Mail & Telephone*</i>

* This information must be provided at the time of submission of bid or must be provided within 24 hours after the time set for the opening of bids. Bidders who choose to provide this information within 24 hours after the time set for the opening of bids are solely responsible to ensure the District receives this information in a timely manner. The District is not responsible for any problems or delays associated with emails, faxes, delivery, etc. Absent a verified fax or email receipt date and time by the District, the District's determination of whether the information was received timely shall govern and be determinative. Bidder shall not revise or amend any other information in this form submitted at the time of bid. The information submitted at the time of bid shall govern over any conflicts, discrepancies, ambiguities or other differences in any subsequent Subcontractor Designation Forms submitted by the bidder.

Proper Name of Bidder: GCJ, Inc.

Date: 10/26/23

Name: Derek Scalise

Signature of Bidder
Representative:

Address: 3508 Shamrock Way, Ste #101, Tracy, CA 95377

Phone: (209) 836-2482 - Office

(209) 835-6618 - Fax

REQUEST FOR SUBSTITUTION AT TIME OF BID

Pursuant to Public Contract Code section 3400, bidder submits the following request to Substitute with the bid that is submitted. I understand that if the request to substitute is not an “or equal” or is denied by District and I answer “no” I will not provide the specified item, then I will be held non-responsive and my bid will be rejected. With this understanding, I hereby request Substitution of the following articles, devices, equipment, products, materials, fixtures, patented processes, forms, methods, or types of construction:

	Specification Section	Specified Item	Requested Substituted Item	Contractor Agrees to Provide Specified Item if request to Substitute is Denied ¹ (circle one)	District Decision (circle one)
1.				Yes No	Grant Deny
2.				Yes No	Grant Deny
3.				Yes No	Grant Deny
4.				Yes No	Grant Deny
5.				Yes No	Grant Deny
6.				Yes No	Grant Deny
7.				Yes No	Grant Deny
8.				Yes No	Grant Deny
9.				Yes No	Grant Deny
10.				Yes No	Grant Deny
11.				Yes No	Grant Deny
12.				Yes No	Grant Deny

This Request Form must be accompanied by evidence as to whether the proposed Substitution (1) is equal in quality, service, and ability to the Specified Item; (2) will entail no change in detail, construction, and scheduling of related work; (3) will be acceptable in consideration of the required design and artistic

¹ Bidder must state whether bidder will provide the Specified Item in the event the Substitution request is evaluate and denied. If bidder states that bidder will not provide the Specified Item the denial of a request to Substitute shall result in the rejection of the bidder as non-responsive. However, if bidder states that bidder will provide the Specified Item in the event that bidder’s request for Substitution is denied, bidder shall execute the Agreement and provide the Specified Item(s). If bidder refuses to execute the Agreement due to the District’s decision to require the Specified Item(s) at no additional cost, bidder’s Bid Bond shall be forfeited.

effect; (4) will provide no cost disadvantage to the District; (5) will require no excessive or more expensive maintenance, including adequacy and availability of replacement parts; (6) will require no change of the construction schedule or milestones for the Project; and, (7) Contractor agrees to pay for any DSA Fees or other Governmental Plan check costs associated with this Substitution Request. (See General Conditions Section 3.6)

The undersigned states that the following paragraphs are correct:

1. The proposed Substitution does not affect the dimensions shown on the Drawings.
2. The undersigned will pay for changes to the building design, including Architect, engineering, or other consultant design, detailing, DSA plan check or other governmental plan check costs, and construction costs caused by the requested substitution.
3. The proposed substitution will have no adverse effect on other trades, the Contract Time, or specified warranty requirements.
4. Maintenance and service parts will be available locally for the proposed substitution.
5. In order for the Architect to properly review the substitution request, within five (5) days following the opening of bids, the Contractor shall provide samples, test criteria, manufacturer information, and any other documents requested by Architect or Architect's engineers or consultants, including the submissions that would ordinarily be required for Shop Drawings along with a document which provides a side by side comparison of key characteristics and performance criteria (often known as a CSI side by side comparison chart).
6. If Substitution Request is accepted by the District, Contractor is still required to provide a Submittal for the substituted and shall provide required Schedule information (including schedule fragnets, if applicable) for the substituted item. The approval of the Architect, Engineer, or District of the substitution request does not mean that the Contractor is relieved of Contractor's responsibilities for Submittals, Shop Drawings, and schedules if the Contractor is awarded the Project.

Name of Bidder: _____

By: _____

District: _____

By: _____

Contractor Information

Registration History

Legal Entity Name

GCJ Inc.

Legal Entity Type

Corporation

Status

Active

Registration Number

PW-LR-1000386323

Registration effective date

9/28/2021

Registration expiration date

6/30/2024

Mailing Address

3508 Shamrock Way Suite 101 Tracy 95377 CA ...

Physical Address

3508 Shamrock Way Suite 101 Tracy 95377 CA ...

Email Address

Trade Name/DBA

GCJ Inc.

License Number(s)

CSLB:922160

Effective Date

Expiration Date

7/1/2019

6/30/2021

9/28/2021

6/30/2024

Legal Entity Information

Corporation Number:

Federal Employment Identification Number:

President Name:

Virginia Sepulveda

Vice President Name:

Derek Scalise

Treasurer Name:

Marcus Gowan

Secretary Name:

Virginia Sepulveda

CEO Name:

Virginia Sepulveda

Agent of Service Name:

Virginia Sepulveda

Agent of Service Mailing Address:

2090 S Mac Arthur Dr. Tracy 95376 CA United States of America

Workers Compensation

Do you lease employees through Professional Employer Organization (PEO)?: No

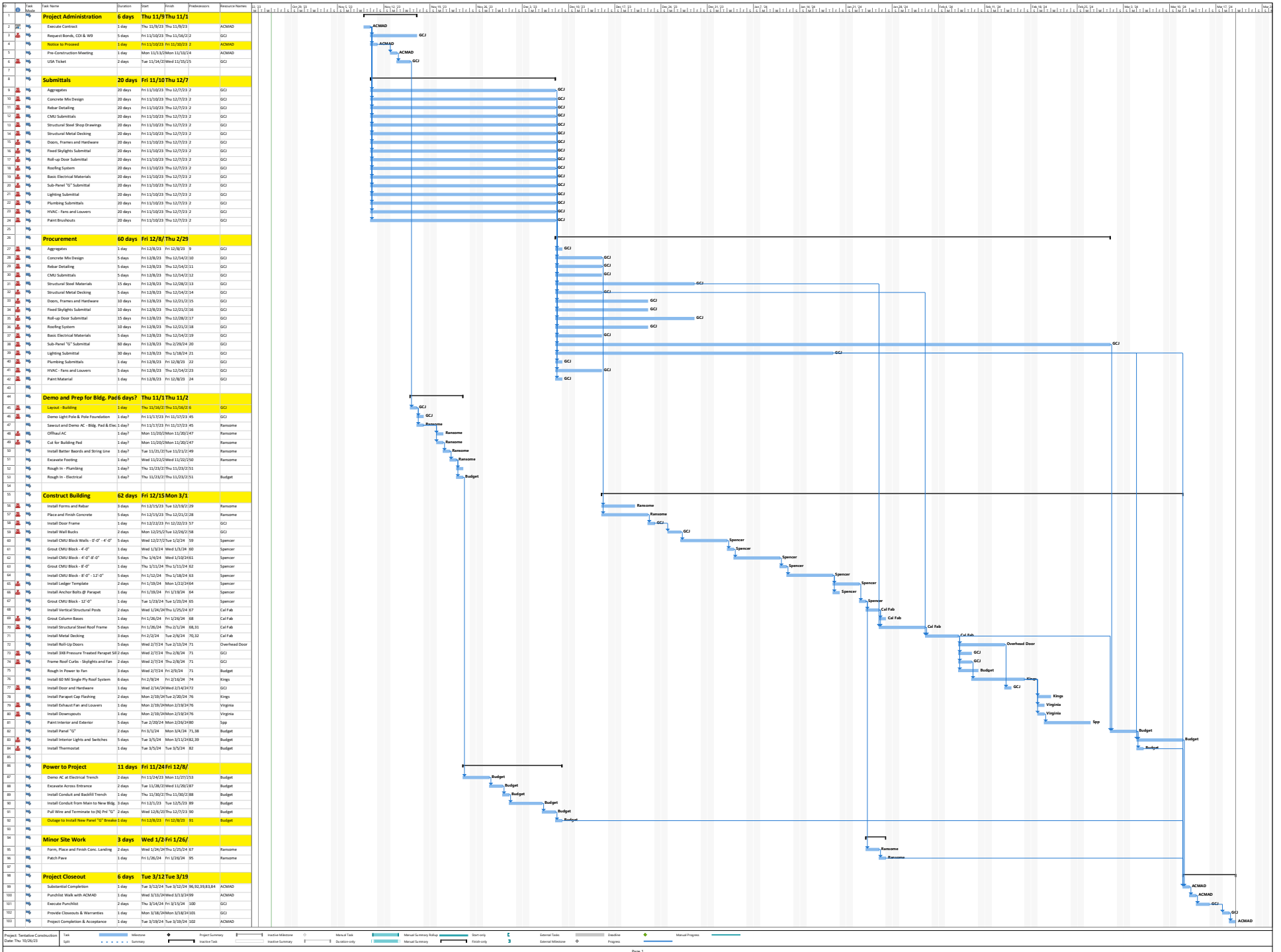
Please provide your current workers compensation insurance information below:

PEO InformationName	PEO Phone	PEO Email
---------------------	-----------	-----------

Insured by Carrier

Policy Holder Name:GCJ Inc.**Insurance Carrier:**State Fund**Policy Number:**667628722

Inception date:12/16/2020**Expiration Date:**8/16/2023





**Alameda County Mosquito Abatement District
RFQ/P for
New Utility Building
Evaluation Sheet**

RFP due on: October 26, 2023 at 2pm

Evaluation Date: 27-Oct-23

Proposing Firms: JRG, GCJ

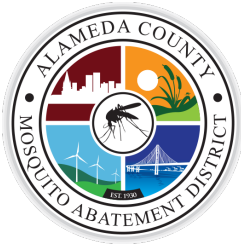
Evaluators: Mark Wieland, Ryan Clausnitzer, Matthew Estes, Sharon Thomas

The selection criteria will be based on the total score as follows:

Selection Evaluation Criteria Summary	James R. Griffin, Inc.				GCJ, Inc.			
	MW	RC	ST	ME	MW	RC	ST	ME
1 Relative Pricing	30	30	30	30	35	35	35	35
2 Technical Approach & Implementation Schedule	30	30	10	20	30	30	30	30
3 Company Qualifications and Experience	20	20	20	15	20	20	20	20
4 References	20	20	20	0	20	20	20	20
5 Qualifications of Team	10	10	10	10	10	10	10	10
6 Firm Abilities	10	10	10	8	10	10	10	10
7 N/A	0	0	0	0	0	0	0	0
8 Experience and Approach	0	0	0	0	0	0	0	0
9 RFQ/P Completeness	10	10	10	0	10	10	10	10
10 Start Time and Availability	15	15	10	7	10	10	15	15
11 Interview - If Necessary	0	0	0	0	0	0	0	0
Selection Evaluation Criteria Grand Totals	145	145	120	90	145	145	150	150

Selection Evaluation Criteria Grand Total Average	
JRG, Inc.	125
GCJ, Inc.	148





23187 Connecticut Street
Hayward, CA 94545

T: (510) 783-7744
F: (510) 783-3903

acmad@mosquitoes.org

Board of Trustees

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Victor Aguilar

San Leandro

Vice-President

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George Syrop

Hayward

vacant

Livermore

Eric Hentschke

Newark

Jan O. Washburn

Oakland

Hope Salzer

Piedmont

Valerie Arkin

Pleasanton

Subru Bhat

Union City

Ryan Clausnitzer

General Manager

Action: Upgrading MapVision Computerized Maintenance Management System from Version 2.0 to 3.0.

Summary:

The ACMAD Board of Trustees approved the purchase of MapVision Version 2.0 in September 2016 and after six years, this version is not supported and must be replaced. The upgraded version 3.0 is essential to improve the user interface, ensure uniformity through the .NET framework, and bring the outdated code up to modern standards. Leading Edge is the Sole Source contractor for this project.

The total project cost is \$128,000, with a yearly license and support cost of \$25,000, approved in ACMAD's 2023-24 budget and capital improvement plan. The move to version 3.0 is scheduled for October 2024 to align with the conclusion of the mosquito peak season.

Reasons for the Upgrade:

Improved User Interface: The current user interface of MapVision CMMS Version 2.0 is complex, confusing, and sluggish due to years of using mismatched patched code. This has led to inefficiencies, non-functional features, and reduced usability. Upgrading to MapVision 3.0 will deliver a significantly improved user interface, enhancing productivity and effectiveness.

Uniformity with .NET Framework: ACMAD currently relies on various software platforms and technologies, leading to complexities in integration and maintenance. Transitioning to the .NET framework with MapVision 3.0 will provide uniformity across our software ecosystem, simplifying maintenance and facilitating seamless integration with other systems.

Updated Code and Enhanced Security: MapVision Version 2.0 relies on outdated code and libraries that pose significant security risks as the platform is no longer supported. The upgrade to MapVision 3.0 will modernize the codebase and security measures aligned with industry standards.

Enhanced Performance and Stability: MapVision Version 3.0 will result in faster processing times, reduced downtime, and fewer disruptions to our maintenance operations.

Recommendation:

Approve the upgrade from MapVision CMMS Version 2.0 to 3.0.

Attachments:

Executive Summary and Quote MapVision Gen 2 to Gen 3 Migration.



October 17, 2023

Mr. Robert Ferdan, IT Manager
Alameda County Mosquito Abatement District
23187 Connecticut St
Hayward CA 94545

RE: MapVision Gen3 Integration

Dear Robert:

As requested, please accept this letter with substantiation and information regarding the migration to Leading Edge's MapVision Gen3 and associated iOS Field App and iOS ULV App.

Gen3 was specifically rearchitected with the motivation of offering a distilled set of common features based on years of working with districts from all over the country. While we are extremely proud of our earlier generations of MapVision, many such systems were so uniquely customized across individual implementations that we have found it difficult to provide new capabilities without significant analysis and expense, often to the frustration of our clients.

Our Gen3 system takes a more modular approach that will allow our existing customers the ability to more easily 'opt-In' to new features we plan to deliver via our global product roadmap, to include new services and streamlined workflows (leveraging modern UI and Mobile technology stacks) that we can plug-in and share across the entire MapVision customer base as they are developed.

Our roadmap for Gen3 also includes expanded auditing and access control tools, versioned APIs for more stable external integrations and reporting, and we are focused on improving our interoperability with entities such as VectorSurv as they expand their own capabilities and presence. Our focus is on creating a more unified MapVision for our clients and their partners, while still providing enough flexibility to provide modular customizations if desired.

While not directly visible to our customers, LEA has also internally shifted to leveraging several modern development and delivery practices which vastly improves our agility and ability to create a unified and scalable product offering. By leveraging modern cloud capabilities, for instance, we can confidently say we have created the most available, maintainable, and secure MapVision system yet.

Leading Edge has conducted a GAP analysis of your current (Gen2, 2018) system, along with your unique features, configurations, and processes. Our analysis did uncover some enhancements specific to your instance that are not yet present, but LEA agrees to replicate (or provide comparable mechanisms in terms of functionality) in our proposed Gen3 upgrade plan.



Please know that we are committed to supporting your existing system regardless of your decision, but we do hope you will consider moving forward to the best geospatial database solution and flow control system. Should you have questions, feel free to contact us at your convenience.

Regards.

A handwritten signature in black ink that reads 'Michael D. Reynolds, Sr.' The signature is written in a cursive style with a large initial 'M'.

Michael D. Reynolds, Sr., VP & COO
MReynolds@LeaTeam.com
828-246-2111

A handwritten signature in black ink that reads 'W. H. Reynolds, Jr.' The signature is written in a cursive style with a large initial 'W'.

William "Bill" H. Reynolds, Jr., President & CEO
BReynolds@LeaTeam.com
407-468-0008

Alameda County Mosquito Abatement District (ACMAD)
MapVision Gen 2 to Gen 3 Migration
Executive Summary
November 2023



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Purpose & Scope of Work

The purpose of this document is to define the project, its components, define responsibilities, deliverables, resources and timeline to migration ACMAD from MapVision Gen 2 to MapVision Gen 3. Lastly, for ACMAD to provide LEA approval/signatures to begin the project.

Gap Analysis

As part of the movement to Gen 3, Leading Edge and the development team conducted a GAP analysis of the current Gen 2 features, configurations and enhancements currently in use. The analysis compared the Gen 2 feature set with those included in Gen 3 and highlighted both enhancements previously created and new features included in Gen3.

Summary of Current ACMAD MapVision Gen 2 Configurations/Enhancements: These features if ACMAD uses and requests will be included built/configured for Gen 3

Modules in Alameda MV	Currently in Use	Complexity	Effort Type	Description	Needed in Alameda MV G3	Efforts
Pool Classification	Yes	Medium	Major	<p>Parcel classification - Advanced search, Grid, Actions, Color difference, Font bold for not clean, Duplicate removal, Image zoom Popup; Pool classification - Advanced search, Grid and Operations, PDF generation, PDF available in Site Detail Document Type, Image zoom Popup; SMS - Advanced search, Grid operation, actions, SMS gateway integration; iOS - View Pool image.</p> <p>Note: Based on meeting of July 14, 2022 this workflow may change based on NearMap imagery and MapVision Pool Classification workflow.</p>	Yes	544
User – Activity Log 1 - Activity Card & Service Request Update	Yes	Medium	Medium		Yes	40
User – Activity Log 2 - Table level update log	Yes	Medium	Medium		Yes	32
User – Timecard	Yes	Medium	Medium	Timecard - view / create / history	Yes	144

Master Management – Merge Sites	Yes	Medium	Minor		Yes	48
Features in Alameda MV	Currently in Use	Complexity	Effort Type	Remarks	Needed in SMV	Efforts
Sites – Delete operation	Yes	Easy	Minor		No	32
Blocks / Treatment Plan – Import from Shape / KML file	Yes	Medium	Medium		Yes	32
Blocks – Export to KML file	Yes	Medium	Medium		Yes	32
Field Map – Larval Count – Filter – SiteId, ActionType	Yes	Medium	Medium		Yes	32
Add Service Request – Merge Sites option	Yes	Medium	Medium		Yes	40
Add Service Request – Display Parcel Information & Multiple sites with site-merge option	Yes	Easy	Easy		Yes	64

Total	1040
--------------	-------------

Features in Gen 3 not available in Gen 2

MapVision Server		
Master Management	Trap Type	Display Order
	Species	Display Order
	Inventory Reconciliation Variance	
	Larval Surveillance Range List	
	Pathogens	
	Sample Type	
	Testing Lab	
	Testing Result	
	Testing Method	
	Rules	Static Rules based on SR Type
	Site Document Type	
	Breeding	
	Bird Status	
	Material Master	Different application Methods(4); Trap Condition
	Material Master	Different application Methods(4); Trap Condition
Activity Card	View Activity card	Default showing chronological order
	View Activity card	Overlap AC validation message with ACID
	View Activity card	Midnight cron job to Close any Open previous Activity cards Ids.
Site	View Site->Blocks	Map Selected for Treatment Plan
	View Site	Segments based on Site Type
	Line Sites	
Site	View Site/AC/Adult trap Surveillance/Sentinel List	Hyperlink for Pop out edit page in a separate tab
Service Request	View Public Page	Address selection on Public Map
	View Public Page	Field Map on public page
	Service Request	Segments based on SR Type
	Pending Public Queue	Showing in Red font if address is wrong
	Service Request	Showing Location History

Inventory	Inventory Reconciliation	
Operations	Treatment Plan	
	Treatment Plan	Routes association for Treatment Plan
	Treatment Plan	Support of multiple mission files
	Route	
Site/SR Operations	Adult Trap Surveillance	Separate operation for Place and Collect Trap
	Larval Surveillance	Multiple species and range selection
	Site Treatment	Calculator(Auto Calculating based on material and area amount given)
Surveillance	Tick Surveillance	VectorSurv integration TBD
	Manage Tick	
	Sentinel Flocks/Bands	
	Sentinel Collections/Testing	
	Heightened Surveillance	
	Abundance and Pool Map	
	Sentinels	Download from Calsurv
Billing	Invoice	
Field Map	Quick Search	Search by Vectorsurv ID, Trap ID and Xref
	Create Service Request	
	Filters	Display of Obstruction sites on field map
	Create Treatment Plan	
Setting	Custom Specifications	
	Modules	Enable/disable modules
Dashboard	Dashboard	Tiles Drag and drop
		Item reorder reminder tile
Report	County AG Report	Monthly/Yearly usage on chemicals
IOS Field App		
Filter	Filters	Custom Filters
Activity Card	View Activity card	Default showing chronological order
Service Request	Service Request	Segments based on SR Type
	Service Request	Showing Location History
Site	View Site	Segments based on Site Type

Site/SR Operations	Adult Trap Surveillance	Separation operation for Place and Collect Trap
	Larval Surveillance	Multiple species and range selection
	Site Treatment	Calculator(Auto Calculating based on material and area amount given)
Field Map	Quick Search	Search by Vectorsurv ID, Trap ID and Xref

Deployment includes:

1. Environment Setup – Server and iOS
 1. Setup DEV, TEST & PROD instances/ environments
 2. Create separate code branches (server & iOS)
 3. Update customer logo, default address, settings, etc.
 4. Remove/Clean up all test and/or transactional data not relevant to the new deployment
 5. Enable/Disable modules as required
 6. Create Test users accounts in different roles as needed (for developers, LEA and the customer)
 7. Create a new iOS Field App and ULV FC App build (if purchased)
 8. Ensure all default settings needed for iOS are In place
 9. Establish & Test Data Sync (2-way communication with the server)
 10. API links as needed (i.e. VectorSurv)

2. Essential Data Load
 1. Zones / Sub Zone (If applicable)
 2. Parcel Data (If Applicable)
 3. Treatment Plan Polygons (if applicable)
 4. Sites and associate site types and sub types
 5. Item and Material Master Data
 6. Warehouse & Lot Setup
 7. Vehicle Info – Trucks , Aircraft
 8. Equipment Data
 9. Users

3. PBI – Standard
 1. Up to 6 hours of Power BI Intro and Training sessions
 2. Power BI Data Model, Standard Reports and Dashboards
 3. Power Accounts (T2 and T3) for the customer
 4. Data gateway and data refresh setup
 5. Power BI Embedded integration with Customer SMV
 6. Map existing PBI reports and dashboards from G2 to G3 as part of migration

4. Historical data
 1. Historical Data load
 - i. Contact Data
 - ii. Services requests
 - iii. Surveillance Data (for different Data)
 - iv. Lab & Test Data
 - v. Operations Data
 - vi. Activity Card, Inventory and other
 2. Customizations
 - i. Any Modifications that require UI , API or DB changes
 - ii. Any master data changes that require custom coding
 - iii. New Module development
 - iv. PBI Customization as required and / or requested by customer

Data integration plan from Gen 2 to Gen 3

ACMAD Resources & Tasks

To be completed in Gen 2 prior to migration to Gen 3:

- Audit and review all Master Management tables
- Audit and review all Rules in Gen 2 for mapping to Gen 3
- Contact update - duplicates and need address from SR
- Pricing schedule, confirm and update if applicable
- Site, Sub Type Assignment, Properties, Flag if needed
- Zone and subzone review and/or updates if applicable
 - (Change Order and specific requirements for zone update is required)

LEA Resources and Tasked need for migration

- Incorporate the following in ACMAD's MV G3:
 - PIP - (Container option TBD)

- Pool Classification, notices, etc.
- Master Management - Merge Sites
- Other GAP needs as outlined above

Multi-phase timeline for delivery

- Total time - Targeted Deployment October 2024 (excluding any client delays)
 - Any features which were not identified and/or tested, or defects identified within 90 days of Migration completion, will be part of Managed Service support after go live (See SLA below)
 - Sign off at the end of the migration by LEA & Customer
 - Future changes or enhancements will be estimated and charged as fixed fee. This will be executed by the 'New feature enhancement team' with requirements and quotation provided; additional Customizations, new features etc., will be estimated and charged as additional fixed fee

Pricing Summary:

MapVision	Description	Price
Gen2 to Gen3 Migration	MapVision TEST, PROD instance, iOS Field App & iOS ULV FC App, Tier I, II & III PBI Reporting	\$128,000
	<p>All Gen2 features referenced above Legacy data</p> <p>Note: LEA is familiar with the G2 data structure but may discover data quality issues with either spacial or data input items. As such, your support and help in confirming, identifying and correcting input data will be required. Any support beyond our initial integration efforts may result in hourly invoicing for completion of integration.</p>	
Annual License and Support Agreement	License for server and apps, servers and two hours per month, non accumulative technical support hours. Up to 100 users, automatically renewed annually	\$25,000

Payment Terms & Benchmark Schedule:

Benchmark	Duration Days (Bus days M-F)	Description
Pre-project work	30 - In Progress	LEA: <ul style="list-style-type: none"> ● Site Addresses clean up (In progress) ● Duplicate site marked as inactive sites vs action <ul style="list-style-type: none"> ■ Merge action from inactive sites to active sites
Pre-project work	30 - Pending	ACMCD <ul style="list-style-type: none"> ● Establish two project SuperUsers ● Audit and review all Master Management tables ● Audit and review all Rules in Gen 2 for mapping to Gen 3 ● Contact update - duplicates and need address from SR ● Pricing schedule, confirm and update ● Site Sub Type Assignment
1	1	Proposal Agreement/Contract Accepted and Executed
2	1	Invoice #1 - 50%
3	14	Severs, data loading and setting in progress
		UAT Sign Off
4	Weekly	Weekly On-line Project Meetings begin
5	15	Environment Setup – Server and iOS
		UAT Sign off
6	60	Essential Data Load
		UAT Sign off

7		Invoice #2 - 25%
8	30	PBI – Standard
		UAT Sign off
9	1	Go Live with Gen3 (Retain Gen2 for 60 days, provide data backup, inactivate G2 server)
10		Additional customizations if applicable
		Final UAT sign off
		Invoice #2 - 25%

Note:

- Any bugs will be fixed on us, any change order will be documented, proposal presented and if approved scheduled for after go live
- Schedule and dates are subject to change based on task changes, availability, input and other scheduling influences.
- Prices are subject to change
- Final calendar, project and Gantt chart will be provided upon approval and initial invoice

Signatures:

We look forward to working with you and supporting the district's efforts to integrate the best geospatial database solution and flow control system. Should you have questions on this proposal, feel free to contact me at mreynolds@leateam.com at your convenience or by phone 828-246-2111

I, _____, agree to the proposal and pricing as quoted in this document.

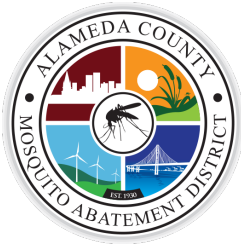
Signed this ____ day of _____, 2023

Authorized Representative/ACMAD

Leading Edge Associates, Inc. agrees to the proposal and pricing amounts as quoted in this document. Signed this day October 30, 2023



Leading Edge Associates, Inc.



Board of Trustees

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Newark

Jan O. Washburn

Oakland

Hope Salzer

Piedmont

Valerie Arkin

Pleasanton

Subru Bhat

Union City

Ryan Clausnitzer

General Manager

Action: Realign Five Staff Salaries for Regional Competitiveness

Summary

- **Problem Identification:** The 2022 ACMAD *ad hoc* Salary Committee highlighted salary disparities compared to regional equivalents.
- **Expert Analysis:** Regional Government Services (RGS) was contracted to assess these disparities, identifying five underpaid positions.
- **Proposed Solution:** Implement a phased salary adjustment for these positions to the median regional salary by December 2023 and median + 2% by July 2024.
- **Financial Impact:** Estimated additional cost is \$27,000 - \$37,000 for FY2023/24, constituting less than 1.5% of the salary budget.
- **Policy Update:** The Regulatory and Public Affairs Director position and salary will be updated with increased supervisory roles, necessitating a future policy change.

Details

RGS evaluated regional salaries for seven District staff positions and found four positions (Laboratory Director, Field Operations Supervisor, Public Information Coordinator, IT Director) with salaries more than 5% below the median (*i.e.*, the middle salary). The Regulatory and Public Affairs Director position lacked adequate comparables due to its unique and soon-to-be increased responsibilities.

The median salaries for these positions closely align with those at Contra Costa MVCD. The highest salaries were at San Mateo MVCD. Alameda County's cost of living sits between that of these two counties, further supporting the proposed adjustment.

Staff proposes three options for the Board's consideration:

1. Adopt Median Market Salaries on 12/01/2023.
2. Implement Median Market Salaries + 2% on 12/01/2023.
3. Execute a hybrid phased approach, starting with Option 1 on 12/01/2023 and transitioning to Option 2 on 07/01/2024.

Option 1 will result in salaries that are 1 – 2 % above Contra Costa MVCD, and Option 2 elevates that to 2 – 4%. All options keep our realigned salaries 9.8% lower on average than equivalent positions at San Mateo MVCD.

Staff Recommendation: Staff recommends Option 3 due to its lower short-term financial impact and strategic alignment with market rates.

Attachments:

- RGS Survey and Report
- Supplemental Salary Adjustment Options

Delivered via email to ryan@mosquitoes.org

November 2, 2023

Ryan Clausnitzer, General Manager
ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
23187 Connecticut Street
Hayward CA 94545

SUBJECT: COMPENSATION SURVEY RESULTS FOR MULTIPLE CLASSIFICATIONS

Dear Mr. Clausnitzer,

The Alameda County Mosquito Abatement District (ACMAD) engaged Regional Government Services (RGS) to conduct a compensation study of multiple classifications. The goals and objectives of the study were to:

- Determine the compensation for similar classifications in the ACMAD's identified comparable agencies.
- Evaluate whether ACMAD's compensation is competitive with the job market utilizing the data obtained from the ACMAD.
- To provide principles for data analysis, formulation of conclusion, and consistent practices to apply when adjusting base pay.

METHODOLOGY

RGS met with the ACMAD to discuss the study's parameters. Organizational data was requested, and the comparable agencies and classifications to be surveyed were discussed. In addition, information regarding agency expectations, timelines, data collection methods, deliverables, and other pertinent information was shared.

SURVEY CLASSIFICATIONS

The ACMAD requested that Regional Government Services (RGS) conduct a compensation survey of the maximum monthly salary for the following classifications:

- Field Operations Supervisor
- General Manager
- IT Director
- Laboratory Director
- Mechanic Specialist
- Public Outreach Coordinator

- Regulatory/Public Affairs Director
- Vector Biologist

EXTERNAL MARKET SALARY DATA

Compensation data was collected from four identified comparator agencies. These agencies included:

- Contra Costa Mosquito and Vector Control District
- Marin/Sonoma Mosquito and Vector Control District
- Napa County Mosquito Abatement District
- San Mateo County Mosquito and Vector Control District

One of the most critical factors in conducting the compensation study is ensuring the classifications from the comparator agencies match as closely as possible to the ACMAD classification. When comparing appropriate matches, the analysis included more than job titles. Due to different titling conventions, job titles alone can be misleading. Therefore, a more extensive analysis was performed. The criteria used to determine the match classes included:

- Education and experience requirements.
- Scope and complexity of the work.
- Knowledge, skills, and abilities required to perform the work.
- Supervision received and exercised.
- Consequence of error.
- Organizational structure within the department/agency.

ANALYSIS

Compensation data was collected through websites, direct contact with agency staff, and an in-depth review of agency documents, including class specifications, organizational charts, personnel allocations, and budget documents. RGS was able to collect salary data from all of the identified comparator agencies. RGS verified the salary data, and analyzed the data received.

The compensation charts provided include the median (midpoint) of the maximum monthly base pay for each surveyed classification. RGS recommends that the median be used in reviewing the data instead of the mean, which is the average of all market data collected. The median is the exact midpoint, with 50% of market data below and 50% above. Unlike the mean, the median methodology eliminates distortion caused by exceptionally high or low salary values. However, as there were so few match classifications, the District may choose to use the mean in this case.

When analyzing compensation, it is customary to consider competitiveness in the relevant labor market. As an industry rule, if a classification falls within five percent (5%) above or below the market, it is considered competitive, and adjustments are not typically recommended. The five percent (5%)

above or below market differences allow for slight differences between job duties and assignments. The ACMAD may choose to consider setting different adjustment standards.

It should be noted that in studies with a larger number of comparable agencies, RGS considers fewer than four match classes insufficient for salary recommendations. This is because fewer matches make salary variation more significant, and the results may not accurately reflect the market. However, as the District utilizes only four comparable agencies when conducting salary studies, it was determined that less than two match classes (half of the agency group) would be considered sufficient. The chart below reflects the number of match classes found for each of ACMAD’s classifications. Based on this standard, in only one case, Regulatory/Public Affairs Director, was insufficient data found.

FINDINGS

Of the classifications with two or more match classes, two are currently set more than 5% above the market median salary (Vector Biologist and Mechanic Specialist), and the remaining classifications are more than 5% below the external market median salary. Detailed information is available in the attached compensation charts, but the following is an overview of our analysis.

CLASSIFICATION TITLE	# of Comps	ACMAD Base Salary	Market Median Salary	ACMAD to Market Median %	Top Step to the Median of Market
Laboratory Director	3	\$12,451	\$13,137	-5.22%	Below
Field Operations Supervisor	3	\$12,452	\$13,137	-5.21%	Below
Public Information Coordinator	3	\$10,036	\$10,588	-5.21%	Below
IT Director	2	\$11,031	\$11,769	-6.28%	Below
Vector Biologist	3	\$10,309	\$8,890	15.97%	Above
Mechanic Specialist	4	\$10,796	\$9,807	10.08%	Above
General Manager	4	\$16,556	\$18,686	-11.40%	Below

RECOMMENDATIONS

Internal Salary Alignment

While utilizing external data assists in the determination of appropriate salaries, it is equally important to examine the internal alignment of classifications within an organization. This is especially true when setting salaries of classes that do not share the same class series or class family but share classification factors such as those used when determining external match classifications. Because of the inconsistencies that may arise from the market data alone, it is critical to analyze how the market data aligns with the ACMAD's compensation plan and industry standards. This includes considering the following factors:

Relationship to Classifications Within the Same Reporting Structure

Classifications that are related to each other by discipline, duties, or responsibilities but are separated by level of complexity or authority, such as entry, journey, lead or senior, supervisor, and manager, should be separated by approximately 10-15% at the lower levels and 15% and higher at the supervisory and management levels. This practice provides a healthy separation between the levels for career development and to avoid compaction. Compaction occurs when classifications are within 5% or less of each other.

Relationship to Classifications Across the Class Plan

Classifications with similar authority, autonomy, and responsibilities but assigned to different sections or departments, such as department heads, division heads, and managers, are often compensated similarly. When reviewing internal equity in an organization, classifications are often reviewed for impacts across the class plan for positions with similar authority, autonomy, and core responsibilities.

As was discussed in a prior report, the Laboratory Director requires the highest level of education (master's degree) and requires three years of experience as an Epidemiologist. The incumbent supervises two permanent positions. The Field Operations Supervisor requires a bachelor's degree and six months of experience as a Vector Biologist II. The incumbent supervises eight (8) permanent staff. While the minimum qualifications for the Field Operations Supervisor are less than for the Laboratory Director, due to the broader span of control, it was noted that the salary for these two positions would appropriately be set the same. This recommendation is reflected in the findings of this compensation survey.

Updating Salaries Based on Market Data

Classifications Below the External Market

Where salaries are below the market, RGS recommends the agency determine whether to set salaries equal to the median, or some percentage above or below the median. This is discussed in greater detail in the Compensation Policy section at the end of this report.

Classifications Competitive or Above the Market

Where salaries are considered competitive with the market, RGS recommends no adjustments be considered. For the classifications considered above the market (greater than 5%), standard practice is to "Y-rate" (freeze) salaries until the market median catches up with their salary. However, RGS would recommend the City consider the following factors prior to y-rating any classifications:

- Will the action exacerbate any recruitment and retention issues;
- Are there any mandates regarding minimum staffing levels which may be jeopardized;
- What is the relative cost-savings by taking the action.

Classifications With Insufficient External Matches

As there was insufficient market data available for the classification of Regulatory and Public Affairs Director, an internal salary alignment is appropriate. Currently, the Regulatory and Public Affairs Director is one half percent (0.5%) above the IT Director. The minimum qualifications for these classifications include a bachelor's degree and each exercise either no or limited supervision of staff. As the difference in salary between the IT Director and the Regulatory and Public Affairs Director is only pennies per hour, either maintaining the salary differential at the current level (0.5%) or setting the Regulatory and Public Affairs Director equal to the IT Director would be appropriate.

Compensation Policy

We recommend that agencies create a compensation policy to establish and codify a strategy for setting compensation. Such a policy would typically identify the comparator agencies to be surveyed (or, at minimum, the type of agencies to be surveyed), the benefit components to be used, the method of collecting information, the criteria for determining when compensation studies will be conducted, how the comparable data will be determined, and how the data will be implemented.

RGS often recommends that such a policy include how an agency plans to set compensation concerning the market data. For example, using the mean or median as the set point for salaries, using base pay or total compensation, and setting salaries equal to the median or some percentage above or below the median. This type of policy can help to expedite and facilitate future studies.

In addition to market placement, there are many other factors to consider when setting salaries. The policy should include recruitment and retention issues, salaries of other similar positions within the same series or across the organization (internal parity), the value of the work performed to the organization, fiscal sustainability. The district's total compensation package value may also be a factor to consider in determining policy parameters.

Adopting a compensation policy that includes compensation-setting guidance based on all these factors provides a fact-based and analytical foundation. It also gives the agency tools needed to resist short-term pressures in favor of long-term fairness and fiscal sustainability.

Sincerely,



Patty Howard, Lead Advisor
Classification & Compensation
Regional Government Services
650-587-7300 ext. 94
phoward@rgs.ca.gov

Supplemental Salary Survey

Options to Normalize ACMAD Salaries to Market Rate			Option 1: Median Market*		Option 2: Median Market +2%		Option 3: Hybrid of Option 1 and 2	
Classification Title	ACMAD Top Step	Median Market Top Step	Option 1	\$ Difference of ACMAD and Option 1	Option 2	\$ Difference of ACMAD and Option 2	Option 1 on Dec 1, 2023 (left) with Option 2 on July 1, 2024 (right)**	
Laboratory Director	\$12,451	\$13,137	\$13,401	\$950	\$13,669	\$1,218	\$13,401	\$13,669
Field Operations Supervisor	\$12,452	\$13,137	\$13,268	\$816	\$13,534	\$1,081	\$13,268	\$13,534
Public Information Coordinator	\$10,036	\$10,588	\$10,588	\$552	\$10,800	\$764	\$10,588	\$10,800
IT Director	\$11,031	\$11,769	\$11,769	\$739	\$12,005	\$974	\$11,769	\$12,005
Regulatory/Public Affairs Director	\$11,083	Job Description and Salary Update	\$13,137	\$2,054	\$13,400	\$2,317	\$13,137	\$13,400

*FOS is 1% above R/PAD, and LD is 1% above FOS

**Does not include 4% MOU increase

Regulatory and Public Affairs Director

DEFINITION

Under administrative direction and supervision of the District-General Manager, and in a manner consistent with the District's shared vision and mission statement, the Regulatory and Public Affairs Director is responsible for the coordination and effective planning of the District's source prevention/reduction program & public relations program. The Regulatory and Public Affairs Director comprises an active component of the District's support staff that collaborates to assist the General Manager in planning, organizing, directing, and evaluating the District's mosquito control program.

DISTINGUISHING CHARACTERISTICS

This classification is distinguished from all other technical and professional classifications at the District through its specialized responsibilities in the areas of source prevention/reduction, education, and public relations programs.

SUPERVISION RECEIVED AND EXERCISED

General supervision is provided by the District-General Manager. Responsibilities ~~may~~ include supervision of regular full time, seasonal, and temporary staff.

Accountability

The employee is accountable to the District-General Manager to ensure that the coordination and effective planning of the District's source prevention/reduction, education, and public relations programs are carried out in accordance with District policies, California Health and Safety Code Standards, and Federal laws. Assignments may be specific or general with only desired results being specified. Recommendations on improvements to Division activities are expected.

The employee is responsible for complying with all District safety requirements and practices. Additionally, the employee is responsible for ensuring that any direct reports also comply with all District safety requirements and practices.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

- Represents the District at planning, agency, and public meetings with the objective of educating agency officials and the public about the ecologically-oriented methodologies used by the District to detect, monitor, and control mosquitoes;
- Secures permits, contracts, MOU's, or cooperative agreements to prevent or eliminate mosquito sources;
- Coordinates source prevention/planning projects and public relations activities in an environmentally sound and informed manner to meet the concerns of the public and other agencies;

- Prepares analyses, reports, and recommendations for program development and operational projects;
- Makes recommendations to planning agencies and landowners to prevent or eliminate mosquito sources;
- Participates in and/or leads training sessions on wetlands laws, policies, agreements, and identification;
- Works with the District—General Manager to ensure the District’s compliance with environmental laws and regulations;
- Develops, implements, and maintains a community education program in coordination with the Public Outreach Coordinator to inform Alameda County residents, officials, and anyone interested about the District and its programs;
- Oversees Ddevelopments and updates of public outreach materials;
- Oversees District website content and social media platforms;
- Coordinates media-related inquires/interviews with appropriate staff;
- ~~Manages District website content;~~
- Supervises and evaluates directly, the responsibilities, daily activities, and work performance of outreach field staff;
- Assists in planning, organizing, and implementing elements of the operational control program;
- Assists in training and instructing outreach field employees on pesticide safety and application methods;
- Helps resolve, individually, when necessary, public complaints arising out of outreach field activities;
- Provides General Manager updates of field control activities;
- Keeps informed on current developments in mosquito control;
- Maintains certification and supervisor training by attending technical and job-related sessions, seminars, and continuing education classes;
- Performs, occasionally, other tasks or functions not stated in this description, but within the scope of experience and capability; and
- Performs related work as required.

EMPLOYMENT STANDARDS

Knowledge

- Programs of the District and the materials and equipment used to detect, monitor, and control mosquitoes (physical, chemical, and biological control methodologies both past and present);
- Organization and operation of mosquito control and monitoring programs and the application of pesticides for mosquito control;
- Dynamics and values of aquatic ecosystems that potentially support mosquitoes;
- Wetlands types, valuesfunctions, and associated laws and regulations;
- Identification, biology, and ecology of the mosquitoes and similar insects mosquito-like gnats of Alameda County and the biology, ecology, identification, and laws associated with endangered or threatened species; and
- Numerous computer programs including but not limited to: desktop publishing software, Microsoft Office programs, and internet website design software.

Skills

- Planning, organizing, and directing work in public affairs, ~~and~~ regulations, and mosquito control and monitoring programs;
- Communicating effectively in English both orally and in writing, making presentations, and preparing written reports;
- Interacting effectively with District staff, elected and appointed officials, and representatives of various public and private agencies;
- Managing budgets;
- Establishing and maintaining effective working relationships with others; and
- Understanding, interpreting, and applying complex guidelines.

Abilities

- Ability to effectively plan, estimate, layout, and implement source enhancement and public education projects and to speak and write effectively in English;
- ~~Design and build displays for community education events such as the annual County Fair, Home and Garden Shows, school presentations, etc. and to coordinate staffing of these events;~~
- ~~Design, create, and update the District's website in coordination with the IT Director;~~
- Collaborate effectively and share in District decision making;
- Contribute personal skills, talents, and interests;
- Lead, listen, encourage, and motivate;
- ~~Pursue valid information to better serve the District goals and objectives;~~
- Analyze fiscal problems and make sound policy and procedural recommendations;
- Prepare complex technical and analytical reports;
- Read, understand, interpret, evaluate, and apply laws, policies, rules, contracts, guidelines, and literature of the profession;
- Instruct others, both verbally and in writing, in an effective and professional manner, organize and maintain accurate records;
- ~~Compile numerical information;~~
- Work with a high degree of independence;
- ~~Write legibly and effectively in English and keep detailed records;~~
- ~~Communicate with the public in a tactful, courteous, and professional manner;~~
- ~~Lift objects weighing in excess of 25 pounds (occasionally);~~
- ~~Perform standard data processing using a MS Windows® based PC system;~~ and
- Operate a motor vehicle and other specialized types of transport associated with mosquito control in a safe and legal manner.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Education/Training and Experience Guidelines

Any combination equivalent to experience and training that would likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training

A bachelor's degree from an accredited college or university with major in biological science, education, communication, or a related field.

License or Certificate

A valid California Driver's license issues by the State Department of Motor Vehicles and must be insurable under the guidelines set forth by the District's insurance carrier.

Possession of or ability to obtain and maintain the following certifications from the California Department of Public Health within one year of employment:

- Mosquito Control Technician Certificate
- Vertebrate Vector Certificate
- Invertebrate Certificate

WORKING CONDITIONS/PHYSICAL REQUIREMENTS

Essentially the employee's working hours are spent in an office. Work generally involves a high degree of concentration, especially in the consideration of technical and personnel problems and the origination of programs to increase departmental efficiency and improvement of services. There may be some light to moderate physical work in the handling of supplies, files, computer equipment, etc.

Incumbent must possess adequate vision (which may be corrected) to read, write, perform fine ~~technical computer work~~~~laboratory and microscope work~~, and safely operate in the conditions listed below. Requires adequate hearing (which may be corrected) to hear alarms, horns, use of telephones, and radios.

Working Conditions

- Medium Work – Incumbent performs work, which involves frequent lifting, pushing and/or pulling of objects of approximately 25 pounds. Heavier lifting is an infrequent aspect of this position.
- Mobility – Incumbent must have complete and normal mobility of arms to reach and dexterity of hands to grasp and manipulate small objects; be able to stand, stoop, reach and bend, and to walk on uneven terrain, such as field, dirt banks, natural and cement stream beds, and shallow ponds.
- Other Conditions – Incumbent may be exposed to and handle toxic and hazardous substances; be available on call for evening and weekend emergencies, as assigned; travel within and out of the county; work, when necessary, in inclement weather including sun, cold, and rain.

Adopted Date: September 14, 2016

Revised: November 3, 2023

Retitled:

FLSA Designation: Exempt

Unit: ACMAD Employee Association



Alameda County Mosquito Abatement District

Investment Performance Review For the Quarter Ended September 30, 2023

Client Management Team

PFM Asset Management LLC

Ellen Clark, Director
Stephanie Rogers, Client Service Analyst

1 California Street
10th Floor
San Francisco, CA 94111
415-393-7270

1735 Market Street
43rd Floor
Philadelphia, PA 19103

Financial Markets & Investment Strategy Review

	QTD	YTD	1 Year	3 Years	5 Years	7 Years	10 Years
DOMESTIC EQUITY							
S&P 500	-3.27%	13.07%	21.62%	10.15%	9.92%	12.24%	11.91%
Russell 3000 Index	-3.25%	12.39%	20.46%	9.38%	9.14%	11.64%	11.28%
Russell 1000 Value Index	-3.16%	1.79%	14.44%	11.05%	6.23%	7.92%	8.45%
Russell 1000 Growth Index	-3.13%	24.98%	27.72%	7.97%	12.42%	15.64%	14.48%
Russell Midcap Index	-4.68%	3.91%	13.45%	8.09%	6.38%	8.68%	8.98%
Russell 2500 Index	-4.78%	3.59%	11.28%	8.39%	4.55%	7.96%	7.90%
Russell 2000 Index	-5.13%	2.54%	8.93%	7.16%	2.40%	6.62%	6.65%
Russell 2000 Value Index	-2.96%	-0.53%	7.84%	13.32%	2.59%	5.94%	6.19%
Russell 2000 Growth Index	-7.32%	5.24%	9.59%	1.09%	1.55%	6.77%	6.72%
INTERNATIONAL EQUITY							
MSCI EAFE (Net)	-4.11%	7.08%	25.65%	5.75%	3.24%	5.29%	3.82%
MSCI AC World Index (Net)	-3.40%	10.06%	20.80%	6.89%	6.46%	8.60%	7.56%
MSCI AC World ex USA (Net)	-3.77%	5.34%	20.39%	3.74%	2.58%	4.73%	3.35%
MSCI AC World ex USA Small Cap (Net)	-1.70%	5.03%	19.01%	4.01%	2.58%	4.70%	4.35%
MSCI EM (Net)	-2.93%	1.82%	11.70%	-1.73%	0.55%	3.22%	2.07%
ALTERNATIVES							
FTSE NAREIT Equity REIT Index	-7.13%	-2.14%	2.99%	5.76%	2.77%	2.61%	5.96%
FTSE EPRA/NAREIT Developed Index	-5.59%	-4.10%	2.72%	1.54%	-0.29%	0.65%	2.97%
Bloomberg Commodity Index Total Return	4.71%	-3.44%	-1.30%	16.23%	6.13%	4.68%	-0.75%
FIXED INCOME							
Blmbg. U.S. Aggregate	-3.23%	-1.21%	0.64%	-5.21%	0.10%	-0.09%	1.13%
Blmbg. U.S. Government/Credit	-3.00%	-0.86%	0.93%	-5.32%	0.41%	0.09%	1.31%
Blmbg. Intermed. U.S. Government/Credit	-0.83%	0.65%	2.20%	-2.93%	1.02%	0.62%	1.27%
Blmbg. U.S. Treasury: 1-3 Year	0.71%	1.69%	2.44%	-0.92%	1.03%	0.77%	0.79%
Blmbg. U.S. Corp: High Yield	0.46%	5.86%	10.28%	1.76%	2.96%	3.80%	4.24%
Credit Suisse Leveraged Loan index	3.37%	9.91%	12.47%	5.91%	4.31%	4.64%	4.33%
ICE BofAML Global High Yield Constrained (USD)	0.08%	5.37%	12.71%	-0.14%	1.81%	2.84%	3.29%
Blmbg. Global Aggregate Ex USD	-4.00%	-3.20%	3.39%	-8.39%	-3.10%	-2.77%	-1.73%
JPM EMBI Global Diversified	-2.23%	1.76%	10.01%	-4.56%	-0.35%	0.11%	2.47%
CASH EQUIVALENT							
90 Day U.S. Treasury Bill	1.31%	3.60%	4.47%	1.70%	1.72%	1.54%	1.10%

Source: Investment Metrics. Returns are expressed as percentages. Please refer to the last page of this document for important disclosures relating to this material.

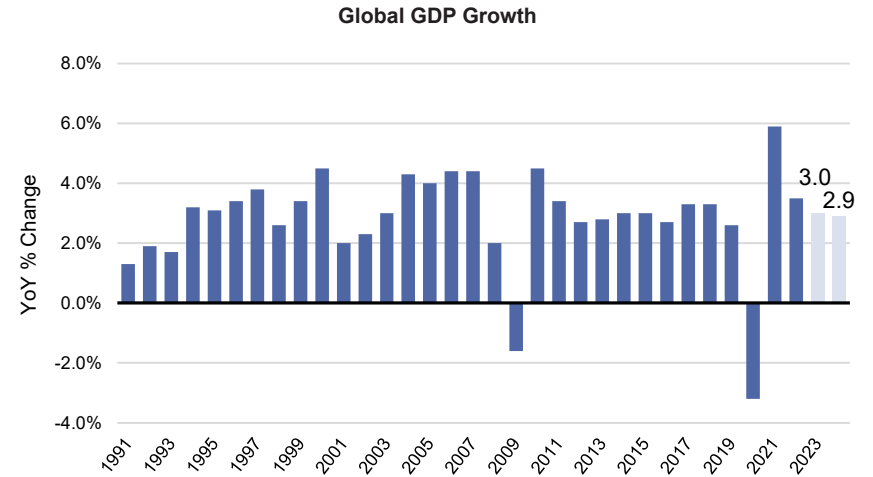
THE ECONOMY

► In the second quarter, U.S. gross domestic product (GDP) grew at an annualized rate of 2.1%, in line with 2023 growth estimates by the Federal Reserve (Fed) despite persistent inflation and continued rate hikes. This GDP growth rate is below global GDP growth estimates of 3.0%, which have been buoyed by emerging markets (EM) and developing economies.

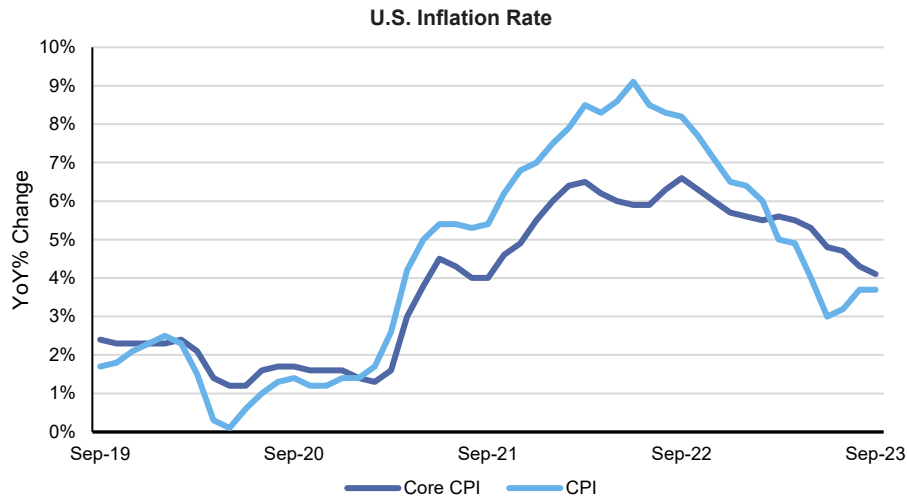
► The U.S. labor market continues to cool as the unemployment rate has risen to 3.8% in September. The number of job openings to unemployed ratio fell to 1.51, down from its high of 2.0 in 2022 but not yet closing in on the goal of 1.00.

► Inflation pressures remained visible in the third quarter, with headline inflation (CPI) increasing 3.7% year-over-year (YoY) in September, up from 3.0% at the end of the second quarter. However, the less volatile core reading (which excludes food and energy) shows continued cooling at 4.1% YoY in September, its slowest pace since 2021.

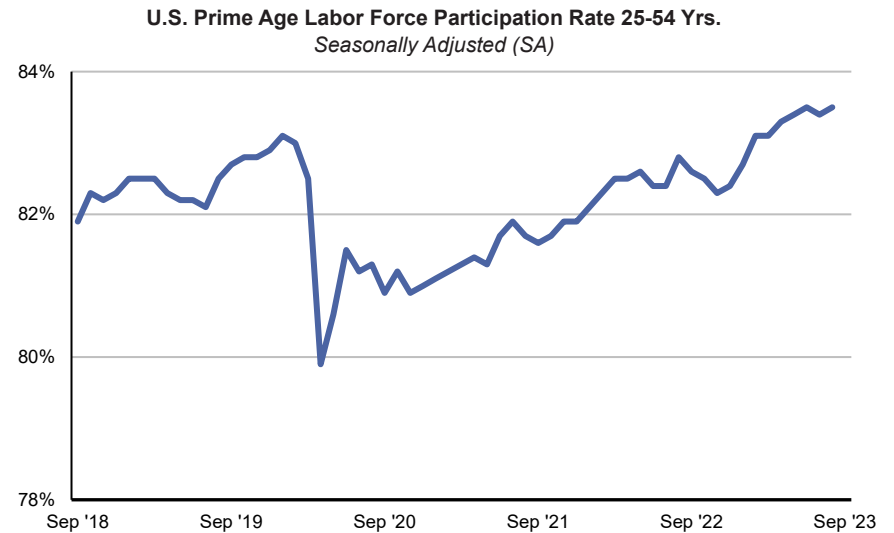
► Through the strong labor market and continued growth, consumer confidence saw relative improvement. The Michigan Consumer Sentiment survey ended the quarter at 68.1, up 8.4 year-to-date, though below the long-term average of 85. Consumers savings and incomes remain strong, but debt levels and defaults are increasing.



Source: IMF. Dark blue bars indicate actual numbers; light blue bars indicate forecasted estimates.



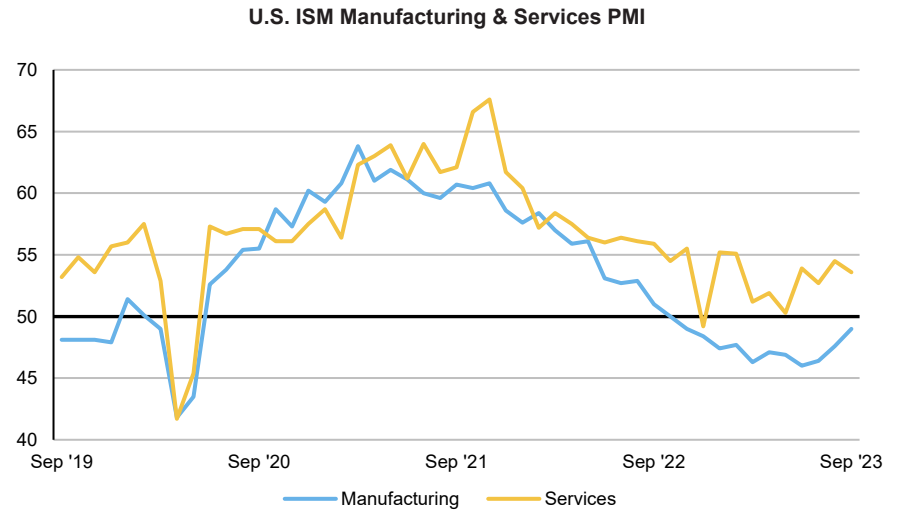
Source: Bureau of Labor Statistics.



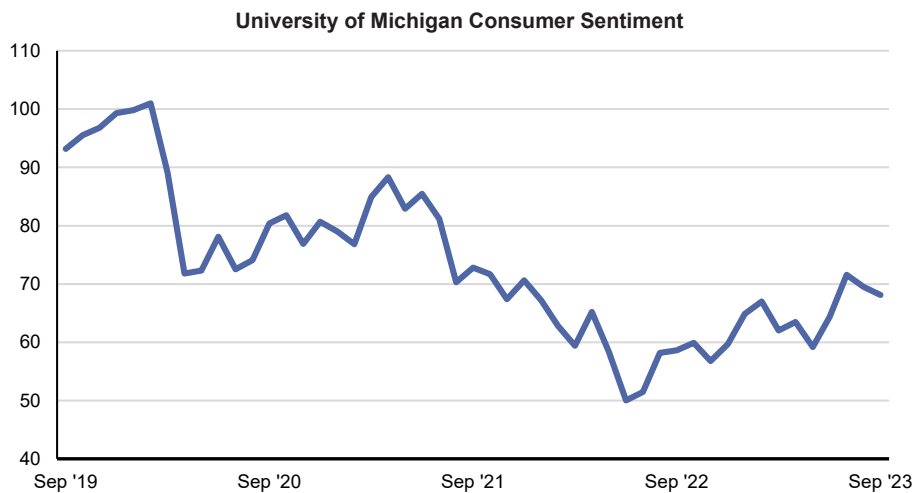
Source: Bureau of Labor Statistics.

WHAT WE'RE WATCHING

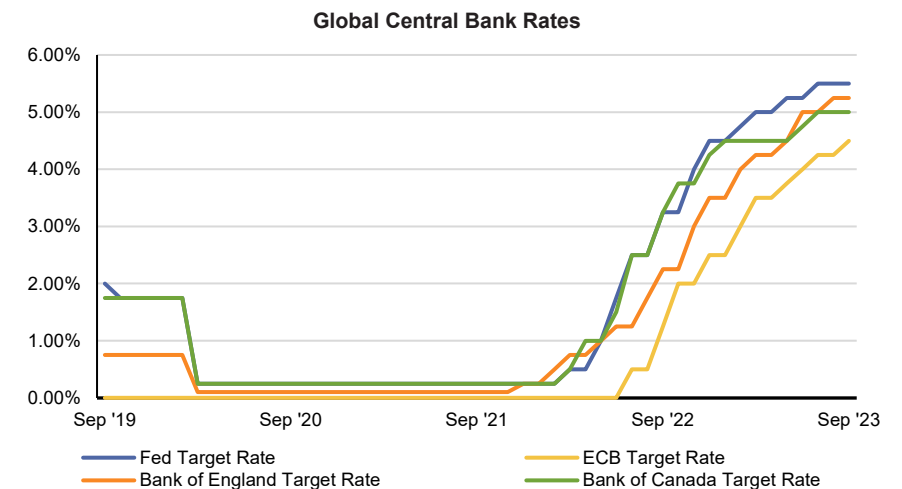
- ▶ After a pause in June, the third quarter brought one more rate hike as the resiliency of economic activity in the U.S. prompted the Fed to raise the target for the federal funds rate by 25 basis points (bps). Looking forward, the median dot for 2024 and 2025 were raised to 5.125% and 3.875%, with increased expectations of a 'higher-for-longer' policy. The European Central Bank (ECB) diverged from Fed policy slightly with two hikes during the quarter, marking a full year of consecutive rate hikes, as they continue to rein in inflation.
- ▶ The U.S. saw some recovery in manufacturing during the quarter as S&P Global U.S. Manufacturing rose to 49.8, just fractionally contractionary, as supply conditions improved and employment rose. Services weakened over the quarter, but remain expansionary at 50.1. The HCOB Eurozone manufacturing PMI, by comparison, ended the quarter in sharply contractionary territory for the fifteenth consecutive month, at 43.4. The services PMI also turned contractionary ending at 48.7.
- ▶ China's manufacturing and services sectors saw continued growth but with slowing momentum through the quarter as the S&P Global China Manufacturing and Services readings dipped to 50.9 and 50.2, respectively. Looking forward, the expected increased domestic tourism for "golden week" may provide a short-term boost to demand, though whether that can be sustained remains to be seen.



Source: Bloomberg.



Source: Bloomberg.



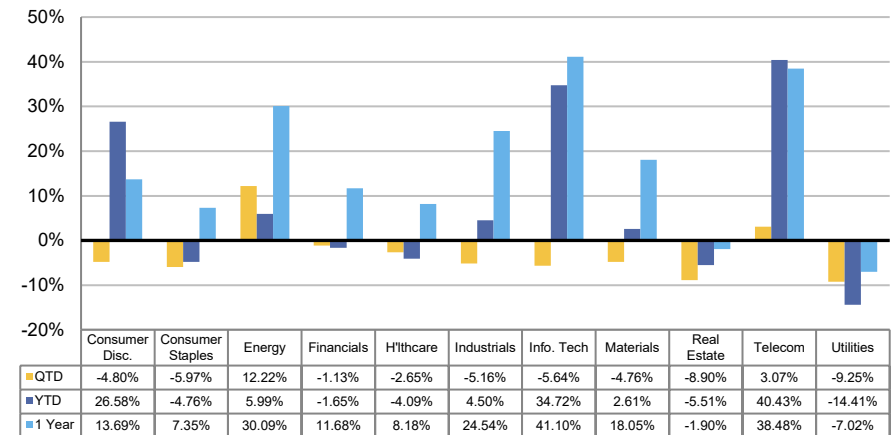
Source: Bloomberg.

DOMESTIC EQUITY

- ▶ The S&P 500 Index (S&P) posted a return of -3.27% for the third quarter of 2023. As of September 30, 2023, the trailing 1-year return for the index was 21.59%.
- ▶ Over the quarter, extreme market concentration continued to play a factor for large-cap stocks, as evidenced by the underperformance of the S&P 500 Equal Weight Index versus the S&P 500 Market Cap-Weighted Index.
- ▶ Within the S&P, only two of the 11 Global Industry Classification Standard (GICS) sectors posted positive gains for the quarter: Energy (12.22%) and Communication Services (3.07%). The worst-performing sectors over the quarter were Utilities (-9.25%), Real Estate (-8.90%), and Consumer Staples (-5.97%).
- ▶ Small-caps, as represented by the Russell 2000 Index, returned -5.13% during the quarter, lagging mid- and large-caps. The Russell Mid Cap Index returned -4.68% for the quarter, while the Russell 1000 Index returned -3.16%.
- ▶ According to FactSet Earnings Insight (as of September 29, 2023), the expected YoY earnings growth rate for the S&P for the third quarter is -0.1%. If expectations become a reality, it will be the fourth consecutive quarterly decline for the index.
- ▶ As of the end of the quarter, the S&P 500 P/E ratio was 20.96, below its 5-year average of 21.74. By comparison, the S&P 600, which represents small-cap stocks, had a P/E ratio of 14.52, well below its 5-year average of 17.22.

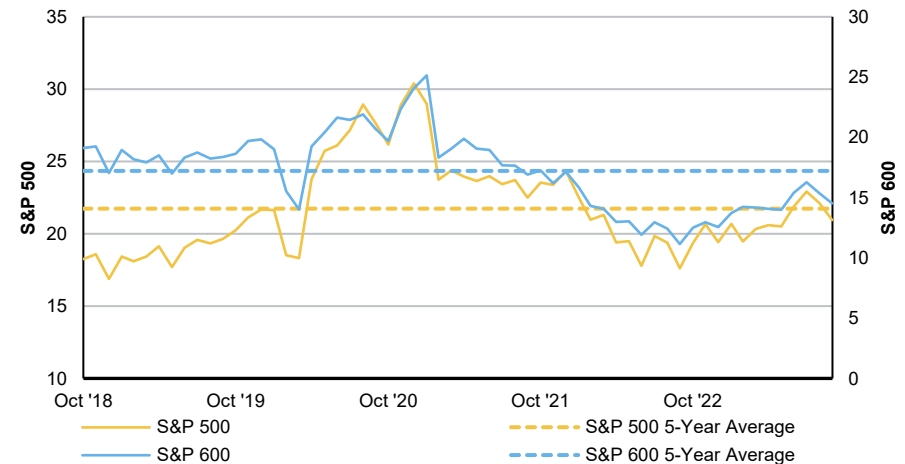
S&P 500 Index Performance by Sector

Periods Ended September 30, 2023



Source: Bloomberg.

P/E Ratios of Major Stock Indices*



Source: Bloomberg.

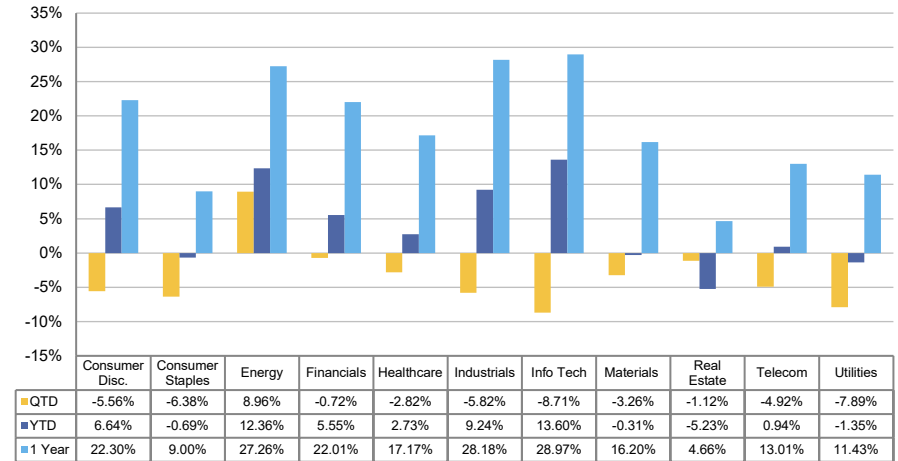
*P/E ratios are calculated based on one-year forward estimates and adjusted to include only positive earnings results for consistency.

NON-U.S. EQUITY

- ▶ Markets outside of the U.S., as measured by the MSCI ACWI ex-U.S. Index, slightly underperformed their U.S. counterparts, returning -3.77% for the quarter.
- ▶ Ten out of the 11 sectors posted negative returns for the quarter, with Information Technology (-8.71%), Utilities (-7.89%), and Consumer Staples (-6.38%) being the worst-performing sectors. Energy (+8.96%) was the best and only sector with a positive return for the quarter. The sector benefited from oil prices soaring on tighter supplies.
- ▶ Emerging markets (EM), as represented by MSCI Emerging Market Index, outperformed Developed ex-U.S. Markets, represented by the MSCI EAFE Index, returning -2.93% versus -4.11% for the quarter.
- ▶ MSCI Japan (-1.55%) outperformed the MSCI EAFE Index. Japanese equities continue to benefit from positive investor sentiment as better corporate governance practices and attractive valuation brighten earnings outlook. Of the five largest-weighted countries in the index, Germany (-7.62%) was the worst performer due to gloomy economic data and unfavorable demographics.
- ▶ Within EM, MSCI India (1.84%) was a strong performer. The country's economic growth remains strong despite higher rates. MSCI China (-2.41%) outperformed the index as the government reaffirmed stimulative policies, which fueled a sharp rebound in Chinese equities during the month of July.
- ▶ Small-caps, as represented by MSCI ACWI ex-U.S. Small Cap Index, outperformed within the international equity markets, returning -1.70% for the quarter.
- ▶ Non-U.S. equities remain undervalued relative to their long-term average across international equity markets. As of September 30, 2023, MSCI EAFE ended the quarter with a P/E ratio of 13.39, much lower than its 5-year average of 15.98. Similarly, MSCI EM's P/E stood at 12.99 versus a 5-year average of 13.12.

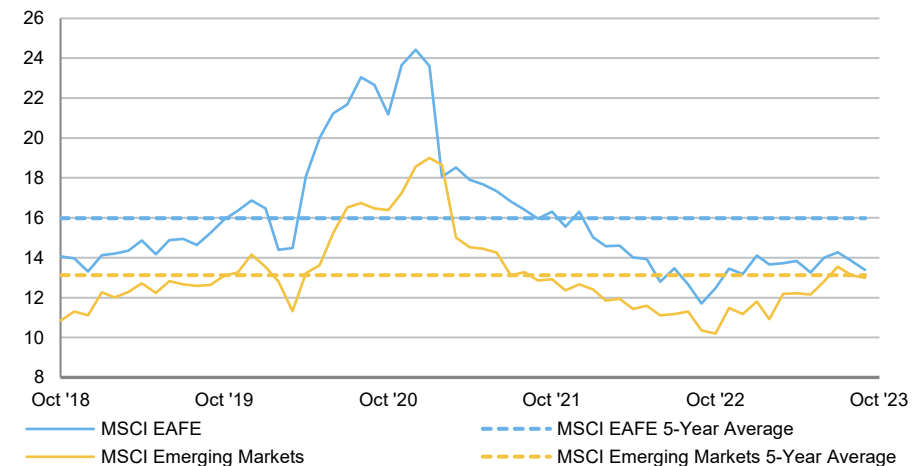
MSCI ACWI ex-U.S. Sectors

Periods Ended September 30, 2023



Source: Bloomberg.

P/E Ratios of MSCI Equity Indices*



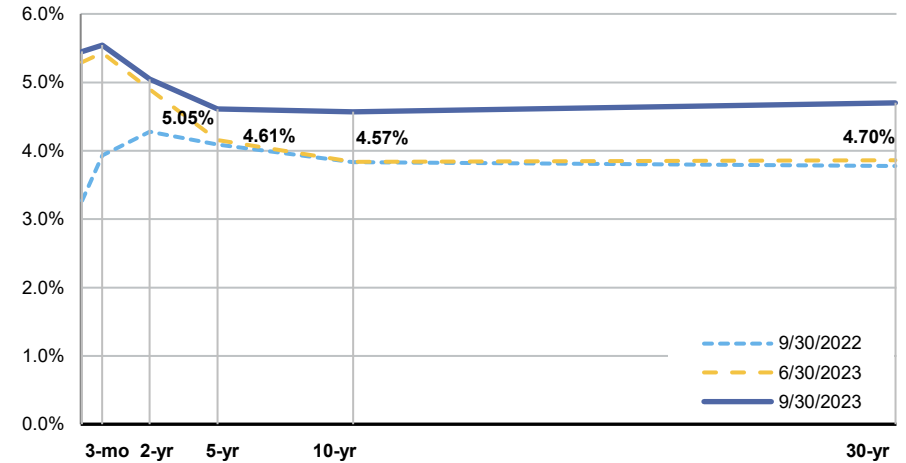
Source: Bloomberg.

*P/E ratios are calculated based on one-year forward estimates and adjusted to include only positive earnings results for consistency.

FIXED INCOME

- ▶ The U.S. bond market represented by the Bloomberg U.S. Aggregate (Aggregate) Index fell sharply during the third quarter to -3.23% as rates continued rising. The trailing 1-year period return is 0.64%.
- ▶ The Bloomberg U.S. Treasury Index closed the quarter with a loss of -3.06%. During the period, the Federal Open Market Committee (FOMC) raised interest rates by a quarter point in July, but paused at the September meeting. Long rates rose on several factors, including higher overall treasury issuance, less foreign demand, stickier energy-related inflation, and Federal debt and deficit size. The latter led to Fitch downgrading the U.S. Government rating. The curve remains inverted as the fed funds rate is now targeted at 5.5%. The 10-year climbed 78 bps in the quarter, ending at 4.59%.
- ▶ Corporate credit had mixed results for the quarter. The investment-grade Bloomberg U.S. Corporate (IG Corp) Index declined 3.09%, while high-yield bonds, as represented by the Bloomberg U.S. Corporate High-Yield (HY) Index, posted a gain of 0.46%. Although spreads didn't widen, IG Corp sold off from duration. HY saw very mild spread widening but was again led by the lowest quality Caa/CCC-rated cushioned by double-digit yields.
- ▶ The fixed-rate mortgage market, as measured by the Bloomberg U.S. Mortgage-Backed Securities (MBS) Index, lost 4.05%, hurt by continued duration extension on higher rates. On the commercial side, the Bloomberg U.S. Agency CMBS Index declined by 1.91%.
- ▶ EM USD sovereign bonds, as represented by the JP Morgan EMBI Global Diversified Index, lost 2.23%.

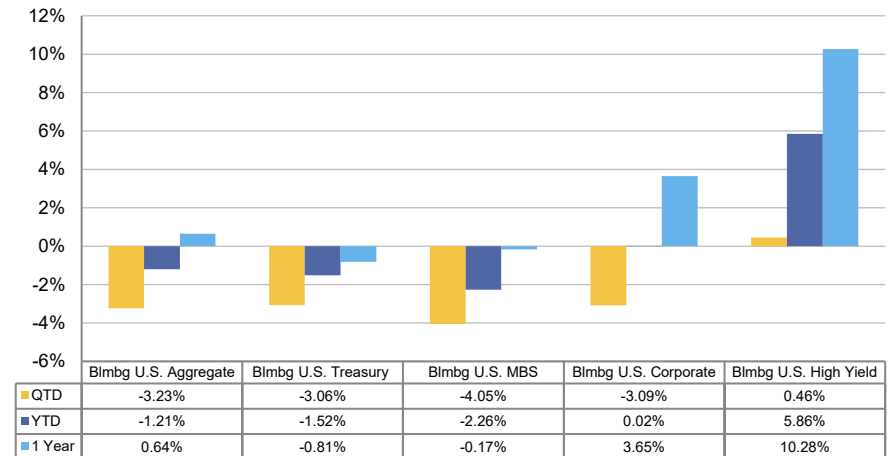
U.S. Treasury Yield Curve



Source: Bloomberg.

Returns for Fixed-Income Segments

Periods Ended September 30, 2023



Source: Bloomberg.

ALTERNATIVES

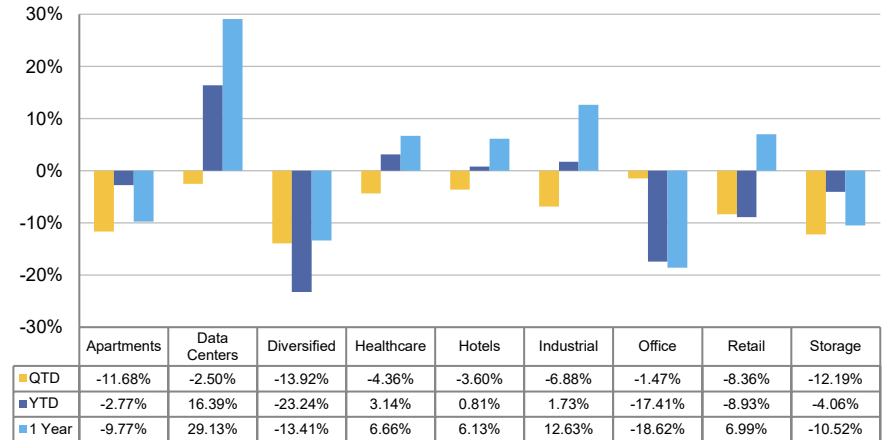
▶ REITs, as measured by the FTSE NAREIT Equity REITs Index, fell 7.13% in the third quarter of 2023, compared to a 2.62% increase in the prior quarter. All major sectors posted losses during the quarter as higher interest rates and broader economic concerns have spooked investors. The best performers were the Office and Data Center sectors, which posted returns of -1.47% and -2.50%, respectively. The worst performers during the quarter were the Diversified and Self-Storage sectors, which posted returns of -13.92% and -12.19%, respectively.

▶ Commodity futures, represented by the Bloomberg Commodity Total Return Index, gained 4.71% in the third quarter of 2023, compared to a 2.56% decline in the prior quarter. The U.S. Dollar Index (DXY) gained 3.17% during the same period. The price of gold fell 3.69% in Q3, marking the second consecutive quarter of declines for the precious metal. Gold finished the quarter at \$1,848.63 per ounce, down from \$1,919.35 at the end of the previous quarter. The West Texas Intermediate (WTI) Crude Oil spot price gained 28.53% from \$70.64 to \$90.79 per barrel as news of OPEC cuts and tighter supplies outweighed headwinds posed by a strengthening U.S. dollar and softening economic data.

▶ Private real estate, as measured by the NCREIF Property Index, fell -1.98% in the second quarter of 2023, resulting in a -6.60% return over the twelve-month period ended June 2023. This was the third consecutive quarter of negative returns for the index, underscoring the weakness in private property values. Hotel properties were again the top performers, with a total return of 4.00% in the second quarter, comprised of 1.94% in income return and 2.06% in appreciation return. Office properties were again the worst performers with a total return of -5.79%, comprised of 1.21% in income return and -7.00% in appreciation return.

FTSE NAREIT Sectors

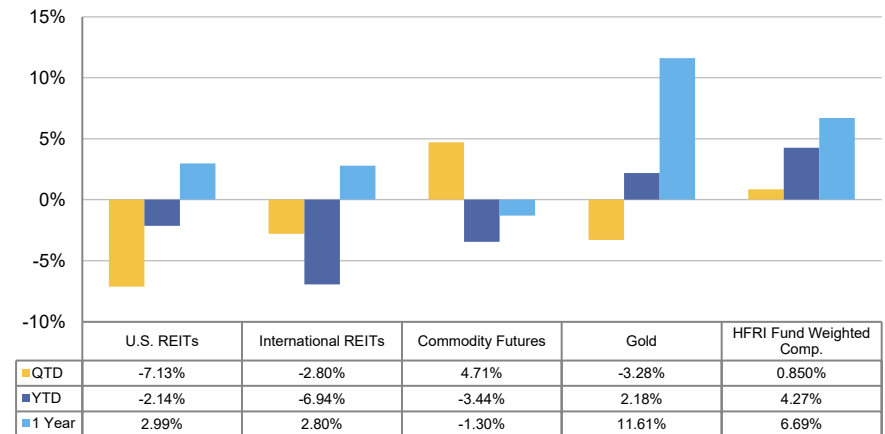
Periods Ended September 30, 2023



Source: Bloomberg.

Returns for Liquid and Semi-Liquid Alternative Assets

Periods Ended September 30, 2023



Sources: Bloomberg and Hedge Fund Research, Inc.

ALTERNATIVES (continued)

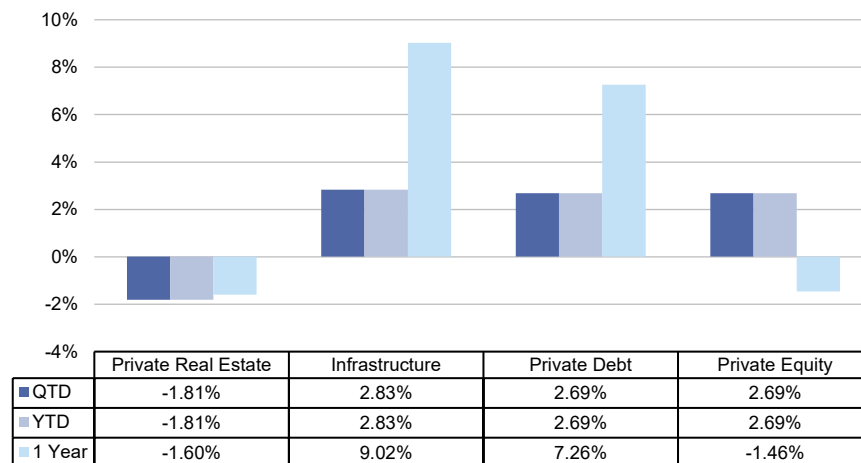
► In the second quarter of 2023, infrastructure funds raised only \$3.72 billion, although this is higher than the amount raised during the prior quarter. Almost all of this capital was raised by opportunistic infrastructure funds. Real assets dry powder has also fallen from previous years and stands at \$254.85 billion as of Q4 2022. Despite macroeconomic headwinds, the asset class continues to remain attractive due to its ability to provide moderate but consistent returns during periods of volatility, inflation and recession. According to PitchBook, infrastructure funds posted a return of 2.83% in Q1 2023. The asset class has generated an annualized return of 10.49% for the five years ended Q1 2023.

► In the second quarter of 2023, private debt fundraising amounted to \$56.38 billion, up from the prior quarter. Private debt dry powder has fallen to \$434.39 billion, although it remains above the long-term average. The asset class has performed well relative to public fixed income and may see more opportunities emerge in the near term as tightening lending standards push banks out of the private lending space. According to the Cliffwater Direct Lending Index, U.S. middle market loans, a proxy for private debt, posted a return of 2.81% in Q2 2023. The asset class has also generated an annualized return of 8.47% for the five years ended Q2 2023.

► In the second quarter of 2023, private capital fundraising was led by private equity funds, which closed on \$114.01 billion. Global private equity dry powder, which accounts for the bulk of private capital dry powder, remains high at \$1.32 trillion as of December 2022. Recent private equity performance has weakened as a result of high interest rates and a slowing economy; however, longer-term performance relative to public equities remains strong. According to Cambridge Associates, U.S. private equity posted a return of 2.69% in Q1 2023. The asset class has generated an annualized return of 18.47% for the five years ended Q1 2023.

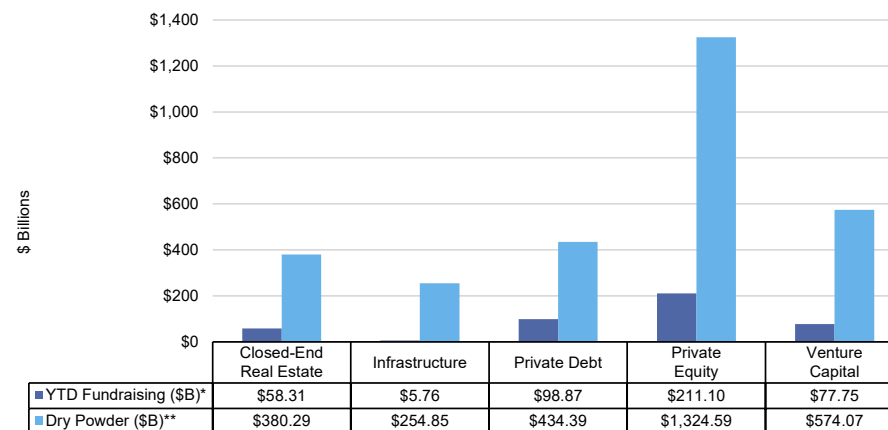
► Hedge fund returns were positive quarter-to-date through August 2023, with the HFRI Fund Weighted Composite Index returning 1.05%. During the same period, the HFRI Macro (Total) Index returned 0.11%. The HFRI Equity Hedge (Total) Index and the HFRI Fund of Funds Index returned 0.85% and 0.95%, respectively.

Returns for Private Capital Assets



Source: NCREIF, PitchBook, Cliffwater, Cambridge Associates, manual inputs.
As of March 31, 2023 - most recent period for which all performance data is available.

Private Capital Fundraising & Dry Powder



Sources: Pitchbook.

* Total capital raised in 2023 as of June 30, 2023 - most recent period for which ALL fundraising data is available.

** Cumulative dry powder as of most recent - December 31, 2022.

Investment Strategy Overview










Asset Class	Our Q4 2023 Investment Outlook	Comments
U.S. Equities		<ul style="list-style-type: none"> Continuing hawkish Fed stance gave rise to "higher for longer" rate narrative which led to a rapid increase in 10-year yields and a sell-off across equities. Moderating inflation and improving earnings growth expectations are positives but offset by higher rates. Mid cap and small cap valuations are attractive, but outperformance is unlikely until monetary policy becomes less hawkish and investor sentiment/earnings growth improves.
Large-Caps		
Mid-Caps		
Small-Caps		
Non-U.S. Equities		<ul style="list-style-type: none"> International equities continue to trade at a discount to U.S. equities, but sustained tightening in global financial conditions is a headwind. A strong US dollar and slowing growth in China are also headwinds to international equity returns. EM equities trade at attractive valuations despite the fact that relative economic growth outside of China is expected to improve. Chinese equities are expected to be negatively impacted by investor sentiment. Currently, we remain equal weight to EM due to near-term risk factors and continue to monitor for attractive points to add to the position. International small caps provide exposure to local revenue streams and are trading at attractive valuations.
Developed Markets		
Emerging Markets		
International Small-Caps		
Fixed Income		<ul style="list-style-type: none"> The Fed's recent guidance points towards soft landing scenario with another hike possible before the year-end. Yields at short end of the curve look attractive while rising long-term yields have weighed on recent returns. We expect the yields to come down from the recent highs as inflation continues to moderate. Credit markets remain attractive due to strong corporate fundamentals. We continue to seek diversified credit exposure and are closely watching signs for any distress in the corporate credit space.
Long-Duration, Interest Rate-Sensitive Sectors		
Credit-Sensitive Sectors		
Alternatives		<ul style="list-style-type: none"> Higher interest rates and rising foreclosure for office buildings are headwinds for real estate returns. We remain cautious in the near term Private equity is facing headwinds from higher leverage costs and falling valuations. Debt strategies may benefit from banks' tighter lending standards, but risk is elevated as the economy continues to slow, which will likely lead to higher default rates. Commodities are being impacted by supply shocks in the near-term. Over the next year, we expect slowing global demand to offset price increases from supply shocks.
Real Estate		
Private Equity		
Private Debt		
Commodities		

● Current outlook ○ Outlook one quarter ago



The view expressed within this material constitute the perspective and judgment of PFM Asset Management LLC at the time of distribution (9/30/2023) and are subject to change.

Factors to Consider Over the Next 6-12 Months

<p>Monetary Policy:</p>  <ul style="list-style-type: none"> • The Fed's recent guidance points towards soft landing scenario with another hike possible before the year-end. Markets have adjusted to higher rates for longer; restrictive monetary policy for longer could hamper economic growth. • Globally, most major central banks have maintained hawkish stance leading to growth concerns. 	<p>Economic Growth:</p>  <ul style="list-style-type: none"> • U.S. economy is expected to avoid recession near-term amidst continued strength within services activity, consumer spending, corporate balance sheets and labor markets. • Eurozone economic growth is slowly. 	<p>Inflation:</p>  <ul style="list-style-type: none"> • Inflation is moderating and we expect inflation to continue to slow. • Upside surprise driven by services inflation or due to rising crude oil prices on goods inflation will be negative and could lead to renewed aggressive monetary policy.
<p>Financial Conditions:</p>  <ul style="list-style-type: none"> • Hawkish monetary policy and higher rates for longer can lead to pockets of stress within financial markets. • Banks' lending standards remain a concern for continuing economic growth. 	<p>Consumer Spending (U.S.):</p>  <ul style="list-style-type: none"> • With inflation moderating, consumer confidence has been steadily recovering from recent lows. • Moderating inflation, low unemployment rate and rising real personal income may keep consumer spending while student loan repayments is a headwind. 	<p>Labor Markets:</p>  <ul style="list-style-type: none"> • Labor markets remain relatively strong but showing signs of softening as economy continues to slow. • Improving labor force participation bodes well for lower wage growth and inflation.
<p>Corporate Fundamentals:</p>  <ul style="list-style-type: none"> • Earnings growth expectations are improving, especially when energy companies are excluded. • Profit margins have declined and are stabilizing at pre-pandemic levels. The impact of rising US dollar, rising borrowing costs, slowing Eurozone growth, lackluster recovery in China and rising commodity prices need to be monitored. 	<p>Valuations:</p>  <ul style="list-style-type: none"> • International equities look attractive relative to historical valuations but continued economic uncertainty is leading to increased volatility. • Credit markets look attractive on the back of strong corporate fundamentals, but pockets of vulnerabilities will appear as financial conditions tighten further. 	<p>Political Risks:</p>  <ul style="list-style-type: none"> • Geopolitical risks continue to remain elevated. US/China tensions, Russia/Ukraine war, China's moves in South China Sea and Taiwan Strait further add to risks.



Statements and opinions expressed about the next 6-12 months were developed based on our independent research with information obtained from Bloomberg. The views expressed within this material constitute the perspective and judgment of PFM Asset Management LLC at the time of distribution (09/30/2023) and are subject to change. Information is obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management LLC cannot guarantee its accuracy, completeness, or suitability.

Plan Performance Summary

Asset Allocation & Performance

	Allocation		Performance(%)								
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	7 Years	10 Years	Since Inception	Inception Date
TOTAL FUND	4,492,980	100.00	-3.19	3.81	9.91	1.49	4.03	5.34	5.53	5.98	02/01/2011
<i>Blended Policy Benchmark</i>			-3.30	4.34	10.40	1.21	3.78	4.98	5.09	5.51	02/01/2011
Domestic Equity	1,524,189	33.92	-3.32	8.68	17.36	8.51	9.07	11.56	11.11	11.57	02/01/2011
<i>Russell 3000 Index</i>			-3.25	12.39	20.46	9.38	9.14	11.64	11.28	11.71	02/01/2011
Vanguard Total Stock Market ETF	1,446,512	32.19	-3.29	12.36	20.40	9.25	9.06	11.58	11.23	17.12	04/01/2020
<i>Russell 3000 Index</i>			-3.25	12.39	20.46	9.38	9.14	11.64	11.28	17.22	04/01/2020
Jensen Quality Growth Fund	77,677	1.73	-3.76	6.59	16.30	9.00	9.91	12.53	12.34	10.35	04/01/2019
<i>S&P 500</i>			-3.27	13.07	21.62	10.15	9.92	12.24	11.91	11.51	04/01/2019
International Equity	733,450	16.32	-4.48	5.47	20.70	0.01	2.26	4.27	3.73	3.88	02/01/2011
<i>MSCI AC World ex USA (Net)</i>			-3.77	5.34	20.39	3.74	2.58	4.73	3.35	3.40	02/01/2011
Vanguard Total International Stock ETF	395,887	8.81	-4.01	5.08	20.53	3.91	2.78	4.82	3.62	10.34	04/01/2020
<i>MSCI AC World ex USA (Net)</i>			-3.77	5.34	20.39	3.74	2.58	4.73	3.35	9.58	04/01/2020
J. O. Hambro International Select	51,723	1.15	-5.94	6.80	22.41	-3.72	1.25	3.67	4.72	4.85	01/01/2016
<i>MSCI AC World ex USA (Net)</i>			-3.77	5.34	20.39	3.74	2.58	4.73	3.35	5.03	01/01/2016
Harding Loevner International Equity	49,924	1.11	-7.61	2.60	17.70	1.04	2.60	5.22	4.77	3.56	07/01/2020
<i>MSCI AC World ex USA (Net)</i>			-3.77	5.34	20.39	3.74	2.58	4.73	3.35	5.39	07/01/2020
Goldman Sachs GQG Ptnrs Intl Opportunities	55,075	1.23	-1.74	8.55	23.46	4.42	7.85	N/A	N/A	-2.28	09/01/2023
<i>MSCI AC World ex USA (Net)</i>			-3.77	5.34	20.39	3.74	2.58	4.73	3.35	-3.16	09/01/2023
Vanguard FTSE Developed Markets ETF	73,231	1.63	-4.68	5.93	24.06	5.35	3.20	5.29	4.02	-2.70	03/01/2022
<i>MSCI EAFE (net)</i>			-4.11	7.08	25.65	5.75	3.24	5.29	3.82	-1.28	03/01/2022
Vanguard FTSE All-World ex-US Small-Cap ETF	36,533	0.81	-3.37	4.36	18.08	2.99	1.58	3.73	3.46	-4.24	09/01/2023
<i>MSCI AC World ex USA Small Cap (Net)</i>			-1.70	5.03	19.01	4.01	2.58	4.70	4.35	-3.76	09/01/2023
Hartford Schroders Emerging Markets Equity	34,302	0.76	-6.02	0.69	11.24	-3.28	0.58	3.57	N/A	-1.35	03/01/2018
<i>MSCI EM (net)</i>			-2.93	1.82	11.70	-1.73	0.55	3.22	2.07	-1.51	03/01/2018
iShares MSCI Emerging Markets ex China ETF	36,775	0.82	-3.92	5.67	14.56	5.12	2.60	N/A	N/A	-2.54	09/01/2023
<i>MSCI EM (net)</i>			-2.93	1.82	11.70	-1.73	0.55	3.22	2.07	-2.62	09/01/2023

Returns are net of mutual fund fees and are expressed as percentages.

Asset class level returns may vary from individual underlying manager returns due to cash flows.

Asset Allocation & Performance

	Allocation		Performance(%)								
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	7 Years	10 Years	Since Inception	Inception Date
Fixed Income	2,074,305	46.17	-2.73	0.01	2.11	-4.58	0.24	0.18	1.42	2.14	02/01/2011
<i>Blmbg. U.S. Aggregate</i>			-3.23	-1.21	0.64	-5.21	0.10	-0.09	1.13	1.66	02/01/2011
Baird Core Plus	622,597	13.86	-2.73	-0.21	2.29	-4.42	0.80	0.67	1.87	1.61	05/01/2014
<i>Blmbg. U.S. Aggregate</i>			-3.23	-1.21	0.64	-5.21	0.10	-0.09	1.13	0.92	05/01/2014
DoubleLine Core Fixed Income	351,891	7.83	-2.93	-0.07	1.10	-4.03	-0.06	0.18	1.57	-0.14	09/01/2017
PGIM Total Return Bond Fund	560,612	12.48	-2.52	0.57	2.90	-4.66	0.61	0.64	2.03	0.30	09/01/2017
<i>Blmbg. U.S. Aggregate</i>			-3.23	-1.21	0.64	-5.21	0.10	-0.09	1.13	-0.20	09/01/2017
Voya Intermediate Bond	353,039	7.86	-2.66	-0.05	1.60	-4.72	0.47	0.45	1.80	-2.22	01/01/2020
<i>Blmbg. U.S. Aggregate</i>			-3.23	-1.21	0.64	-5.21	0.10	-0.09	1.13	-2.49	01/01/2020
iShares Core US Aggregate Bond ETF	62,254	1.39	-3.22	-1.03	0.64	-5.21	0.08	-0.12	1.09	-4.11	05/01/2020
<i>Blmbg. U.S. Aggregate</i>			-3.23	-1.21	0.64	-5.21	0.10	-0.09	1.13	-4.11	05/01/2020
iShares Intermediate-Term Corporate Bond ETF	123,912	2.76	-2.47	1.00	4.60	-4.37	1.42	1.11	1.83	-1.33	10/01/2019
<i>ICE BofA U.S. Corporate 5-10 Year Index</i>			-2.45	0.72	4.57	-4.37	1.48	1.12	2.59	-1.28	10/01/2019
Cash Equivalent	161,037	3.58	1.30	3.61	4.50	1.70	1.61	1.44	1.02	0.80	02/01/2011
First American Government Obligation	161,037	3.58	0.82	2.27	2.85	1.08	1.07	0.99	0.71	0.56	02/01/2011

Returns are net of mutual fund fees and are expressed as percentages.

Asset class level returns may vary from individual underlying manager returns due to cash flows.

Comparative Performance

	Year To Date	2022	2021	2020	2019	2018
TOTAL FUND	3.81	-16.30	10.64	15.36	19.14	-4.78
<i>Blended Policy Benchmark</i>	4.34	-15.28	8.57	13.23	18.74	-4.41
Domestic Equity	8.68	-18.55	25.55	25.09	29.75	-5.54
Vanguard Total Stock Market ETF	12.36	-19.50	25.72	20.95	30.80	-5.13
<i>Russell 3000 Index</i>	12.39	-19.21	25.66	20.89	31.02	-5.24
Jensen Quality Growth Fund	6.59	-16.34	30.33	18.62	29.34	2.44
<i>S&P 500</i>	13.07	-18.11	28.71	18.40	31.49	-4.38
International Equity	5.47	-24.27	7.37	22.82	21.17	-12.68
Vanguard Total International Stock ETF	5.08	-15.99	8.69	11.32	21.58	-14.42
J. O. Hambro International Select	6.80	-32.38	9.21	29.71	19.04	-8.27
Harding Loevner International Equity	2.60	-20.23	8.51	20.33	25.23	-13.96
Goldman Sachs GQG Ptnrs Intl Opportunities	8.55	-11.10	12.49	15.77	27.64	-6.04
<i>MSCI AC World ex USA (Net)</i>	5.34	-16.00	7.82	10.65	21.51	-14.20
Vanguard FTSE Developed Markets ETF	5.93	-15.35	11.49	10.29	22.08	-14.47
<i>MSCI EAFE (net)</i>	7.08	-14.45	11.26	7.82	22.01	-13.79
Vanguard FTSE All-World ex-US Small-Cap ETF	4.36	-21.22	12.81	11.95	21.73	-18.43
<i>MSCI AC World ex USA Small Cap (Net)</i>	5.03	-19.97	12.93	14.24	22.42	-18.20
Hartford Schroders Emerging Markets Equity	0.69	-22.10	-4.97	23.80	22.36	-15.45
iShares MSCI Emerging Markets ex China ETF	5.67	-19.32	8.67	12.81	15.65	-12.73
<i>MSCI EM (net)</i>	1.82	-20.09	-2.54	18.31	18.42	-14.57
Fixed Income	0.01	-13.81	-1.05	7.10	9.80	-0.49
Baird Core Plus	-0.21	-12.87	-1.02	8.80	10.11	-0.51
DoubleLine Core Fixed Income	-0.07	-12.76	-0.34	5.60	7.99	-0.02
PGIM Total Return Bond Fund	0.57	-14.86	-1.15	8.10	11.14	-0.63
Voya Intermediate Bond	-0.05	-14.16	-0.99	8.22	10.06	-0.25
<i>Blmbg. U.S. Aggregate</i>	-1.21	-13.01	-1.55	7.51	8.72	0.01
iShares Core US Aggregate Bond ETF	-1.03	-13.06	-1.67	7.42	8.68	-0.05
<i>Blmbg. U.S. Aggregate</i>	-1.21	-13.01	-1.55	7.51	8.72	0.01
iShares Intermediate-Term Corporate Bond ETF	1.00	-14.06	-1.65	9.62	14.37	-0.52
<i>ICE BofA U.S. Corporate 5-10 Year Index</i>	0.72	-14.10	-1.40	9.95	14.31	-1.67
Cash Equivalent	3.61	1.49	0.02	0.38	2.08	1.70
First American Government Obligation	2.27	0.98	0.01	0.44	1.28	1.22

Returns are net of mutual fund fees and are expressed as percentages.

Asset class level returns may vary from individual underlying manager returns due to cash flows.

Account Reconciliation

QTR

	Market Value As of 07/01/2023	Net Flows	Return On Investment	Market Value As of 09/30/2023
TOTAL FUND	4,641,436	(609)	(147,847)	4,492,980

YTD

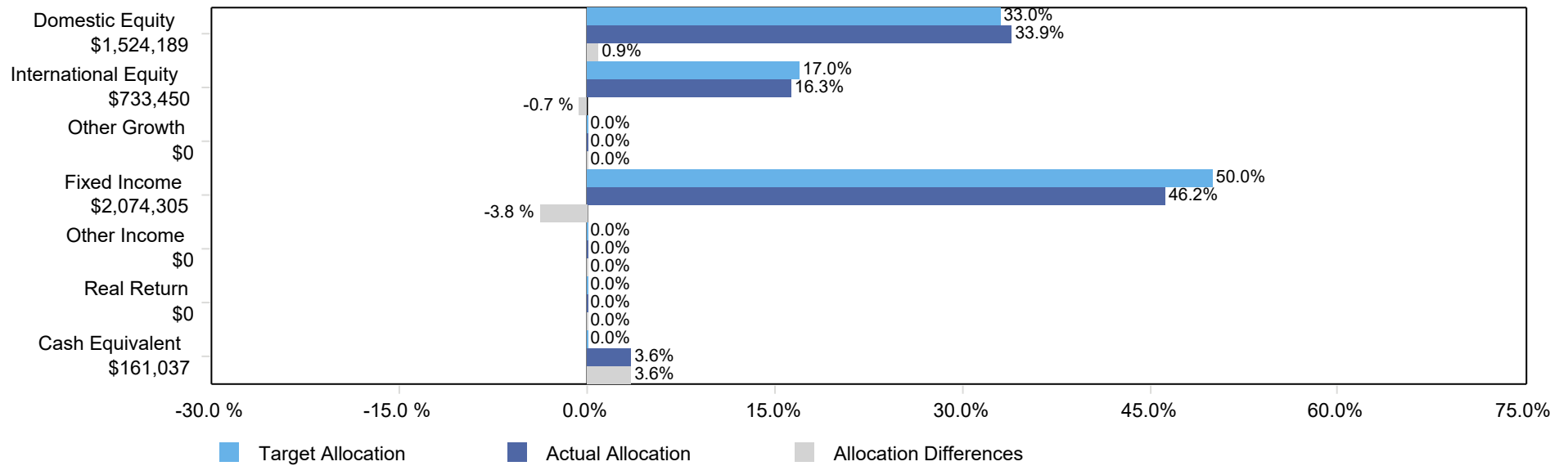
	Market Value As of 01/01/2023	Net Flows	Return On Investment	Market Value As of 09/30/2023
TOTAL FUND	4,329,716	(1,835)	165,099	4,492,980

1 Year

	Market Value As of 10/01/2022	Net Flows	Return On Investment	Market Value As of 09/30/2023
TOTAL FUND	4,223,298	(138,065)	407,746	4,492,980

Asset Allocation Compliance - TOTAL FUND

	Asset Allocation (%)	Target Allocation (%)	Minimum Allocation (%)	Maximum Allocation (%)	Differences (%)
TOTAL FUND	100.0	100.0	N/A	N/A	0.0
Domestic Equity	33.9	33.0	13.0	53.0	0.9
International Equity	16.3	17.0	0.0	37.0	-0.7
Other Growth	0.0	0.0	0.0	10.0	0.0
Fixed Income	46.2	50.0	30.0	75.0	-3.8
Other Income	0.0	0.0	0.0	10.0	0.0
Real Return	0.0	0.0	0.0	10.0	0.0
Cash Equivalent	3.6	0.0	0.0	20.0	3.6



Historical Hybrid Composition - Blended Policy Benchmark

Allocation Mandate	Weight (%)
Feb-2011	
Russell 3000 Index	31.0
MSCI AC World ex USA (Net)	19.0
FTSE NAREIT Equity REIT Index	2.5
Lipper Nat Res Fd IX	2.5
Blmbg. U.S. Aggregate	45.0
Dec-2015	
Russell 3000 Index	36.0
MSCI AC World ex USA (Net)	19.0
Blmbg. U.S. Aggregate	45.0
Mar-2019	
Russell 3000 Index	33.0
MSCI AC World ex USA (Net)	17.0
Blmbg. U.S. Aggregate	50.0

Investment Manager Review

● Vanguard Total Stock Market Index

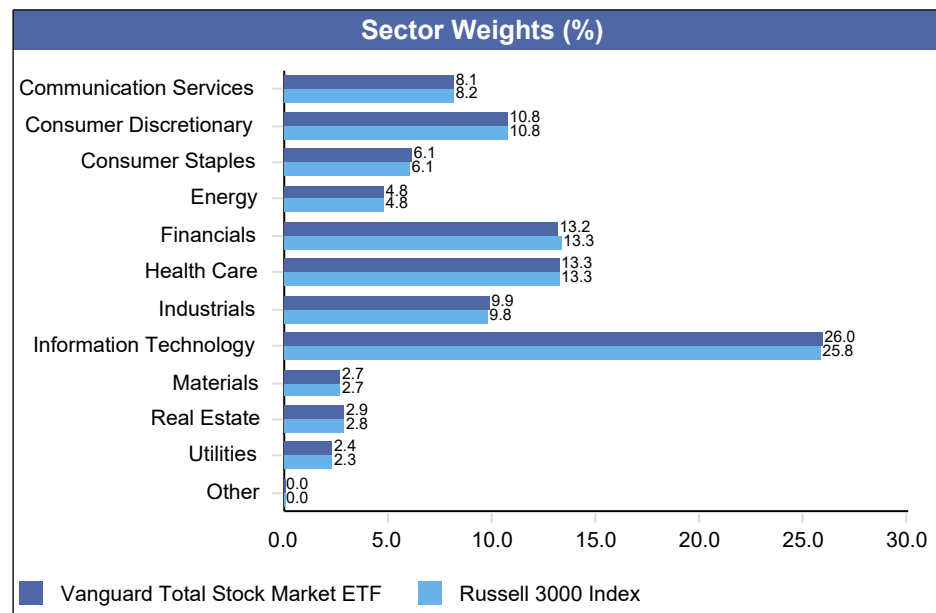
- **Management:** Gerard C. O'Reilly has managed the Fund since its inception in 1994. Walter Nejman has been co-portfolio manager for the fund since 2016. Michelle Louie was added as a co-portfolio manager in 2023. They have been in the investment management industry since 1992, 2008, and 2011, respectively.
- **Objective:** The Fund seeks to track the performance of a benchmark index that measures the investment return of the overall stock market.
- **Strategy:** The Fund employs a “passive management” – or indexing – investment approach designed to track the performance and characteristics of the CRSP US Total Market Index. These key characteristics include industry weightings and market capitalization, as well as certain financial measures, such as price/earnings ratio and dividend yield.

● Jensen Quality Growth Fund

- **Management:** The fund is managed by an investment committee comprised of Eric Shoenstein, Rob McIver, Allen Bond, Kurt Havnaer, Kevin Walkush, and Adam Calamar. All members of the investment committee have been working together for over 10 years.
- **Objective:** The Fund seeks outperformance relative to the S&P 500 through a concentrated, fundamental, bottom-up portfolio.
- **Strategy:** The team invests in companies that have strong competitive advantages, high quality balance sheets, and are trading at a discount to the team's assessment of fair value. The key characteristic within the strategy is the initial screen. The team screens for companies that are able to generate ROE of greater than 15% for each of the last 10 years.

Vanguard Total Stock Market ETF vs. Russell 3000 Index

Portfolio Characteristics		
	Portfolio	Benchmark
Wtd. Avg. Mkt. Cap (\$M)	539,284	538,565
Median Mkt. Cap (\$M)	960	1,846
Price/Earnings ratio	20.69	20.60
Price/Book ratio	4.03	4.02
5 Yr. EPS Growth Rate (%)	17.98	18.11
Current Yield (%)	1.61	1.61
Number of Stocks	3,785	2,994

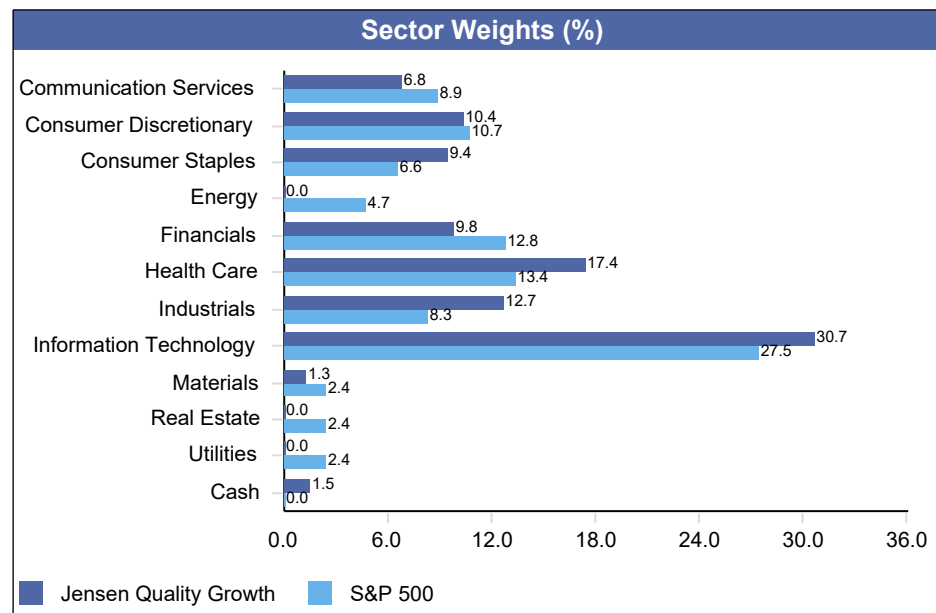


Top Ten Holdings				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
Apple Inc	6.10	6.11	-0.01	-11.61
Microsoft Corp	5.63	5.62	0.01	-7.08
Amazon.com Inc	2.83	2.74	0.09	-2.49
NVIDIA Corporation	2.45	2.47	-0.02	2.84
Alphabet Inc	1.86	1.86	0.00	9.32
Tesla Inc	1.62	1.65	-0.03	-4.41
Meta Platforms Inc	1.60	1.59	0.01	4.61
Alphabet Inc	1.56	1.60	-0.04	8.99
Berkshire Hathaway Inc	1.50	1.53	-0.03	2.73
Exxon Mobil Corp	1.13	1.13	0.00	10.55
% of Portfolio	26.28	26.30	-0.02	

Ten Best Performers				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
Taysha Gene Therapies Inc	0.00	0.00	0.00	378.07
Tango Therapeutics Inc	0.00	0.00	0.00	239.16
VistaGen Therapeutics Inc	0.00	0.00	0.00	180.21
Cardlytics Inc	0.00	0.00	0.00	161.08
Groupon Inc	0.00	0.00	0.00	159.22
The Oncology Institute Inc	0.00	0.00	0.00	154.45
United States Cellular Corp	0.00	0.00	0.00	143.73
Profire Energy Inc	0.00	0.00	0.00	126.02
Telephone and Data Systems Inc	0.00	0.00	0.00	124.80
Blue Apron Holdings Inc	0.00	0.00	0.00	120.46
% of Portfolio	0.00	0.00	0.00	

Jensen Quality Growth vs. S&P 500

Portfolio Characteristics		
	Portfolio	Benchmark
Wtd. Avg. Mkt. Cap (\$M)	557,516	622,871
Median Mkt. Cap (\$M)	117,142	30,358
Price/Earnings ratio	27.05	21.85
Price/Book ratio	8.19	4.27
5 Yr. EPS Growth Rate (%)	17.28	18.25
Current Yield (%)	1.61	1.65
Number of Stocks	28	503



Top Ten Holdings				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
Microsoft Corp	7.03	6.53	0.50	-7.08
Alphabet Inc	6.78	2.16	4.62	9.32
PepsiCo Inc	6.65	0.65	6.00	-7.88
Accenture PLC	6.33	0.54	5.79	-0.12
Unitedhealth Group Inc	5.75	1.30	4.45	5.31
Apple Inc	5.44	7.00	-1.56	-11.61
Stryker Corp	5.44	0.26	5.18	-10.18
Marsh & McLennan Companies Inc	4.68	0.26	4.42	1.55
Intuit Inc.	4.65	0.40	4.25	11.71
Nike Inc	3.78	0.33	3.45	-13.08
% of Portfolio	56.53	19.43	37.10	

Ten Best Performers				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
Intuit Inc.	4.65	0.40	4.25	11.71
Automatic Data Processing Inc	3.76	0.28	3.48	10.01
Alphabet Inc	6.78	2.16	4.62	9.32
Broadridge Financial Solutions Inc	2.61	0.06	2.55	8.56
Unitedhealth Group Inc	5.75	1.30	4.45	5.31
TJX Companies Inc (The)	0.32	0.28	0.04	5.23
VERISK ANALYTICS INC	1.75	0.10	1.65	4.66
Marsh & McLennan Companies Inc	4.68	0.26	4.42	1.55
Mastercard Inc	3.44	0.92	2.52	0.81
Accenture PLC	6.33	0.54	5.79	-0.12
% of Portfolio	40.07	6.30	33.77	

◆ Vanguard Total International Stock Index

- **Management:** The Fund is co-managed by Michael Perre and Christine Franquin. Mr. Perre has advised the Fund since 2008 and Ms. Franquin has advised the fund since 2017. They have been in the investment industry since 1990 and 2000, respectively.
- **Objective:** The Fund seeks to track the performance of a benchmark index that measures the investment return of stocks across all market capitalizations issued by companies domiciled in both emerging markets and developed markets outside the United States.
- **Strategy:** The Fund employs a “passive management” – or indexing – investment approach that seeks to track the investment performance of the FTSE Global All Cap ex U.S. Index, an unmanaged benchmark representing stocks from global developed and emerging markets, excluding the United States, across the market capitalization spectrum.

◆ J O Hambro International Select

- **Management:** The fund is co-managed by Christopher Lees and Nudgem Richyal. Both the senior fund managers joined the firm in 2008, having previously worked together at Baring Asset Management.
- **Objective:** The fund managers aim to exploit market anomalies via an investment process that combines both top-down and bottom-up research.
- **Strategy:** The fund managers target multiple sources of performance, looking for stocks, sectors, and countries with rising earnings estimates, rising or high and sustainable return on equity, appropriate valuation, and attractive mean reversion and momentum characteristics. They evaluate the correlation between each stock and its sector or country in order to avoid buying “good stocks in bad neighborhoods”. A ruthless sell discipline is employed, whereby a stock is immediately sold to zero weight when its fundamentals or technicals deteriorate, or when there is contagion from deteriorating fundamentals or technicals in a stock’s sector or country.

◆ Harding Loevner International Equity

- **Management:** The fund is co-managed by Ferrill Roll and Andrew West, each managing 50% of the portfolio. The two have been with Harding Loevner since 1996 and 2006, respectively. The portfolio managers are supported by a group of 31 global sector and region analysts.
- **Objective:** The fund managers seek outperformance relative to MSCI ACWI ex US by investing in high quality growing businesses that are trading at reasonable valuations.
- **Strategy:** The investment team pairs quantitative and qualitative analysis to create a portfolio comprised of four parts: competitive advantage, quality management, financial strength, and sustainable growth. The two portfolio managers rely heavily on the global analysts’ buy/hold/sell recommendation that is determined through deep fundamental analysis on companies.

◆ Goldman Sachs GQG Partners International Opportunities

- **Management:** The fund is managed by a team of three portfolio managers led by Rajiv Jain, GQG Partners' Chairman and Chief Investment Officer. Rajiv has been managing the fund since its inception in 2016. Brian Kersmanc, and Sudarshan Murthy have been co-portfolio managers since 2019 and 2022, respectively.
- **Objective:** The Fund seeks long-term capital appreciation.
- **Strategy:** The Fund seeks a focused portfolio of international companies that have sustainable long-term growth prospects at a reasonable price. The strategy employs a bottom-up fundamental process for identifying and investing in stocks with a high probability of compounding capital over the next five years. Each potential holding is rigorously evaluated through a fundamental approach based on the strength of the business, growth potential, revenue drivers, and valuations.

◆ Vanguard FTSE Developed Markets ETF

- **Management:** The Fund is co-managed by Michael Perre and Christine Franquin. Ms. Franquin has advised the Fund since 2013 and Mr. Perre has advised the fund since 2017. They have been in the investment industry since 2000 and 1990, respectively.
- **Objective:** The Fund seeks to track the performance of a benchmark index that measures the investment return of stocks issued by companies located in Canada and the major markets of Europe and the Pacific region.
- **Strategy:** The Fund employs a “passive management” – or indexing – investment approach that seeks to track the investment performance of the FTSE Developed All Cap ex US Index, a market-capitalization-weighted index made up of stocks of large-, mid-, and small-cap companies located in Canada and the major markets of Europe and the Pacific region.

◆ Vanguard FTSE All-World ex-US Small-Cap Index

- **Management:** The Fund is co-managed by Jeffrey D. Miller and Michael Perre. Mr. Miller has advised the fund since 2015, and Mr. Perre has advised the fund since 2016. They have worked in the investment management industry since 2007 and 1990, respectively.
- **Objective:** The fund seeks to track the performance of a benchmark index that measures the investment return of stocks of international small-cap companies.
- **Strategy:** The fund employs a “passive management”—or indexing—investment approach designed to track the performance of the FTSE Global Small Cap ex US Index. The index includes approximately 3,300 stocks of companies in more than 46 countries from both developed and emerging markets around the world. The fund invests in a broadly diversified sampling of stocks in the index that approximates the index's key risk factors and characteristics.

◆ Schroders Emerging Markets Equity

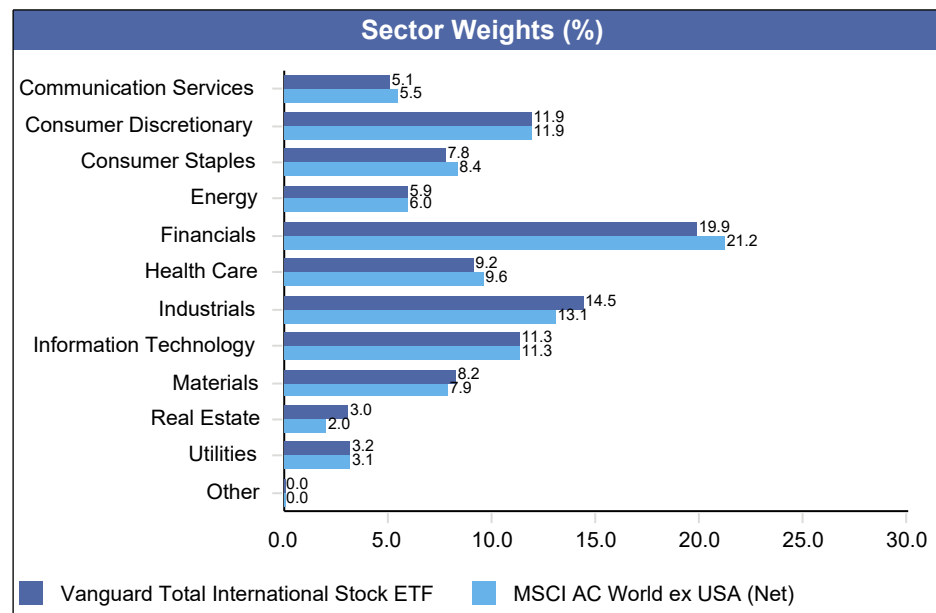
- **Management:** The fund is managed by a team of six portfolio managers led by Tom Wilson, Schroders' Head of Emerging Markets Equity. He has worked at Schroders since 2001 and has been involved with emerging markets equities at Schroders since 2004.
- **Objective:** The Fund seeks capital appreciation.
- **Strategy:** The Fund employs an actively managed approach that combines fundamental, bottom-up stock research with a quantitative country allocation process. Country rankings are prepared through evaluation of valuation, growth, currency, momentum, and interest rates. Stock level research targets a core universe of the most liquid stocks in the emerging markets universe, utilizing a relative value approach for stocks across the growth/value spectrum without any systematic style bias. Comprehensive risk controls are employed to keep factor exposures in check and constrain strategy-level tracking error to moderate levels.

◆ iShares MSCI Emerging Markets ex China

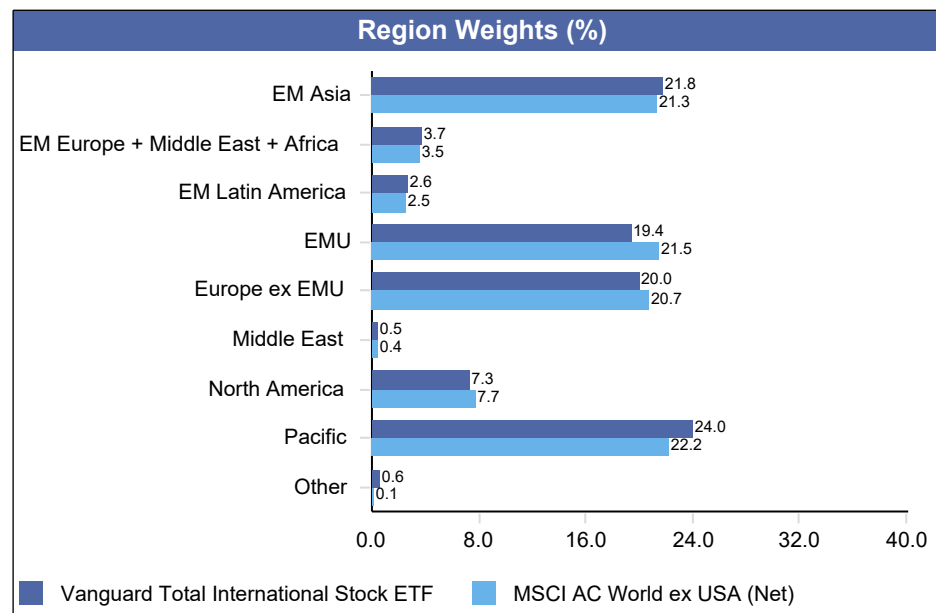
- **Management:** BlackRock Fund Advisors is the investment adviser for the Fund. The three portfolio managers responsible for the Fund include Jennifer Hsui, Greg Savage, and Paul Whitehead.
- **Objective:** The strategy seeks to track the performance of a benchmark index that measures the investment return of stocks of large- and mid-capitalization emerging markets equities, excluding China.
- **Strategy:** The strategy employs an index replication strategy designed to track the performance of the MSCI Emerging Markets ex China Index. The strategy uses a representative sampling approach. Representative sampling gives the Fund characteristics similar to the underlying index.

Vanguard Total International Stock ETF vs. MSCI AC World ex USA (Net)

Portfolio Characteristics		
	Portfolio	Benchmark
Wtd. Avg. Mkt. Cap (\$M)	69,666	82,288
Median Mkt. Cap (\$M)	1,519	8,822
Price/Earnings ratio	12.77	12.82
Price/Book ratio	2.31	2.36
5 Yr. EPS Growth Rate (%)	10.36	10.48
Current Yield (%)	3.43	3.38
Number of Stocks	8,410	2,320

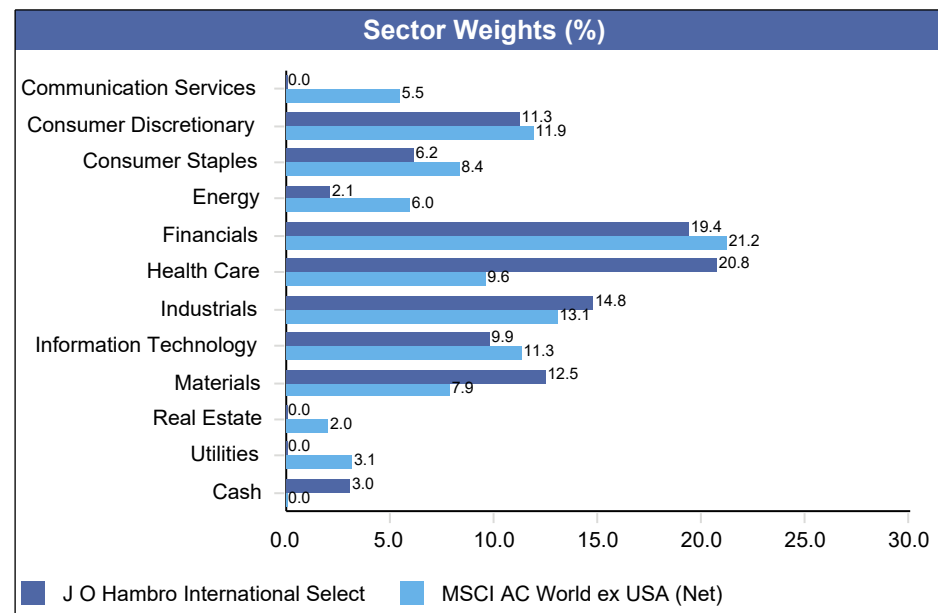


Top Ten Holdings				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
Taiwan Semicon Manu Co	1.46	1.73	-0.27	-11.92
Nestle SA, Cham Und Vevey	1.14	1.31	-0.17	-5.71
Novo Nordisk A/S	1.08	1.30	-0.22	14.05
Tencent Holdings LTD	0.92	1.14	-0.22	-7.60
Samsung Electronics Co Ltd	0.90	1.05	-0.15	-7.49
ASML Holding NV	0.88	1.04	-0.16	-17.98
Toyota Motor Corp	0.81	0.83	-0.02	12.34
Shell Plc	0.80	0.93	-0.13	7.94
Novartis AG	0.80	0.91	-0.11	2.00
Astrazeneca PLC	0.75	0.91	-0.16	-4.87
% of Portfolio	9.54	11.15	-1.61	

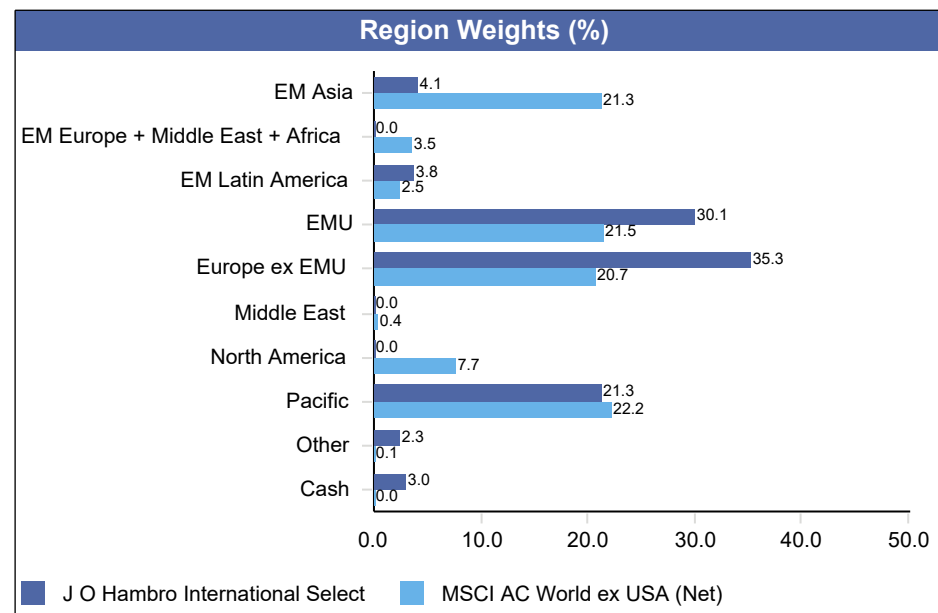


J O Hambro International Select vs. MSCI AC World ex USA (Net)

Portfolio Characteristics		
	Portfolio	Benchmark
Wtd. Avg. Mkt. Cap (\$M)	61,091	82,288
Median Mkt. Cap (\$M)	35,816	8,822
Price/Earnings ratio	16.80	12.82
Price/Book ratio	2.77	2.36
5 Yr. EPS Growth Rate (%)	13.61	10.48
Current Yield (%)	2.68	3.38
Number of Stocks	47	2,320

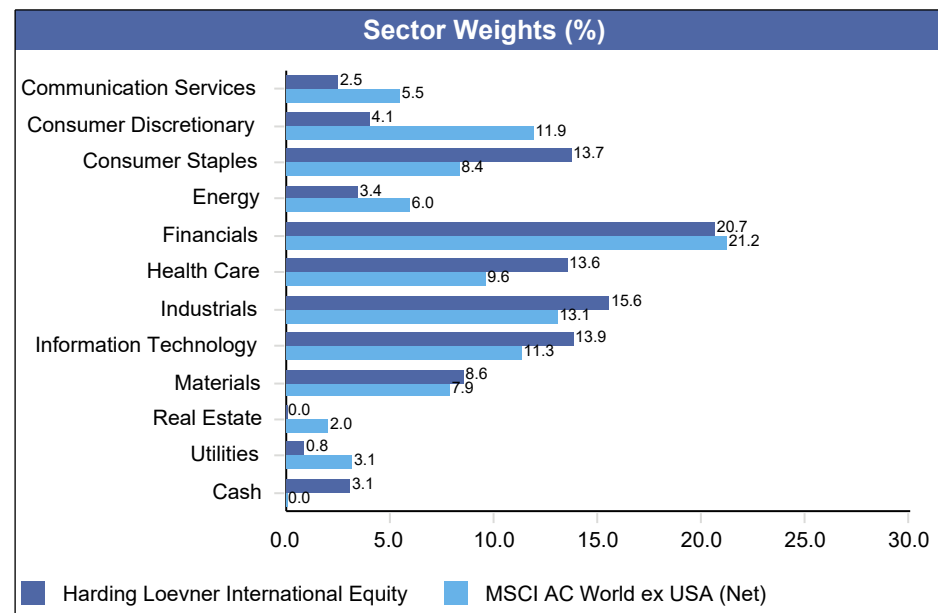


Top Ten Holdings				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
CASH	3.04	0.00	3.04	N/A
Japan Exchange Group Inc	2.51	0.04	2.47	8.32
CRH PLC	2.49	0.17	2.32	0.33
B&M European Value Retail SA	2.43	0.00	2.43	1.07
Sanofi	2.42	0.53	1.89	0.29
Compass Group PLC	2.42	0.18	2.24	-12.80
Partners Group AG	2.42	0.11	2.31	20.21
Schneider Electric SA	2.38	0.39	1.99	-8.48
Orix Corp	2.37	0.10	2.27	5.12
MercadoLibre Inc	2.34	0.00	2.34	7.03
% of Portfolio	24.82	1.52	23.30	

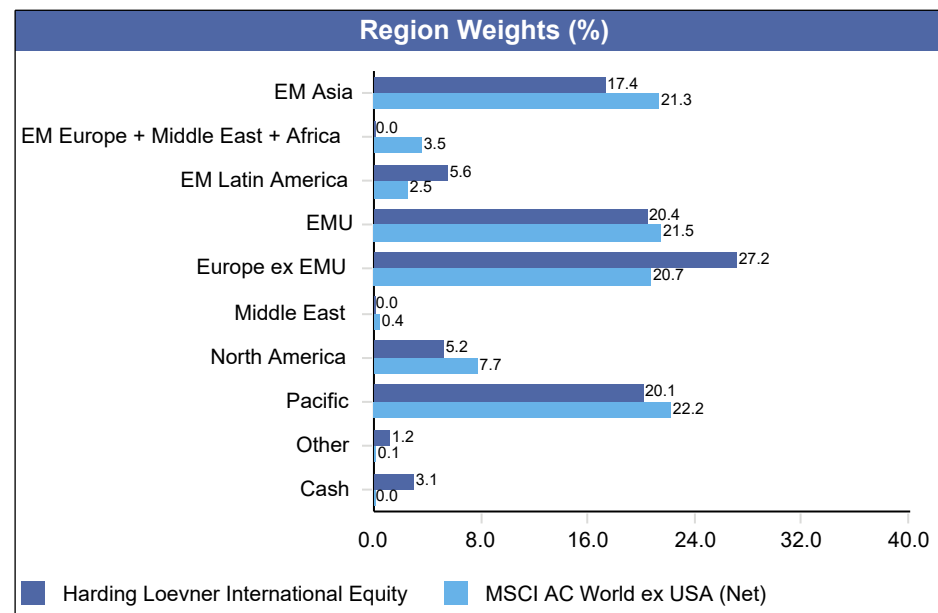


Harding Loevner International Equity vs. MSCI AC World ex USA (Net)

Portfolio Characteristics		
	Portfolio	Benchmark
Wtd. Avg. Mkt. Cap (\$M)	85,780	82,288
Median Mkt. Cap (\$M)	38,584	8,822
Price/Earnings ratio	16.39	12.82
Price/Book ratio	2.65	2.36
5 Yr. EPS Growth Rate (%)	11.79	10.48
Current Yield (%)	3.03	3.38
Number of Stocks	63	2,320

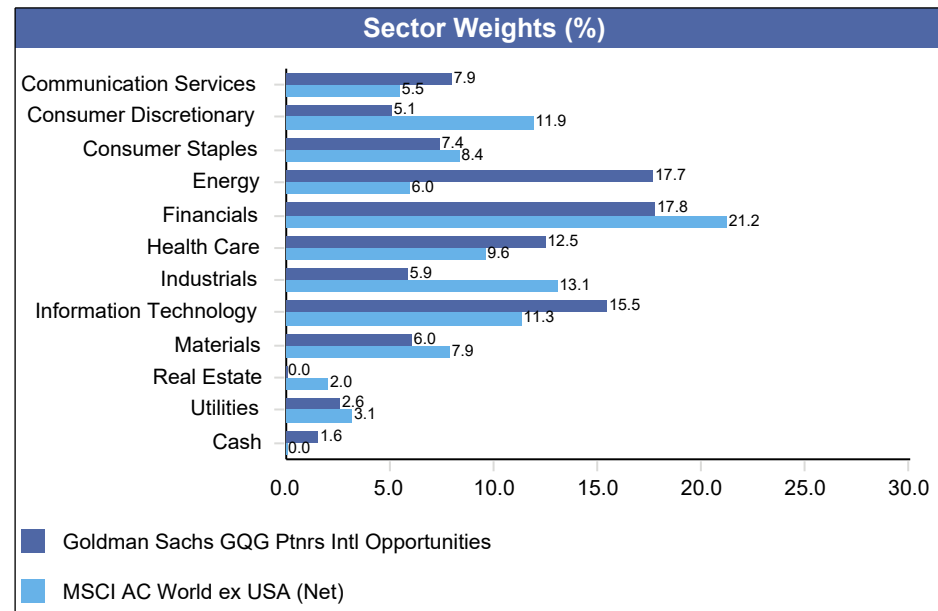


Top Ten Holdings				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
Samsung Electronics Co Ltd	3.61	0.14	3.47	-9.09
Chugai Pharmaceutical Co Ltd	3.22	0.09	3.13	9.61
Schneider Electric SA	3.10	0.39	2.71	-8.48
CASH	3.05	0.00	3.05	N/A
DBS Group Holdings Ltd	3.03	0.19	2.84	7.37
Infineon Technologies AG	2.93	0.19	2.74	-19.47
Allianz SE	2.68	0.42	2.26	2.73
Skandinaviska Enskilda Banken Ab	2.59	0.08	2.51	9.02
Fomento Economico Mexican SAB	2.56	0.09	2.47	-1.53
L'Oreal SA	2.50	0.44	2.06	-10.66
% of Portfolio	29.27	2.03	27.24	

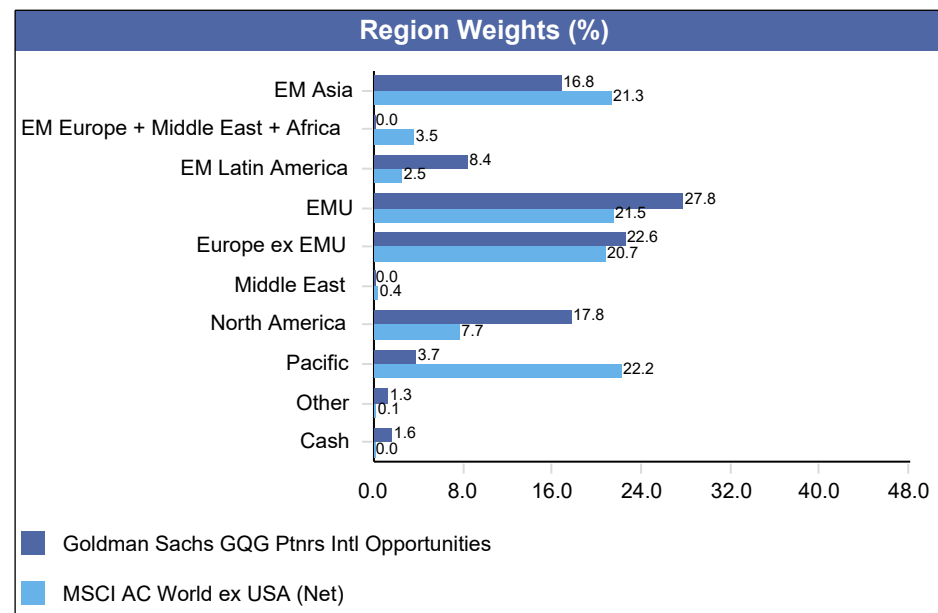


Goldman Sachs GQG Ptnrs Intl Opportunities vs. MSCI AC World ex USA (Net)

Portfolio Characteristics		
	Portfolio	Benchmark
Wtd. Avg. Mkt. Cap (\$M)	221,815	82,288
Median Mkt. Cap (\$M)	66,256	8,822
Price/Earnings ratio	12.91	12.82
Price/Book ratio	3.45	2.36
5 Yr. EPS Growth Rate (%)	19.16	10.48
Current Yield (%)	4.15	3.38
Number of Stocks	63	2,320

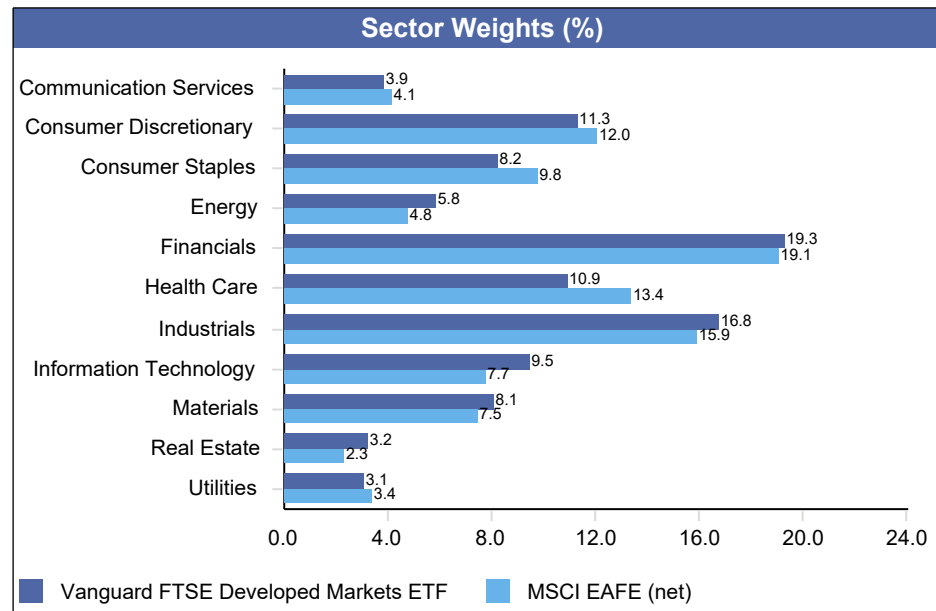


Top Ten Holdings				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
Novo Nordisk A/S	6.82	1.30	5.52	14.05
TotalEnergies SE	5.84	0.64	5.20	16.43
Astrazeneca PLC	5.68	0.91	4.77	-4.87
NVIDIA Corporation	4.86	0.00	4.86	2.84
Glencore Plc	4.30	0.26	4.04	7.19
Petroleo Brasileiro S.A.- Petrobras	2.63	0.14	2.49	12.21
LVMH Moet Hennessy Louis Vui	2.54	0.91	1.63	-19.44
Petroleo Brasileiro S.A.- Petrobras	2.51	0.14	2.37	12.16
ASML Holding NV	2.36	1.04	1.32	-17.98
Icici Bank Ltd	2.30	0.26	2.04	1.00
% of Portfolio	39.84	5.60	34.24	

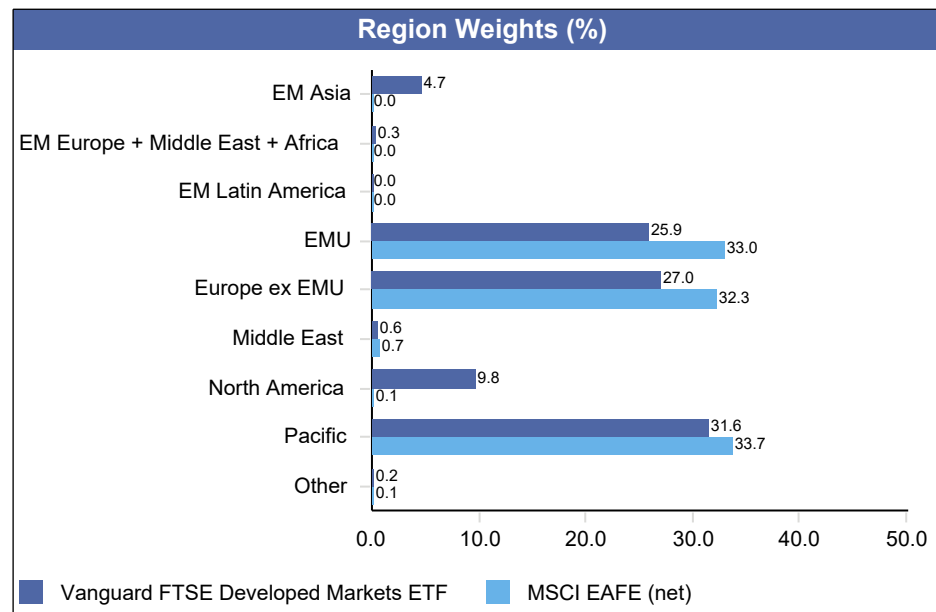


Vanguard FTSE Developed Markets ETF vs. MSCI EAFE (net)

Portfolio Characteristics		
	Portfolio	Benchmark
Wtd. Avg. Mkt. Cap (\$M)	68,867	81,293
Median Mkt. Cap (\$M)	1,462	12,129
Price/Earnings ratio	12.88	12.98
Price/Book ratio	2.26	2.43
5 Yr. EPS Growth Rate (%)	8.86	9.32
Current Yield (%)	3.45	3.50
Beta (5 Years, Monthly)	1.05	1.00
Number of Stocks	4,032	795

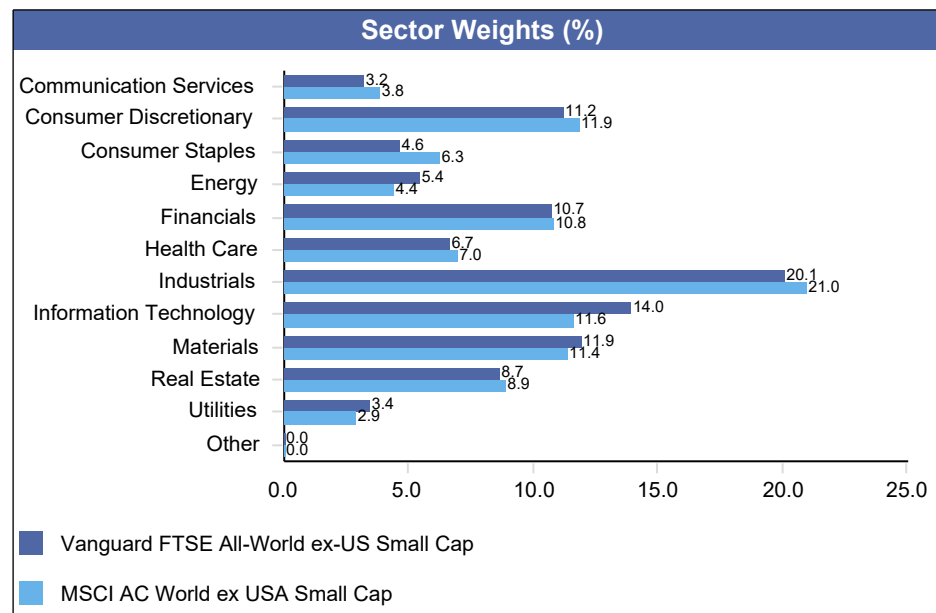


Top Ten Holdings				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
Nestle SA, Cham Und Vevey	1.53	2.05	-0.52	-5.71
Novo Nordisk A/S	1.45	2.02	-0.57	14.05
Samsung Electronics Co Ltd	1.21	0.00	1.21	-7.49
ASML Holding NV	1.18	1.62	-0.44	-17.98
Toyota Motor Corp	1.08	1.29	-0.21	12.34
Shell Plc	1.08	1.44	-0.36	7.94
Novartis AG	1.07	1.42	-0.35	2.00
Astrazeneca PLC	1.01	1.42	-0.41	-4.87
Roche Holding AG	0.96	1.30	-0.34	-10.44
LVMH Moet Hennessy Louis Vui	0.95	1.42	-0.47	-19.44
% of Portfolio	11.52	13.98	-2.46	

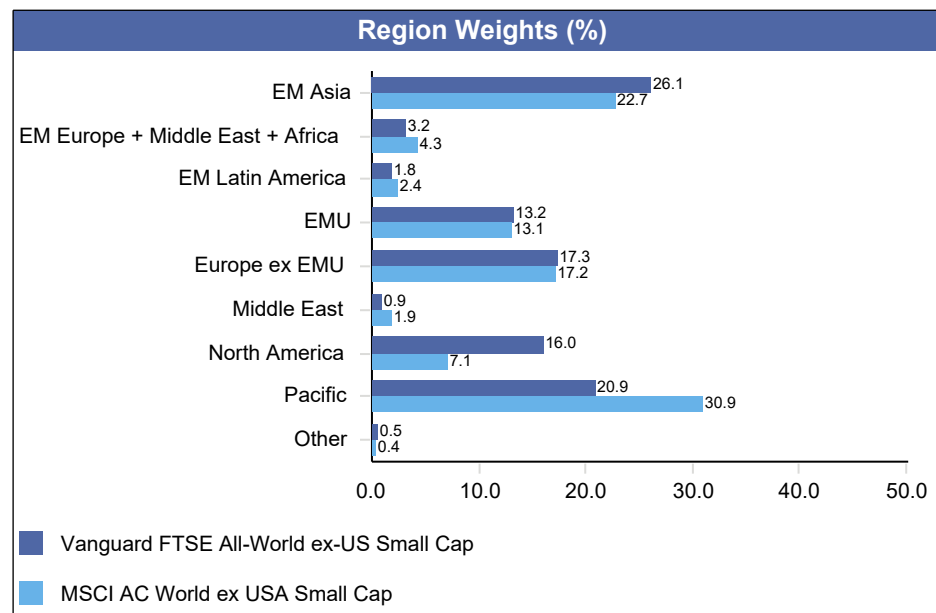


Vanguard FTSE All-World ex-US Small Cap vs. MSCI AC World ex USA Small Cap

Portfolio Characteristics		
	Portfolio	Benchmark
Wtd. Avg. Mkt. Cap (\$M)	2,419	2,316
Median Mkt. Cap (\$M)	762	984
Price/Earnings ratio	13.22	12.91
Price/Book ratio	2.24	2.19
5 Yr. EPS Growth Rate (%)	10.95	10.70
Current Yield (%)	3.13	3.13
Beta (3 Years, Monthly)	0.18	1.00
Number of Stocks	4,537	4,419

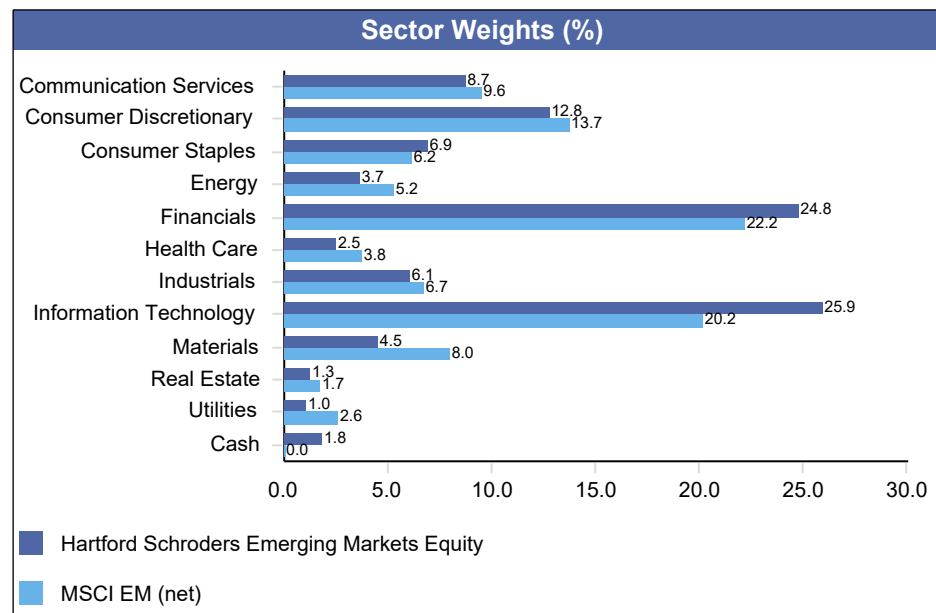


Top Ten Holdings				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
Cameco Corp	0.66	0.00	0.66	27.13
WSP Global Inc	0.64	0.00	0.64	7.41
First Quantum Minerals Ltd	0.51	0.00	0.51	0.46
RB Global Inc	0.44	0.00	0.44	5.18
TFI International Inc	0.41	0.00	0.41	13.43
ARC Resources Ltd	0.38	0.00	0.38	21.02
Emera Inc	0.37	0.00	0.37	-13.85
Open Text Corp	0.36	0.00	0.36	-14.79
Stantec Inc	0.28	0.00	0.28	-0.05
CAE Inc.	0.27	0.00	0.27	4.67
% of Portfolio	4.32	0.00	4.32	

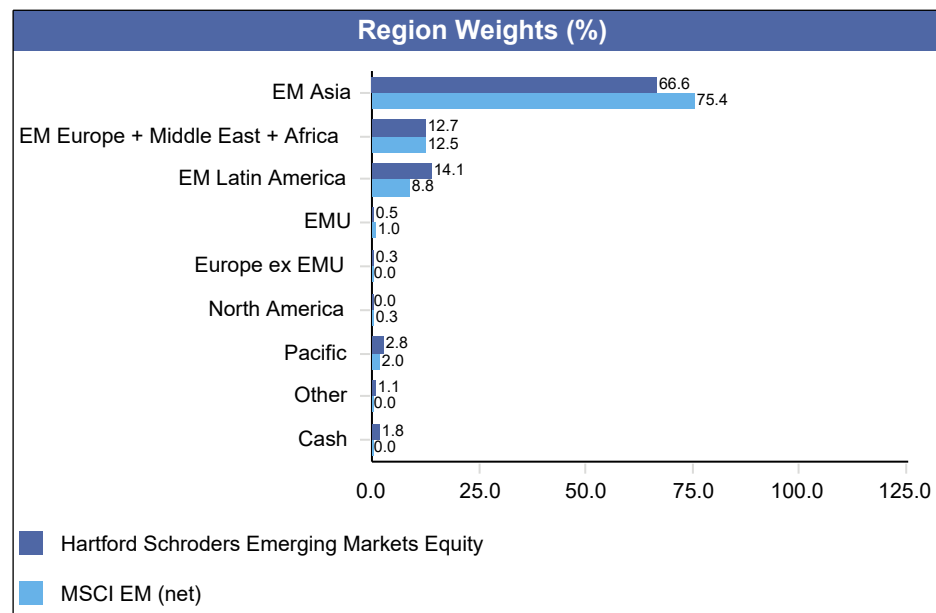


Hartford Schroders Emerging Markets Equity vs. MSCI EM (net)

Portfolio Characteristics		
	Portfolio	Benchmark
Wtd. Avg. Mkt. Cap (\$M)	126,333	93,495
Median Mkt. Cap (\$M)	15,173	6,341
Price/Earnings ratio	13.63	12.11
Price/Book ratio	2.17	2.37
5 Yr. EPS Growth Rate (%)	16.42	14.19
Current Yield (%)	2.90	3.08
Number of Stocks	117	1,437

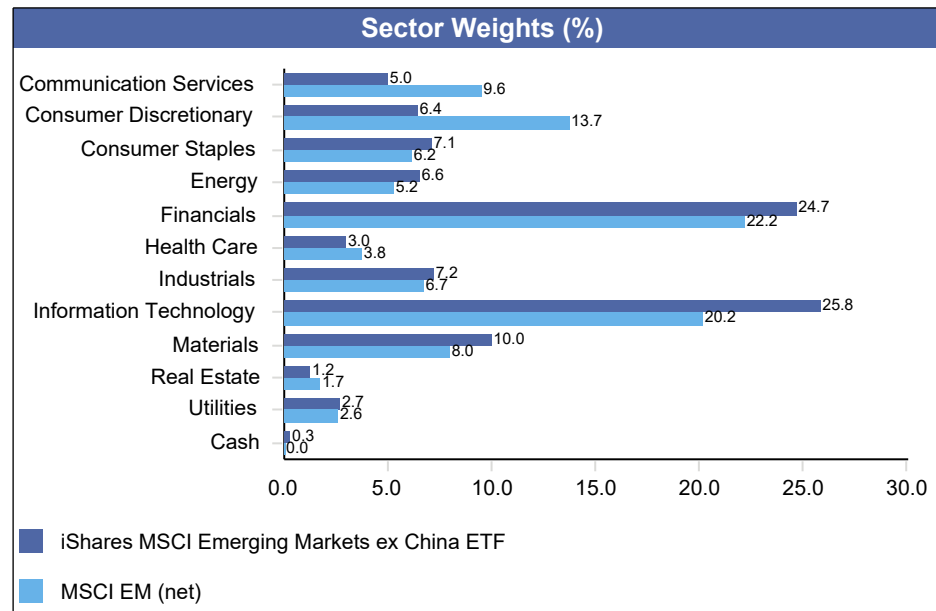


Top Ten Holdings				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
Taiwan Semicon Manu Co	8.98	6.12	2.86	-11.92
Samsung Electronics Co Ltd	6.77	3.71	3.06	-7.49
Tencent Holdings LTD	4.80	4.02	0.78	-7.60
Alibaba Group Holding Ltd	3.64	2.75	0.89	5.48
Icici Bank Ltd	2.12	0.91	1.21	1.45
CASH	1.84	0.00	1.84	N/A
H D F C Bank Ltd	1.73	0.79	0.94	-11.38
Axis Bank Ltd	1.71	0.44	1.27	3.82
Tata Consultancy Services Ltd	1.61	0.60	1.01	5.84
Hon Hai Precision Industry Co Ltd	1.61	0.62	0.99	-6.92
% of Portfolio	34.81	19.96	14.85	

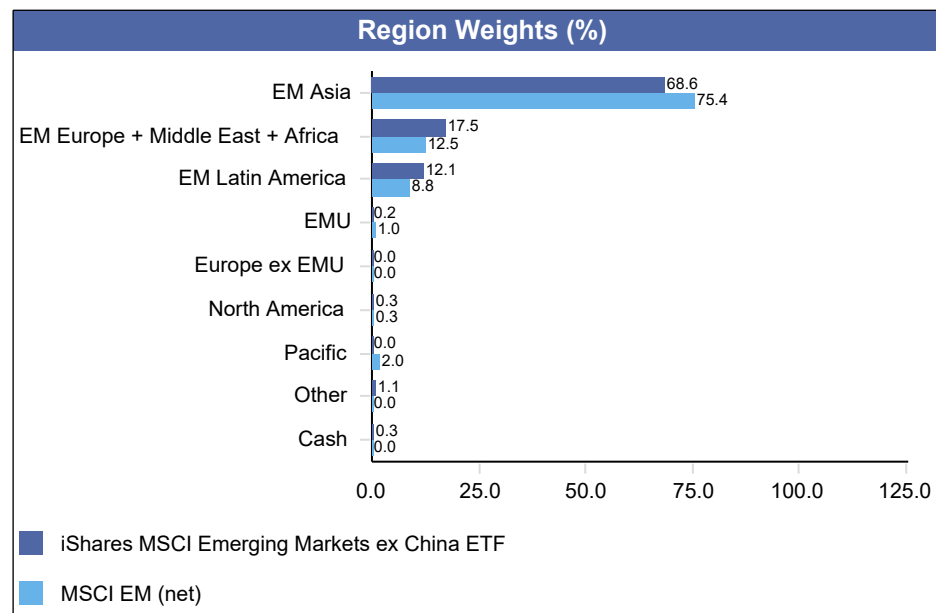


iShares MSCI Emerging Markets ex China ETF vs. MSCI EM (net)

Portfolio Characteristics		
	Portfolio	Benchmark
Wtd. Avg. Mkt. Cap (\$M)	93,807	93,495
Median Mkt. Cap (\$M)	7,050	6,341
Price/Earnings ratio	12.77	12.11
Price/Book ratio	2.30	2.37
5 Yr. EPS Growth Rate (%)	14.70	14.19
Current Yield (%)	3.44	3.08
Number of Stocks	710	1,437



Top Ten Holdings				
	Portfolio Weight (%)	Benchmark Weight (%)	Active Weight (%)	Quarterly Return (%)
Taiwan Semicon Manu Co	8.57	6.12	2.45	-11.92
Samsung Electronics Co Ltd	5.15	3.71	1.44	-7.49
Reliance Industries Ltd	1.84	1.32	0.52	-8.84
Icici Bank Ltd	1.27	0.91	0.36	1.45
Infosys Ltd	1.23	0.88	0.35	6.18
H D F C Bank Ltd	1.10	0.79	0.31	-11.38
SK Hynix Inc	0.99	0.71	0.28	-2.78
Vale SA	0.99	0.70	0.29	2.25
Hon Hai Precision Industry Co Ltd	0.86	0.62	0.24	-6.92
Tata Consultancy Services Ltd	0.83	0.60	0.23	5.84
% of Portfolio	22.83	16.36	6.47	



◆ Baird Core Plus

- **Management:** The Fund has been managed by a team of generalist portfolio managers including 4 since its inception in 2000. The most senior trio of the management team has been working together for over 30 years.
- **Objective:** The Fund seeks to maximize long-term total return and achieve an annual return that exceeds its benchmark.
- **Strategy:** The Fund normally invests at least 80% of assets in the following types of U.S. dollar-denominated debt securities: U.S. government, U.S. government agencies, asset-backed and mortgage-backed obligations of U.S. issuers and corporate debt of U.S. and foreign issuers. It invests primarily in investment-grade debt securities, but can invest up to 20% of net assets in non-investment grade securities.

◆ DoubleLine Core Fixed

- **Management:** Jeff Gundlach, CEO/CIO of DoubleLine Capital has been managing the Fund since 2010. Jeff Sherman, Deputy CIO, has co-managed the Fund since 2016.
- **Objective:** The Fund seeks to maximize current income and total return.
- **Strategy:** The Fund may invest in fixed income securities of any credit quality including up to a third of its net assets in junk bonds, bank loans and assignments rated below investment grade or unrated but determined by the Adviser to be of comparable quality, and credit default swaps of companies in the high yield universe. The Fund may also invest a portion of its net assets in fixed income instruments issued or guaranteed by companies, financial institutions and government entities in emerging market countries. The Fund may pursue its investment objective and obtain exposures to some or all of the asset classes described above by investing in other investment companies, including, ETFs and investment companies sponsored or managed by the Adviser and its affiliates. In managing the Fund's investments, under normal market conditions, the portfolio manager intends to seek to construct an investment portfolio with a weighted average effective duration of no less than two years and no more than eight years.

◆ PGIM Total Return

- **Management:** Senior portfolio managers Michael Collins (since 2009), Rich Piccirillo (2012) and Greg Peters (2014) have managed the Fund and are joined by Chief Investment Strategist Robert Tipp (2002). PGIM Fixed Income is the primary public fixed-income asset management unit of PGIM, a wholly-owned subsidiary of Prudential Financial, Inc.
- **Objective:** The Fund seeks total return by investing in a diversified portfolio of bonds from multiple fixed income sectors.
- **Strategy:** The Fund allocates assets among different debt securities, including (but not limited to) US Government securities, mortgage-related and asset-backed securities, corporate debt securities and foreign securities. The Fund may invest up to 30% of its investable assets in high risk, below investment-grade securities having a rating of not lower than CCC. The Fund may invest up to 30% of its investable assets in foreign debt securities. The Fund has the flexibility to allocate its investments across different sectors of the fixed-income securities markets at varying duration. Up to 25% may be expressed through various derivative strategies.

● Voya Investment Management Co. LLC - Core Plus

- **Management:** Matt Toms, CFA is the Chief Investment Officer of public market fixed income at Voya. Others involved in management of this portfolio include Sean Banai, CFA (Head of Portfolio Management), Bob Kase, CFA (Senior Portfolio Manager), Dave Goodson (Head of Securitized Fixed Income), and Randy Parrish, CFA (Head of Public Credit).
- **Objective:** The strategy seeks to maximize total return through income and capital appreciation
- **Strategy:** The strategy may invest in fixed income securities of any credit quality including up to 20% of its net assets in junk bonds and assignments rated below investment grade or unrated but determined by the manager to be of comparable quality. Duration is managed within plus or minus 1.0 years to the Bloomberg U.S. Aggregate Index. Interest rate derivatives may be used for hedging purposes.

● iShares Core U.S Aggregate Bond ETF

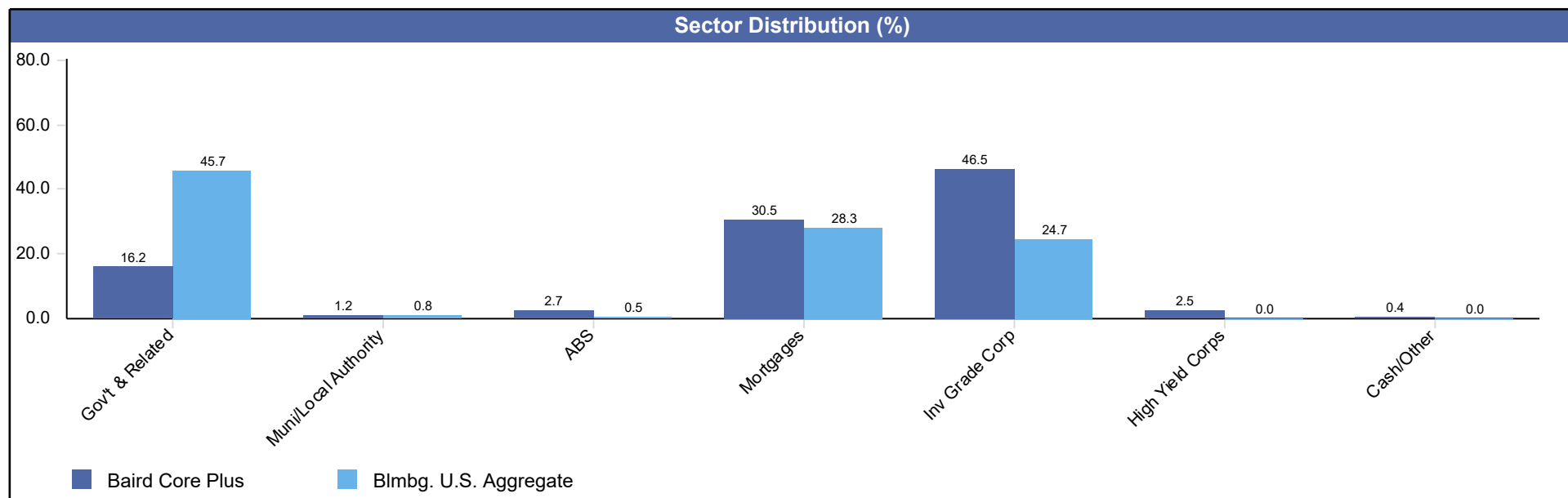
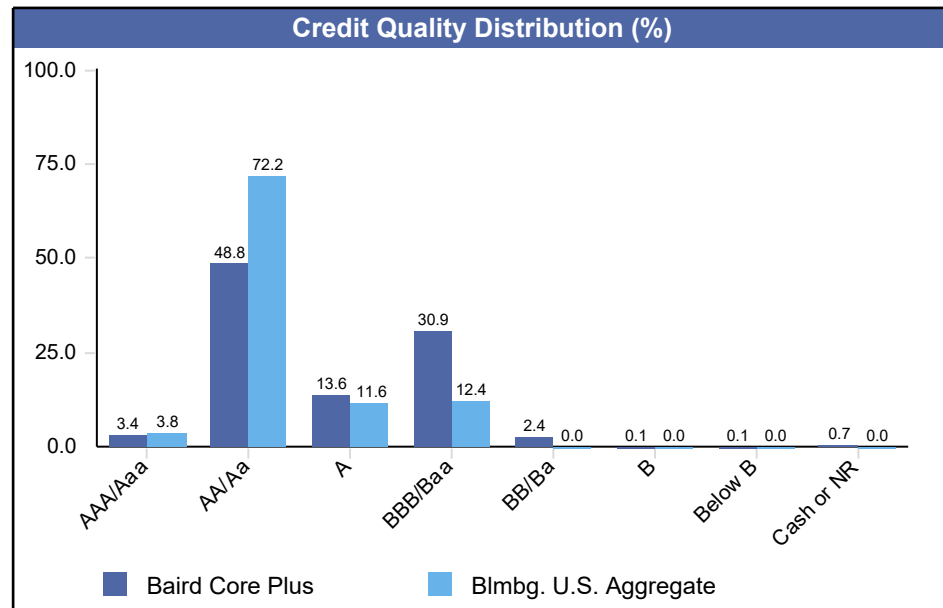
- **Management:** James Mauro and Karen Uyehara (the “Portfolio Managers”) are primarily responsible for the day-to-day management of the Fund. Mr. Mauro and Ms. Uyehara have been co-managing the Fund since 2011 and 2021, respectively.
- **Objective:** The Fund seeks to track the investment results of the Bloomberg U.S. Aggregate Bond Index.
- **Strategy:** BlackRock Fund Advisors (“BFA”) uses a “passive” or indexing approach to try to achieve the Fund’s investment objective. Unlike many investment companies, the Fund does not try to “beat” the index it tracks and does not seek temporary defensive positions when markets decline or appear overvalued.

● iShares Intermediate Corporate Bond ETF

- **Management:** The Fund is managed by James Mauro and Karen Uyehara of BlackRock Fund Advisors
- **Objective:** The Fund seeks to replicate performance and characteristics of ICE BofAML 5-10 Yr Corporate Index
- **Strategy:** The Fund seeks to track the investment results of the ICE BofAML 5-10 Year US Corporate Index which measures the performance of investment-grade corporate bonds of both U.S. and non-U.S. issuers that are U.S. dollar denominated and publicly issued in the U.S. domestic market and have a remaining maturity of greater than or equal to five years and less than ten years

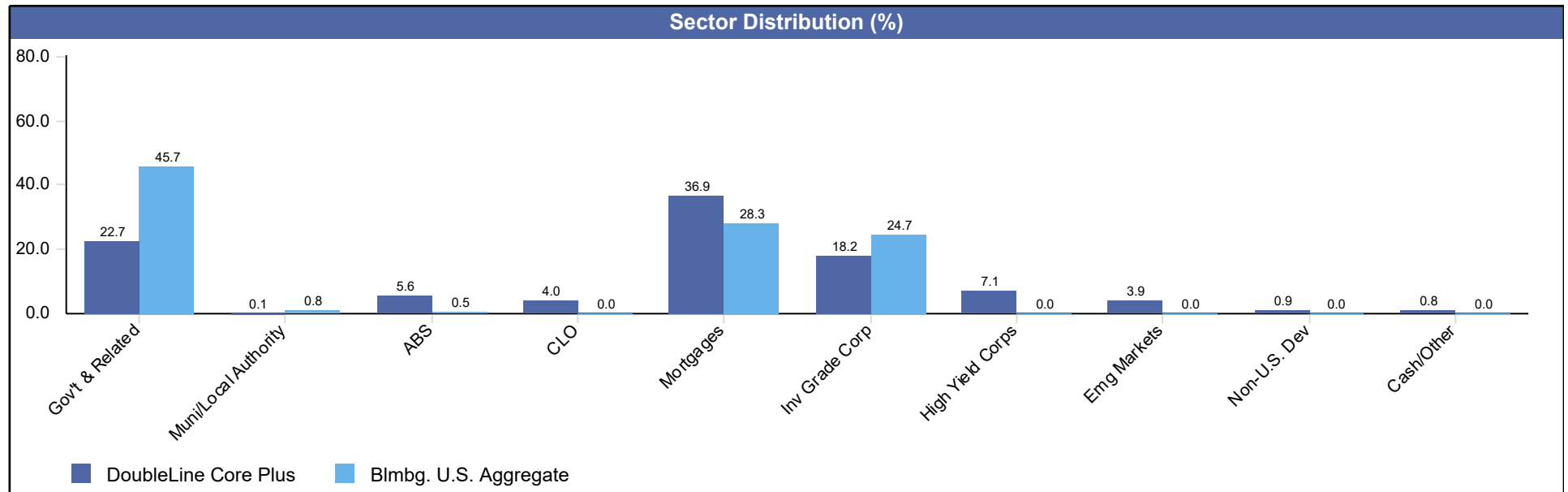
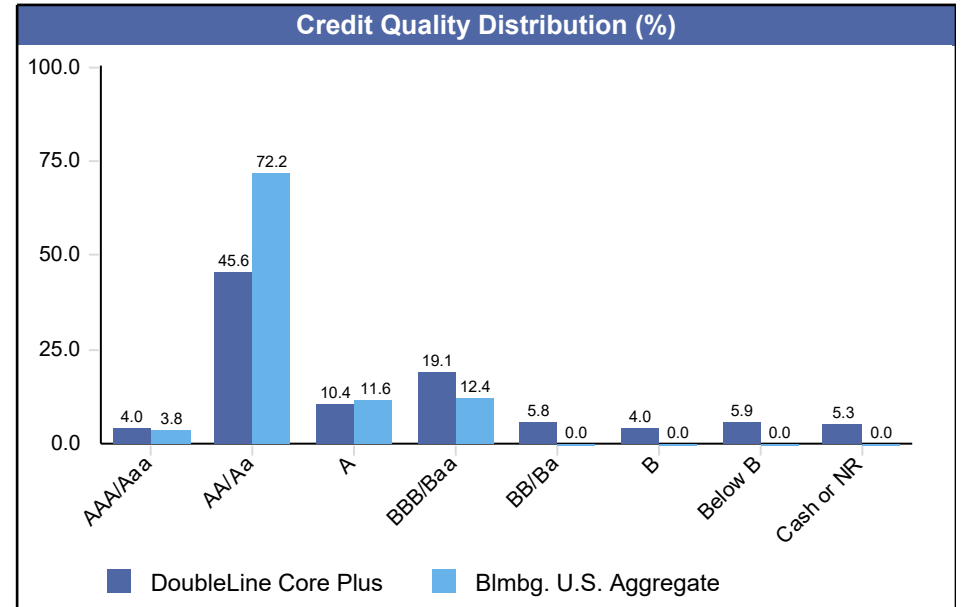
Baird Core Plus vs. Blmbg. U.S. Aggregate

Portfolio Characteristics		
	Portfolio	Benchmark
Effective Duration	5.91	6.15
Yield To Maturity (%)	6.01	5.39
Avg. Maturity	8.08	8.49
Avg. Quality	A	AA
Coupon Rate (%)	3.56	2.99



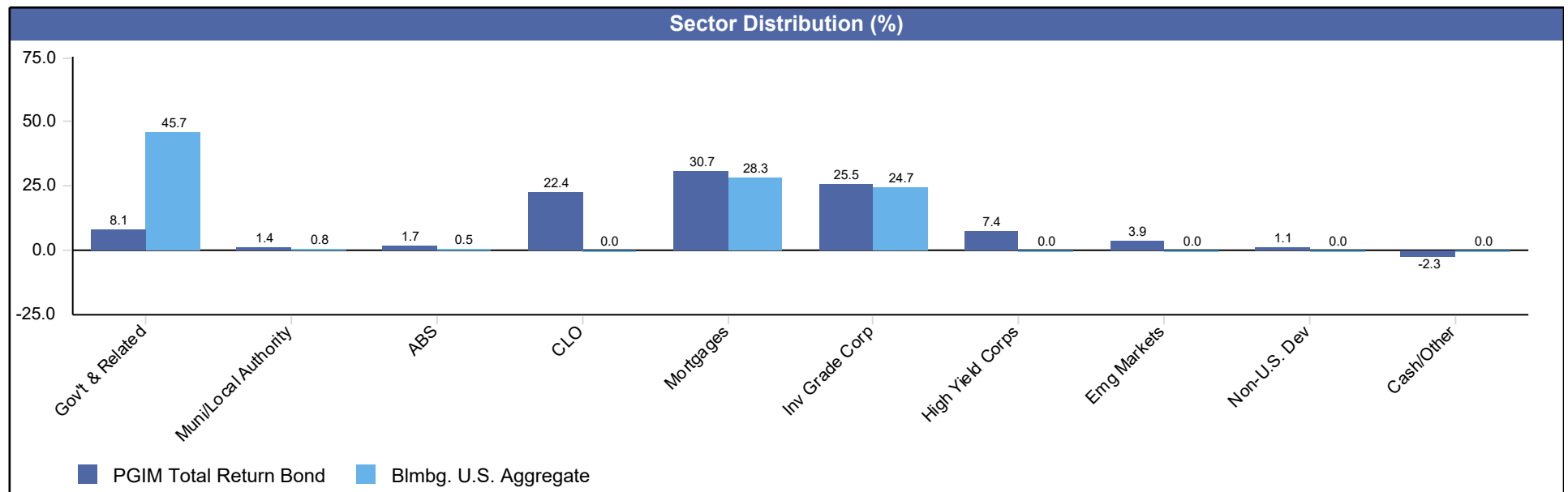
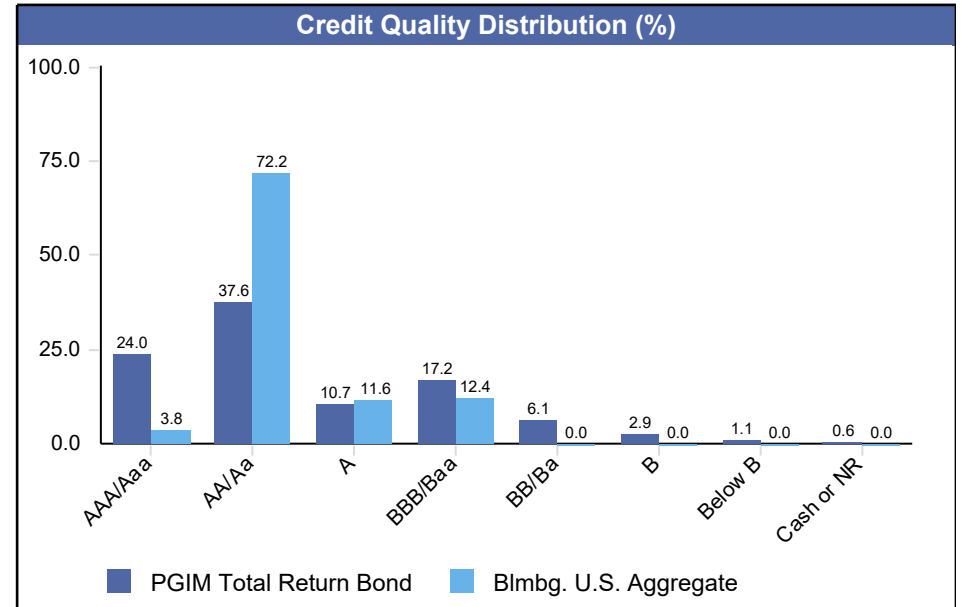
DoubleLine Core Plus vs. Blmbg. U.S. Aggregate

Portfolio Characteristics		
	Portfolio	Benchmark
Effective Duration	6.25	6.15
Yield To Maturity (%)	6.72	5.39
Avg. Maturity	8.20	8.49
Avg. Quality	A	AA
Coupon Rate (%)	4.54	2.99



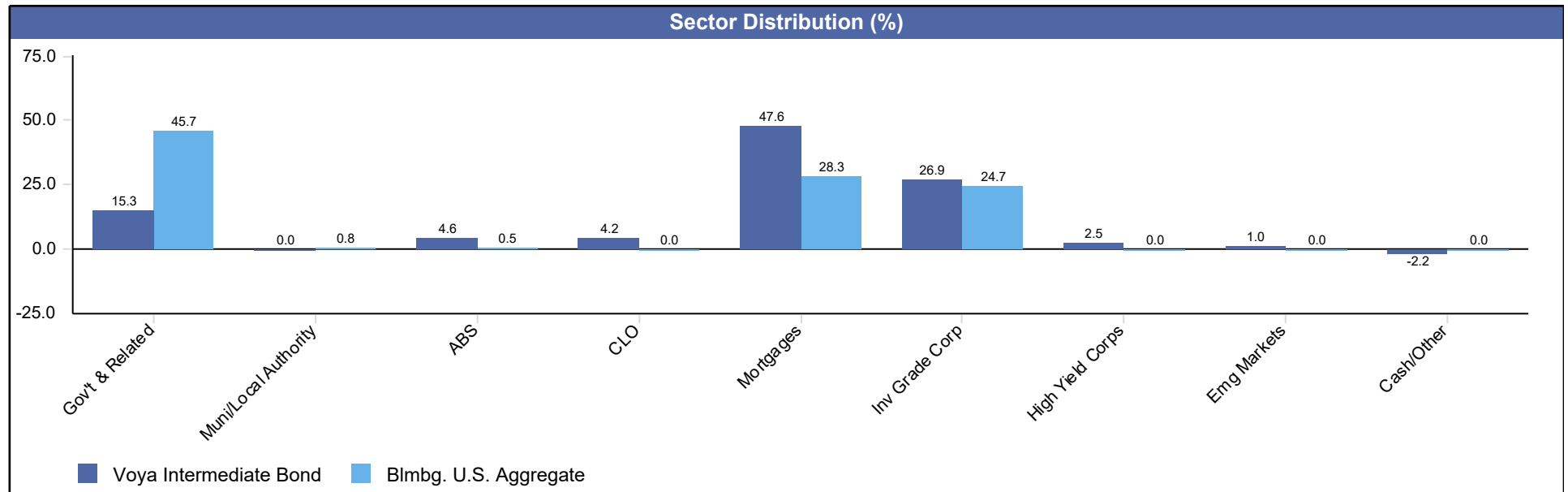
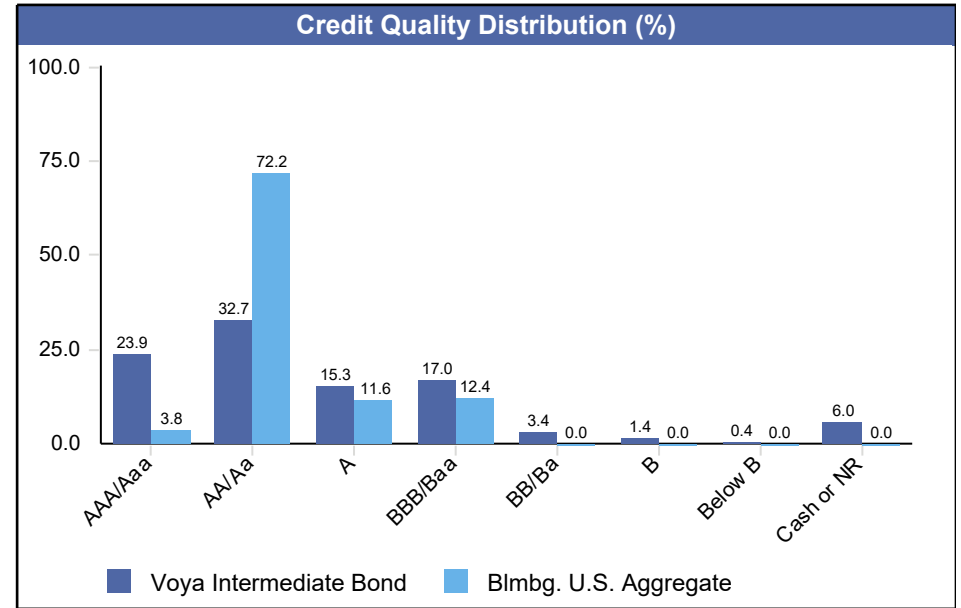
PGIM Total Return Bond vs. Blmbg. U.S. Aggregate

Portfolio Characteristics		
	Portfolio	Benchmark
Effective Duration	6.15	6.15
Yield To Maturity (%)	7.44	5.39
Avg. Maturity	8.02	8.49
Avg. Quality	A	AA
Coupon Rate (%)	4.18	2.99



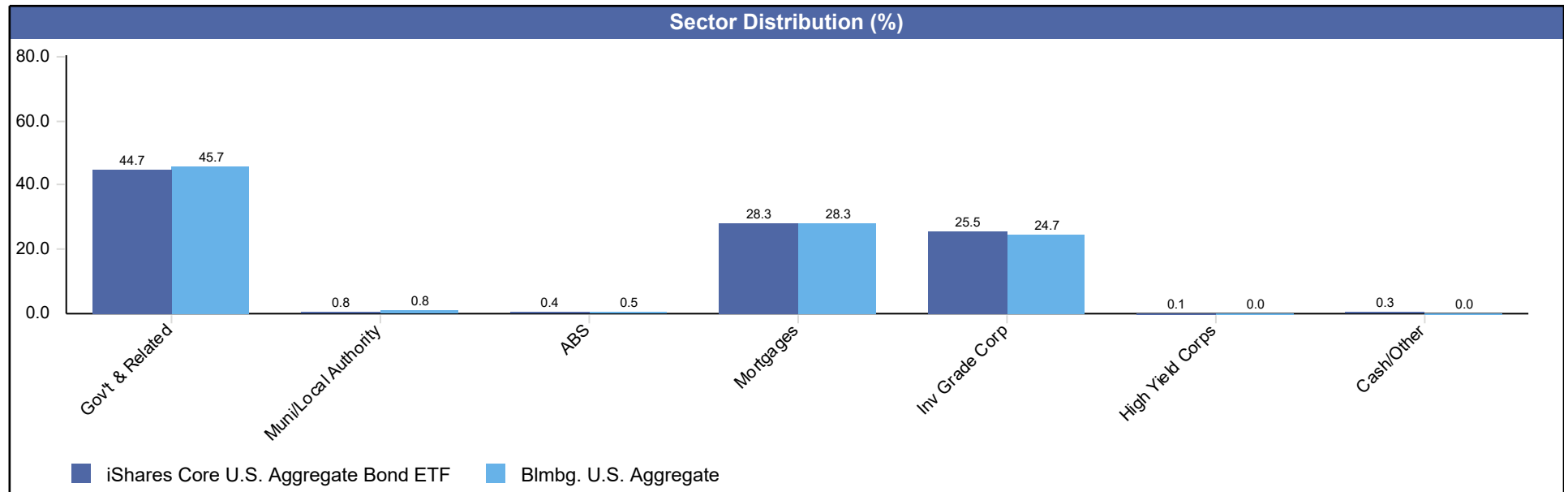
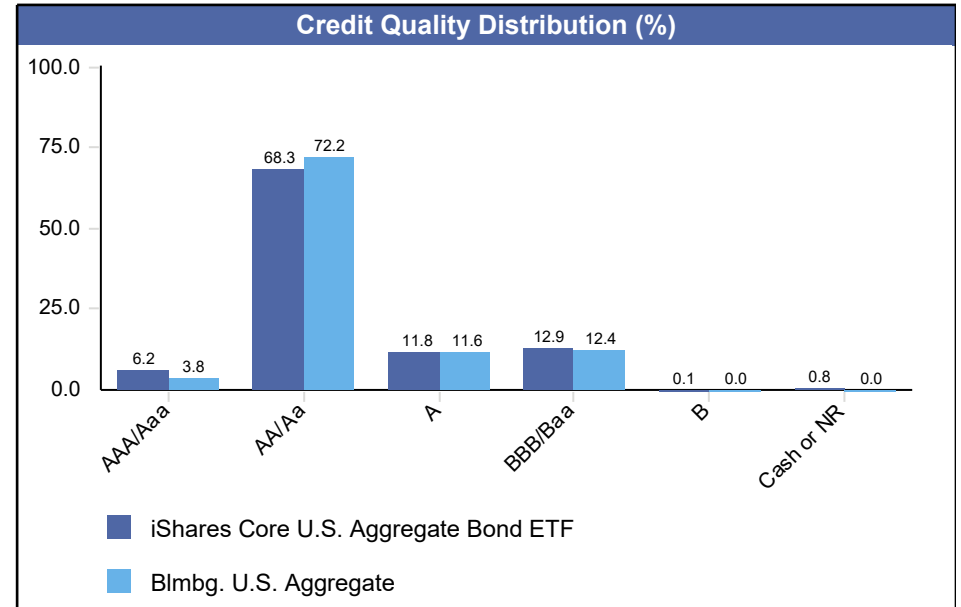
Voya Intermediate Bond vs. Blmbg. U.S. Aggregate

Portfolio Characteristics		
	Portfolio	Benchmark
Effective Duration	6.20	6.15
Yield To Maturity (%)	6.51	5.39
Avg. Maturity	8.74	8.49
Avg. Quality	A	AA
Coupon Rate (%)	2.80	2.99



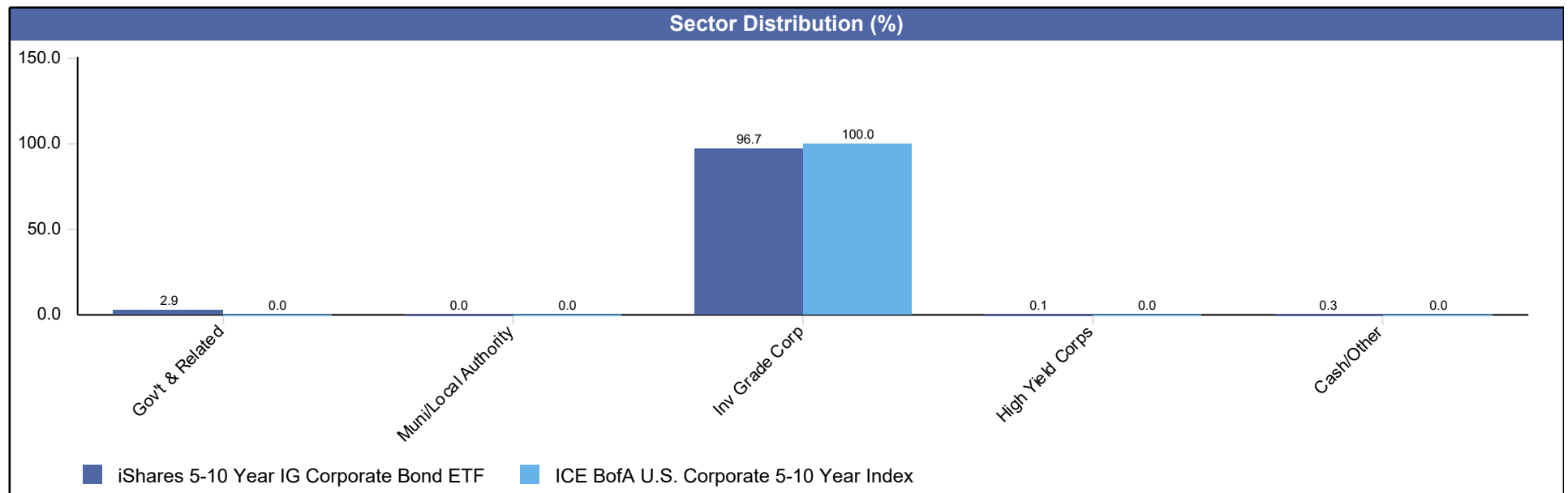
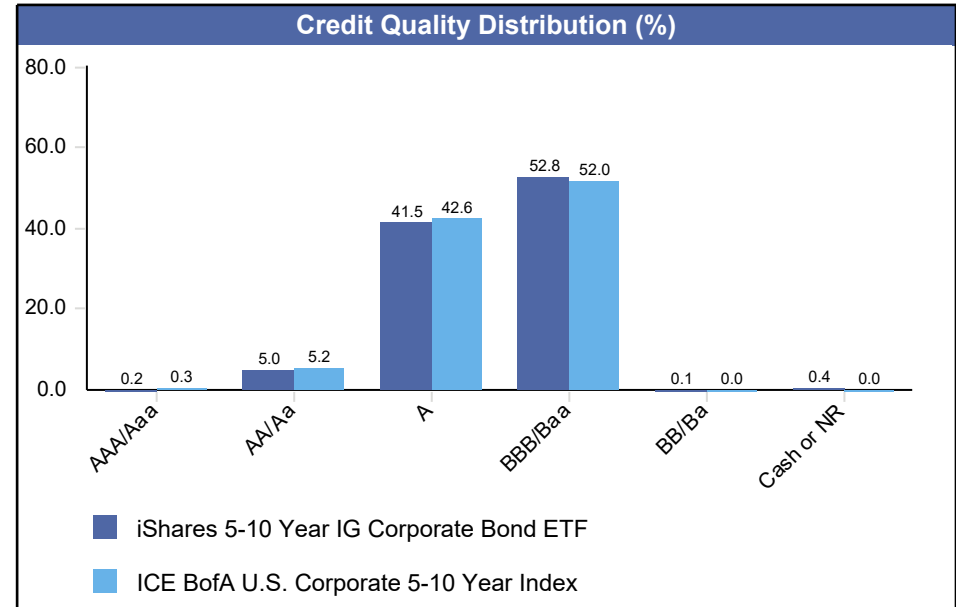
iShares Core U.S. Aggregate Bond ETF vs. Blmbg. U.S. Aggregate

Portfolio Characteristics		
	Portfolio	Benchmark
Effective Duration	6.14	6.15
Yield To Maturity (%)	5.38	5.39
Avg. Maturity	8.55	8.49
Avg. Quality	AA	AA
Coupon Rate (%)	3.04	2.99



iShares 5-10 Year IG Corporate Bond ETF vs. ICE BofA U.S. Corporate 5-10 Year Index

Portfolio Characteristics		
	Portfolio	Benchmark
Effective Duration	6.08	5.98
Yield To Maturity (%)	6.09	6.08
Avg. Maturity	7.92	7.30
Avg. Quality	BBB	BBB
Coupon Rate (%)	3.82	3.94



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SUMMARY

- **PFMAM’s Multi-Asset Class Investment Committee (the “Committee”) has added three new managers to the international equity portion of client portfolios:**
 - **Vanguard FTSE All-World ex-US Small Cap ETF**
 - **iShares MSCI Emerging Markets ex China ETF**
 - **GS GQG International Opportunities Fund**
- **In addition, the Committee voted to remove the BBH Low Duration Fund from the fixed income portion of client portfolios.**

ASSESSMENT

According to the International Monetary Fund (IMF) World Economic Outlook published in July 2023, global growth is expected to continue but at a slower pace (Table 1). Amidst this backdrop, international equities have continued to trade at attractive valuations relative to

	2023	2024
Global	3.0%	3.0%
Advanced Economies	1.5%	1.4%
Emerging Economies	4.0%	4.1%

domestic equities as measured by price to earnings ratio and other valuation metrics, despite earnings expectations recovering across the board. International small caps, which provide exposure to companies with local revenue streams, have also been trading at attractive valuations. The Committee voted to add to international small caps, which are expected to achieve higher earnings growth while trading at a discount to international large caps. This exposure has been implemented through the Vanguard FTSE All-World ex-US Small-Cap ETF (Ticker: VSS; AUM: \$8.6Bn; Expense Ratio: 0.07% as of 6/30/2023).

The Committee added to emerging markets exposure earlier in the year as we expected economic reopening in China to spur growth rebound. Over the last few months, the reopening within China has led to an uneven recovery, with a slower than expected rebound. At the same time, China continues to be impacted by lingering issues such as weakness in real estate, rising corporate debt levels, high unemployment rates among younger workers, and rising geopolitical tensions with the U.S. As a result, the Committee voted to reconfigure the emerging markets allocation to reduce exposure to Chinese equities. Half of the current emerging market exposure was re-allocated to emerging markets excluding China using the iShares MSCI Emerging Markets ex China ETF (Ticker: EMXC; AUM: \$4.9Bn; Expense Ratio: 0.25% as of 7/31/2023).

Also within international equity, the Committee voted to add an additional active manager to the line-up. GS GQG International Opportunities (Ticker: GSIMX, AUM: \$28.9Bn, Expense Ratio: 0.77% as of 6/30/2023) uses bottom-up fundamental research to build a concentrated portfolio of high quality, growing companies with stable financials and solid balance sheets. The fund has been managed by Rajiv Jain (Chairman & CIO) since inception in 2016. Brian Kersmanc, and Sudarshan Murthy have been co-portfolio managers since 2019 and 2022, respectively.

Inflation has continued to moderate in the U.S. and the Committee believes this trend will continue. Economic growth has been slowing but the U.S. economy is expected to skirt a recession given continued labor market strength, albeit at a moderating pace. The Committee believes that we are nearing the end of the rate hike cycle by the U.S. Federal Reserve, and as a result, voted to remove exposure to the BBH Low Duration Fund (BBBIX) within the fixed income portion of client portfolios. The BBH Low Duration Fund was added at the beginning of this year to take advantage of rising interest rates and the Committee considers it an opportune time to remove this exposure in favor of increasing the existing allocation to the iShares Core U.S. Aggregate Bond ETF (AGG).

PORTFOLIO IMPLICATIONS

Following these changes, the international equity allocation will have a higher exposure to international small caps and lower exposure to Chinese equities. With concerns surrounding future growth within China, other areas within Emerging Markets are more appealing and this change is in-line with that view. Within fixed income, duration will slightly increase but will remain close to the benchmark (Bloomberg US Aggregate Bond Index) duration.

We appreciate your continued confidence in PFMAM. Should you have any specific questions or wish to discuss this topic in more detail, please contact your client manager directly.

The information contained in this report is not an offer to purchase or sell any securities. This is for general information purposes only and is not intended to provide specific investment advice or a specific recommendation. PFM Asset Management LLC ("PFMAM") is an investment adviser registered with the U.S. Securities and Exchange Commission and a subsidiary of U.S. Bancorp Asset Management, Inc. ("USBAM"). USBAM is a subsidiary of U.S. Bank National Association ("U.S. Bank"). U.S. Bank is a separate entity and subsidiary of U.S. Bancorp. U.S. Bank is not responsible for and does not guarantee the products, services or performance of PFMAM.

**Total Charges to OPEB Trust Fund
July 1, 2022 to June 30, 2023**

			Schedule
1	PFM charges	\$ 19,564.98	1
2	Calpers insurance	\$ 80,269.43	2
3	Delta Dental	\$ 17,949.02	3
4	VSP	\$ 2,855.58	4
5	Dental Reimbursement	\$ 434.00	5
6	Medicare Part B Reimbursement	\$ 19,200.00	6
7	U.S Bank Fees	\$ 2,416.87	7
	Total	\$ 142,689.88	

Schedule 1

PFM

July 1, 2022 to June 30, 2023

PFM invoice	Amount	
13379665	\$	1,640.97 july
13419588	\$	1,649.13 aug
13464769	\$	1,508.48 sep
13507356	\$	1,603.18 oct
13536559	\$	1,534.22 nov
13592355	\$	1,540.67 dec
13628839	\$	1,742.29 jan
13657781	\$	1,529.86 feb
13713680	\$	1,718.46 mar
13750234	\$	1,676.26 apr
13794803	\$	1,716.32 may
13845329	\$	1,705.14 june
Total	\$	19,564.98

Schedule 2

**Calpers (retiree) insurance
July 1, 2022 to June 30, 2023**

Calpers A/R #	Retirees Premium	Admin Fee	Amount	
16837490	\$ 6,441.01	\$ 16.10	\$ 6,457.11	july
16872015	\$ 6,441.01	\$ 21.26	\$ 6,462.27	august
16905982	\$ 6,441.01	\$ 21.26	\$ 6,462.27	september
16939477	\$ 6,441.01	\$ 21.26	\$ 6,462.27	october
16971752	\$ 6,441.01	\$ 21.26	\$ 6,462.27	november
17001053	\$ 6,441.01	\$ 21.26	\$ 6,462.27	december
17030357	\$ 5,832.47	\$ 19.25	\$ 5,851.72	january
17058779	\$ 7,106.40	\$ 23.45	\$ 7,129.85	february
17088459	\$ 7,106.40	\$ 23.45	\$ 7,129.85	march
17116288	\$ 7,106.40	\$ 23.45	\$ 7,129.85	april
17146137	\$ 7,106.40	\$ 23.45	\$ 7,129.85	may
17174789	\$ 7,106.40	\$ 23.45	\$ 7,129.85	june
Total			\$ 80,269.43	

Schedule 3

Delta Dental

July 1, 2022 to June 30, 2023

Delta Inv #	Inv Amt	Active EE	Retirees
BE005017225	\$ 4,679.81	\$ 3,176.22	\$ 1,503.59 july
BE005061075	\$ 4,679.81	\$ 3,176.22	\$ 1,503.59 august
BE005115677	\$ 4,679.81	\$ 3,176.22	\$ 1,503.59 september
BE005152259	\$ 4,679.81	\$ 3,176.22	\$ 1,503.59 october
BE005218164	\$ 4,679.81	\$ 3,176.22	\$ 1,503.59 november
BE005244176	\$ 4,679.81	\$ 3,176.22	\$ 1,503.59 december
BE005287822	\$ 4,679.81	\$ 3,082.16	\$ 1,597.65 january
BE005354380	\$ 4,679.81	\$ 3,082.16	\$ 1,597.65 february
BE005380702	\$ 3,981.47	\$ 2,760.06	\$ 1,221.41 march
BE005426104	\$ 4,424.70	\$ 2,921.11	\$ 1,503.59 april
BE005493446	\$ 4,424.70	\$ 2,921.11	\$ 1,503.59 may
BE005527568	\$ 4,424.70	\$ 2,921.11	\$ 1,503.59 june
Total	\$ 54,694.05		\$ 17,949.02

Schedule 4

VSP

July 1, 2022 to June 30, 2023

Month	Statement #	Inv Amt	Active EE	Retiree
7/22	815425461	\$ 693.24	\$ 405.94	\$ 287.30
8/22	815656954	\$ 693.24	\$ 405.94	\$ 287.30
9/22	815881173	\$ 693.24	\$ 405.94	\$ 287.30
10/22	816111670	\$ 571.98	\$ 405.94	\$ 166.04
11/22	816330359	\$ 612.62	\$ 405.94	\$ 206.68
12/22	816561405	\$ 639.42	\$ 405.94	\$ 233.48
1/23	816786500	\$ 681.04	\$ 434.16	\$ 246.88
2/23	817017147	\$ 701.85	\$ 454.97	\$ 246.88
3/23	817289110	\$ 565.01	\$ 371.73	\$ 193.28
4/23	817506652	\$ 646.83	\$ 413.35	\$ 233.48
5/23	817730767	\$ 646.83	\$ 413.35	\$ 233.48
6/23	817961984	\$ 646.83	\$ 413.35	\$ 233.48
Total				\$ 2,855.58

Family	\$	33.01
EE + spouse	\$	20.81
EE	\$	13.40

Schedule 5

**Reimbursement from District for dental
July 1, 2022 to June 30, 2023
\$ 1500 per person per year
(Melvin Mello , Tom Branan)**

Amount
\$ -

		Amount	
Check #3402	11/15/2022	\$	164.00
Check #4019	6/14/2023	\$	270.00
Total		\$	434.00

Alameda County Mosquito Abatement Dist.
Check Register
For the Period From Oct 1, 2023 to Oct 15, 2023

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount
4172	10/11/23	Airgas	1,798.50
4173	10/11/23	AT&T	85.32
4174	10/11/23	Automatic Fire Inc	846.38
4175	10/11/23	Bay Alarm	79.25
4176	10/11/23	Capital Program Management, Inc.	6,314.00
4177	10/11/23	CarQuest	163.23
4178	10/11/23	Cintas	462.87
4179	10/11/23	Clarke	13,400.75
4180	10/11/23	Clausnitzer, Ryan	132.14
4181	10/11/23	Coverall North America, Inc.	495.00
4182	10/11/23	Grainger	174.05
4183	10/11/23	Industrial Park Landscape Maintenance	261.00
4184	10/11/23	KBA Docusys	68.52
4185	10/11/23	PFM Asset Management LLC	1,765.15
4186	10/11/23	PG&E	62.62
4187	10/11/23	The Hartford	119.41
4188	10/11/23	Techniclean	131.22
4189	10/11/23	Treds	457.00
4190	10/11/23	UMPQUA Bank Commerical Card OPS	25,316.70
4191	10/11/23	Voya Institutional Trust Company	183.00
ACH	10/11/23	Alameda County Mosquito Abatement Dist (Payroll)	90,116.98
ACH	10/11/23	CalPERS Retirement	17,988.08
ACH	10/11/23	CalPERS 457	3,803.61
Total Expenditures - October 15, 2023			164,224.78

Alameda County Mosquito Abatement Dist.
Check Register
For the Period From Oct 16, 2023 to Oct 31, 2023

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount
4192	10/27/23	Adapco	2,833.76
4193	10/27/23	Airgas	1,923.08
4194	10/27/23	Bay Alarm	806.20
4195	10/27/23	CSDA	8,600.00
4196	10/27/23	CarQuest	67.60
4197	10/27/23	Cintas	685.51
4198	10/27/23	Delta Dental	4,746.80
4199	10/27/23	Grainger	293.32
4200	10/27/23	Hentschke, Eric Armin	100.00
4201	10/27/23	Jarvis Fay LLP	72.00
4202	10/27/23	KIS	240.34
4203	10/27/23	MCES, LLC	2,520.00
4204	10/27/23	NBC Supply Corp	1,196.10
4205	10/27/23	PG&E	106.00
4206	10/27/23	Regional Government	286.00
4207	10/27/23	Verizon	400.21
4208	10/27/23	Voya Institutional Trust Company	183.00
4209	10/27/23	VSP	626.02
4210	10/27/23	WEX Bank	538.65
4211	10/27/23	Young, George	100.00
ACH	10/27/23	Alameda County Mosquito Abatement Dist (Payroll)	91,018.42
ACH	10/27/23	Aguilar, Victor	100.00
ACH	10/27/23	Arkin, Valerie	100.00
ACH	10/27/23	Beatty, Robert .P	100.00
ACH	10/27/23	Bhat, Subrahmanya Y	100.00
ACH	10/27/23	CalPERS Health	41,238.48
ACH	10/27/23	CalPERS Retirement	17,988.08
ACH	10/27/23	CalPERS 457	3,803.61
ACH1	10/27/23	Qaadri, Kashef	100.00
ACH	10/27/23	Qaadri, Kashef	750.60
ACH	10/27/23	Roache, Cathy J Pinkerton.	100.00
ACH	10/27/23	Salzer, Hope	100.00
ACH	10/27/23	Savage, Tyler	100.00
ACH	10/27/23	Syrop, George	100.00
ACH	10/27/23	Visalia Times Delta	49.98
ACH	10/27/23	Washburn, Jan	100.00
ACH	10/27/23	Welch, Courtney	100.00
Total Expenditures - October 31, 2023			182,273.76

Alameda County Mosquito Abatement District
Income Statement
October 31, 2023. (4 of 12 mth, 33%)

REVENUES	Actual 2021/22	Actual 2022/23	Current Month	Year to Date 2023/24	Budget 2023/24	Actual vs Budget
Total Revenue	\$ 5,386,808.18	\$ 5,584,751.51	\$ 142,689.88	\$ 627,447.72	\$ 5,008,804.00	13%

EXPENDITURES	Actual 2021/22	Actual 2022/23 ¹	Current Month ²	Year to Date 2023/24	Budget 2023/24	Actual vs Budget
Salaries	\$ 2,129,077.24	\$ 2,309,118.48	\$ 200,940.94	\$ 800,364.94	\$2,462,469	33%
CalPERS Retirement	\$ 471,085.19	\$ 525,486.67	\$ 21,249.84	\$ 372,554.47	\$553,955	67%
Medicare & Social Security	\$ 30,025.60	\$ 33,691.96	\$ 2,894.00	\$ 11,347.96	\$40,292	28%
Fringe Benefits	\$ 484,487.10	\$ 604,257.75	\$ 46,730.71	\$ 192,415.09	\$605,491	32%
Total Salaries, Retirement, & Benefits	\$ 3,114,675.13	\$ 3,472,554.86	\$ 271,815.49	\$ 1,376,682.46	\$3,662,207	38%
Clothing and personal supplies (purchased)	\$ 7,881.80	\$ 7,517.57	\$ -	\$ 399.12	\$9,000	4%
Laundry service and supplies (rented)	\$ 10,417.41	\$ 12,853.29	\$ 1,148.38	\$ 3,933.48	\$13,000	30%
Utilities	\$ 18,134.35	\$ 19,415.68	\$ 667.56	\$ 2,483.92	\$23,700	10%
Communications-IT	\$ 74,950.03	\$ 97,711.30	\$ 2,045.27	\$ 13,916.59	\$104,000	13%
Maintenance: structures & improvements	\$ 26,671.36	\$ 18,062.12	\$ 261.00	\$ 6,090.90	\$30,000	20%
Maintenance of equipment	\$ 25,354.56	\$ 36,209.89	\$ 913.52	\$ 2,927.04	\$30,000	10%
Transportation, travel, training, & board	\$ 120,418.29	\$ 133,124.33	\$ 12,407.95	\$ 37,747.91	\$127,990	29%
Professional services	\$ 97,726.00	\$ 93,114.84	\$ 2,123.15	\$ 30,935.55	\$122,950	25%
Memberships, dues, & subscriptions	\$ 25,103.23	\$ 24,593.62	\$ 8,600.00	\$ 20,607.94	\$27,000	76%
Insurance - (VCJPA, UAS)	\$ 160,932.64	\$ 177,962.64	\$ -	\$ 209,342.00	\$211,959	99%
Community education	\$ 26,225.45	\$ 28,193.67	\$ 235.38	\$ 5,725.18	\$53,000	11%
Operations	\$ 182,575.57	\$ 120,638.42	\$ 22,797.98	\$ 96,132.29	\$261,500	37%
Household expenses	\$ 25,388.02	\$ 18,517.21	\$ 1,511.67	\$ 5,416.62	\$21,350	25%
Office expenses	\$ 7,002.84	\$ 7,247.77	\$ 110.16	\$ 1,777.77	\$13,000	14%
Laboratory supplies	\$ 82,354.03	\$ 106,783.12	\$ 15,547.03	\$ 52,241.49	\$140,000	37%
Small tools and instruments	\$ 1,963.31	\$ 2,119.69	\$ -	\$ 393.78	\$3,000	13%
Total Staff Budget	\$ 893,098.89	\$ 904,065.16	\$ 68,369.05	\$ 490,071.58	\$1,191,449	41%
Total Operating Expenditures	\$ 4,007,774.02	\$ 4,376,620.02	\$ 340,184.54	\$ 1,866,754.04	\$4,853,656	38%

1 - As of June 30, 2023. Unaudited.

2 - Total Operating Expenditures in current month may not match the check register due to accounts receivable, petty cash transactions, and transactions related to the last fiscal year.

**Alameda County Mosquito Abatement District
Investment, Reserves, and Cash Balance Report
October 31, 2023. (4 of 12 mth, 33%)**

Account #	Investment Accounts	Beginning Balance	Deposits	Withdrawals	Earnings ¹	Ending Balance
1004	LAIF	\$ 107,343.54	\$ -	\$ -	\$ 967.99	\$ 108,311.53
1005	OPEB Fund	\$ 4,487,514.58	\$ -	\$ -	\$ (240,943.33)	\$ 4,246,571.25
1006	VCJPA Member Contingency ²	\$ 352,689.00	\$ -	\$ (43,103.00)	\$ (852.00)	\$ 308,734.00
1011	CAMP: Capital Reserve Fund	\$ 437,775.49	\$ -	\$ (10,876.38)	\$ 2,034.62	\$ 428,933.73
1012	PARS: Pension Stabilization ³	\$ 2,406,161.88	\$ -	\$ -	\$ (70,630.54)	\$ 2,335,531.34
1013	California CLASS: Public Health Emergency Fund	\$ 528,589.57	\$ -	\$ -	\$ 2,475.27	\$ 531,064.84
1014	California CLASS: Operational Fund ⁴	\$ 1,881,374.44	\$ -	\$ (192,932.28)	\$ 8,723.82	\$ 1,697,165.98
1015	California CLASS: Repair and Replace Fund	\$ 3,246,488.35	\$ -	\$ -	\$ 15,202.61	\$ 3,261,690.96
1016	California CLASS: Operating Reserve Fund	\$ 2,048,291.94	\$ -	\$ -	\$ 9,591.72	\$ 2,057,883.66
Total		\$ 15,496,228.79	\$ -	\$ (246,911.66)	\$ (273,429.84)	\$ 14,975,887.29
Account #	Cash Accounts	Beginning Balance	Deposits	Activity	Ending Balance	
1001	Bank of America (Payroll Account) *	\$ 147,055.13	\$ -	\$ -	\$ 146,328.89	
1003	County Account	\$ 892,973.36	\$ -	\$ -	\$ 892,973.36	
1017	Five Star Bank (Transfer Account) *	\$ 213,254.11	\$ -	\$ -	\$ 225,763.29	
1018	Petty Cash	\$ 255.96	\$ -	\$ -	\$ 255.96	
Total		\$ 1,253,538.56	\$ -	\$ -	\$ 1,265,321.50	

1 - Earnings are booked as unrealized gains/losses. These earnings would not be recognized as "realized" gains/losses until the accounts are liquidated.

2 - VCJPA Member Contingency balance is as of September 30, 2023.

3- PARS - Pension Stabilization balance is as of September 30, 2023.

* - Ending balance differs from beginning balance due to checks clearing the account.

Alameda County Mosquito Abatement
Balance Sheet Comparison
October

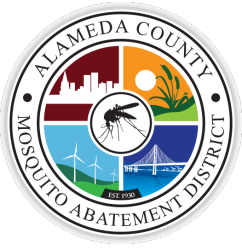
ASSETS	10/31/2023	10/31/2022	10/31/2021
Current Assets			
Bank of America payroll	\$ 146,328.38	\$ 155,122.44	\$ 95,079.97
Bank of the West ¹	-	439,364.45	510,855.74
County	892,973.36	785,311.28	738,385.55
Cash with LAIF	108,311.53	1,191,385.10	2,149,552.12
VCJPA- Member Contingency	308,734.00	341,986.00	373,765.00
CAMP - Repair and Replace ²	428,933.73	2,648,878.89	1,355,499.96
CAMP - Public Health Emergency ³	-	-	526,311.27
CAMP - Operating Reserve ⁴	-	1,965,348.68	1,944,664.92
CAMP - Capital Reserve Fund	-	372,723.68	30,002.35
PARS	2,335,531.34	1,984,673.57	1,862,397.81
Five Star Bank	238,241.70	-	-
California CLASS: Public Health Emergency Fund	531,064.84	531,355.19	-
California CLASS: Operational Fund	1,697,165.98	-	-
California CLASS: Repair and Replace Fund	3,261,690.96	-	-
California CLASS: Operating Reserve Fund	2,057,883.66	-	-
Accounts Receivable	-	534.35	5,369.46
Petty cash	255.96	321.34	306.04
Total Current Assets	12,007,115.44	10,417,004.97	9,592,190.19
Property and Equipment			
Acc Dep - equipment	(1,709,382.00)	(1,709,382.00)	(1,594,225.00)
Acc Dep - stru & improv	(2,723,997.00)	(2,723,997.00)	(2,604,632.00)
Construction in progress	42,524.31	-	-
Equipment	1,901,614.99	1,830,175.69	1,769,859.00
Structure/improvement	4,760,618.00	4,760,618.00	4,760,618.00
Land	61,406.00	61,406.00	61,406.00
Total Property and Equipment	2,332,784.30	2,218,820.69	2,393,026.00
Other Assets			
Net OPEB Asset	1,199,826.00	1,225,311.00	2,522,763.00
Total Other Assets	1,199,826.00	1,225,311.00	2,522,763.00
Total Assets	\$ 15,539,725.74	\$ 13,861,136.66	\$ 14,507,979.19
LIABILITIES AND CAPITAL			
Current Liabilities			
Accounts payable	\$ 98,949.23	\$ 125,677.02	\$ 118,769.60
Acc payroll/vacation	210,892.93	201,023.94	208,228.89
Def inflow - 75	1,046,869.00	1,046,869.00	1,254,695.00
Def inflow pen defer GASB 68	1,941,395.00	1,941,395.00	208,602.00
Defer outflow pen cont GASB 68	(822,206.00)	(822,206.00)	(936,411.00)
Net pension liability GASB 68	2,034,280.00	2,034,280.00	3,603,091.00
Total Current Liabilities	\$ 4,510,180.16	\$ 4,527,038.96	\$ 4,456,975.49
Total Liabilities	4,510,180.16	4,527,038.96	4,456,975.49
Capital			
Designated fund balances	3,019,347.55	3,044,832.55	4,412,645.55
Investment in general fixed as	9,156,438.57	7,642,845.18	6,677,881.96
Net Income	(1,146,240.54)	(1,353,580.03)	(1,039,523.81)
Total Capital	11,029,545.58	9,334,097.70	10,051,003.70
Total Liabilities & Capital	\$ 15,539,725.74	\$ 13,861,136.66	\$ 14,507,979.19

1 - Bank of the West account was closed June 2023.

2 - CAMP: Repair and Replace Fund was closed February 2023.

3 - CAMP: Public Health Emergency Fund was closed September 2022.

4 - CAMP: Operating Reserve Fund was closed February 2023.



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MONTHLY STAFF REPORT –1119

OPERATIONS REPORT

During October, operations staff continued to focus on *Culex* spp. mosquitoes competent at vectoring West Nile Virus (WNV). The number of WNV positive birds and mosquitoes detected by the ACMAD lab was lower than the prior month but remained high for our county. Second detections of WNV positive mosquitoes in two localized areas at Coyote Hills Regional Park in Fremont prompted a night-time backpack adult mosquito ULV treatment. Operations staff worked closely with staff from the East Bay Regional Park District to be sure the public was aware of the WNV positive mosquito detections and to be sure trails were closed prior to the treatment operation. Park staff also cleared some dense vegetation to provide better access for the operation. Trapping for adult mosquitoes after the treatment showed a reduction in adult mosquitoes in both areas, and no further detections of WNV were found.

Continued inspections and treatments for *Culex tarsalis*, *Culex pipiens*, and *Culex erythrothorax* were conducted throughout the county in October. Priority was placed on areas with detections of WNV, primarily in birds and in areas with significant numbers of adult mosquitoes of the aforementioned species. A large marsh source in Union City was treated with our A-1 Super Duty mist blower. Before this treatment, this equipment was used almost exclusively in tidal marsh habits to treat larvae of *Aedes dorsalis*. Operations staff determined that treating this habitat would be a good test to expand the use of this tool. Trap numbers post treatment indicated that this is an effective option for future use in similar habitats.

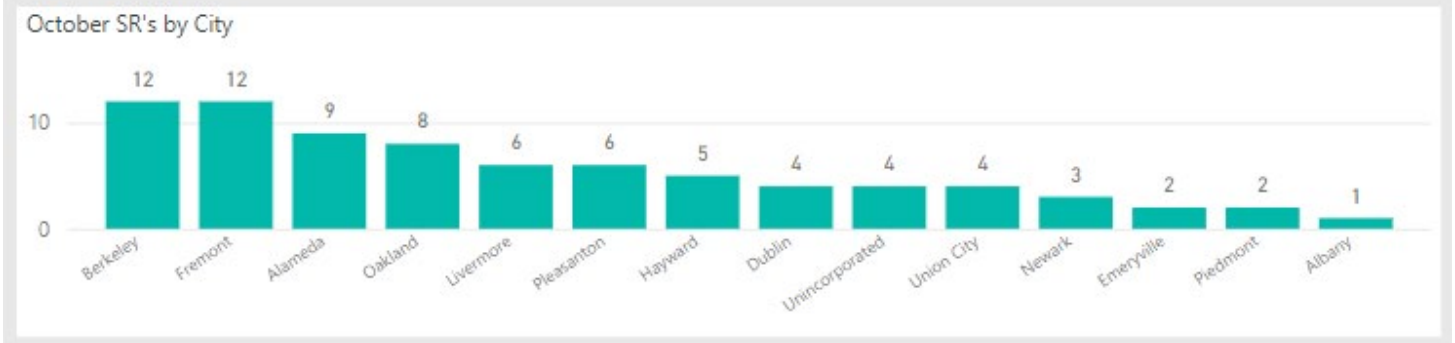
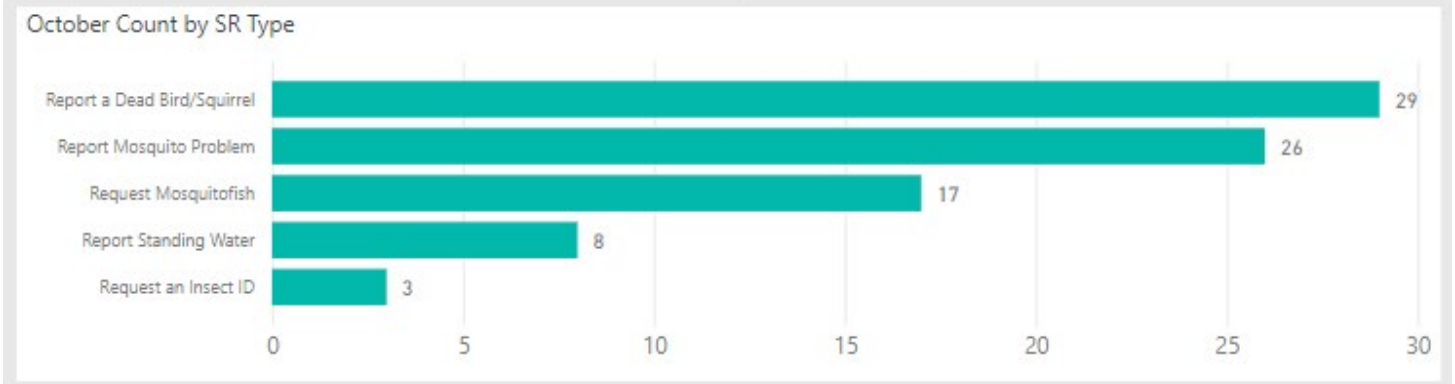
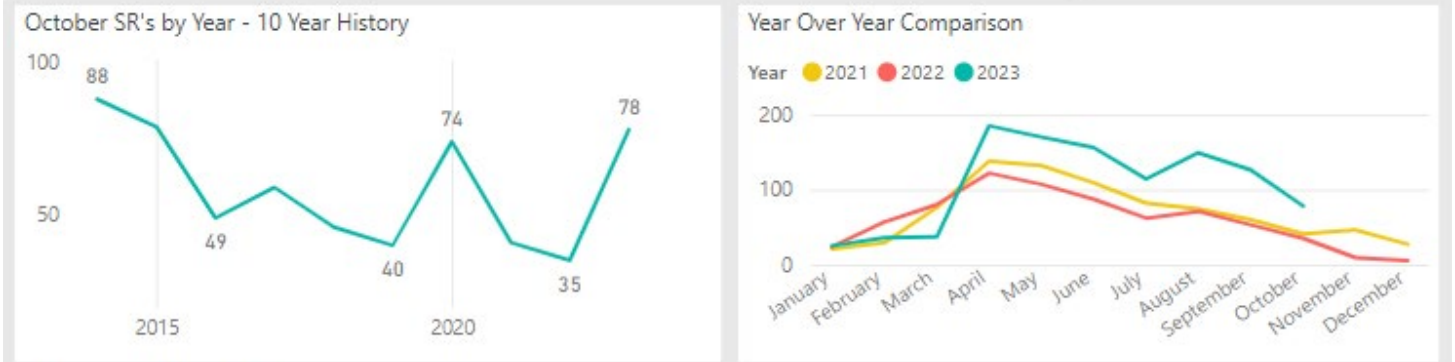
Another high tide event in October induced eggs of *Ae. dorsalis* to hatch. Treatments were conducted in numerous tidal marsh sources. Based on post-treatment inspections, lab trap data, and service request data these efforts proved to be effective. Only three calls that were received from the public to “report a mosquito problem” were attributable to this species, a big drop from a similar high tide event that occurred in September.

Overall requests for service received from the public in October totaled seventy-eight. For the first time since the “report a dead bird” category was added into service request data, this was the most requested service for the month. Twenty-nine reports of dead birds were received, of those, twenty-three were determined to be WNV positive by the district lab. This clearly demonstrates how useful these reports are; these positive detections help operations focus efforts in areas with active virus infections. Requests to “report a mosquito problem” totaled twenty-six, of these close to forty percent were determined to be generated by sod flies and other “mosquito-like” insects. The remainder were attributable to *Cx. pipiens*, *Culiseta incidens* and lastly by *Ae. dorsalis*. Requests for mosquito fish for ornamental ponds, unmaintained swimming pools, and livestock watering troughs remained steady. Requests to “report standing water” declined from months prior and requests for an “insect I.D.” totaled three.

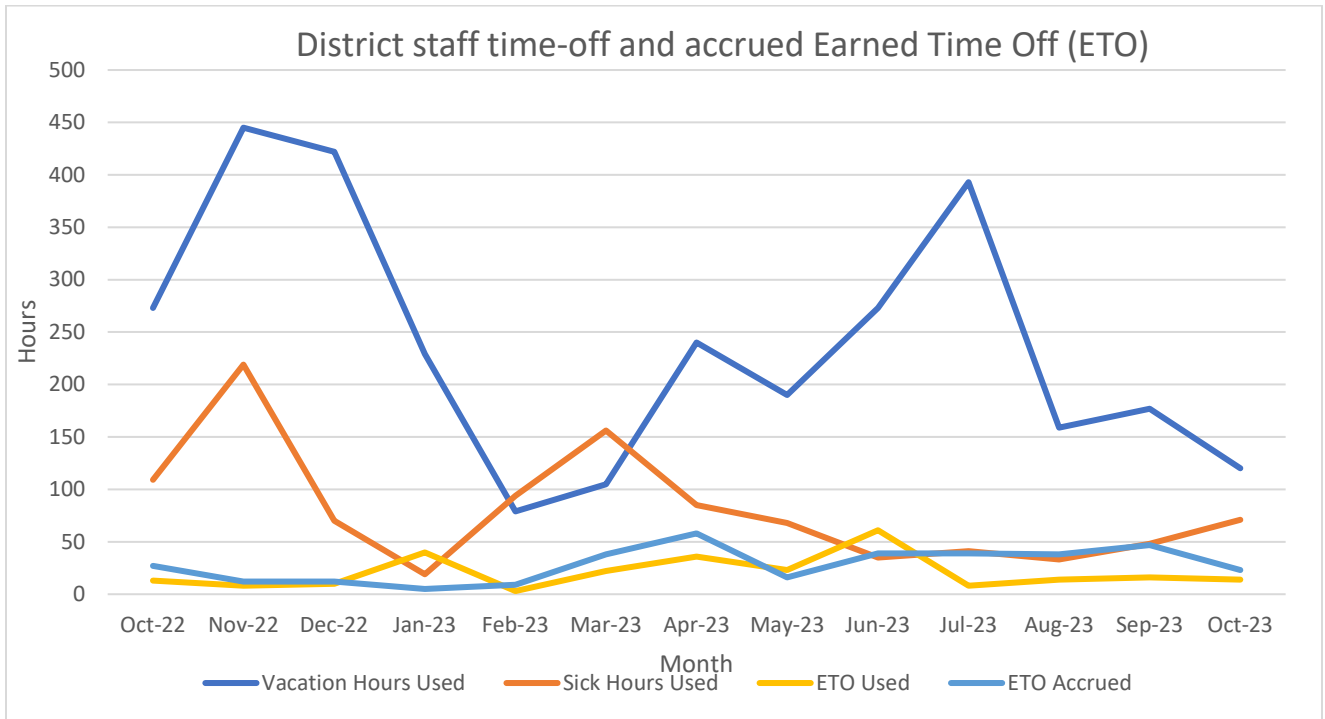
Field Operations Supervisor
Joseph Huston

Service Requests October 2023

October SR Count	October 10 Year Min Count	October 10 Year Max Count	October 10 Year Average
78	35	88	58.90

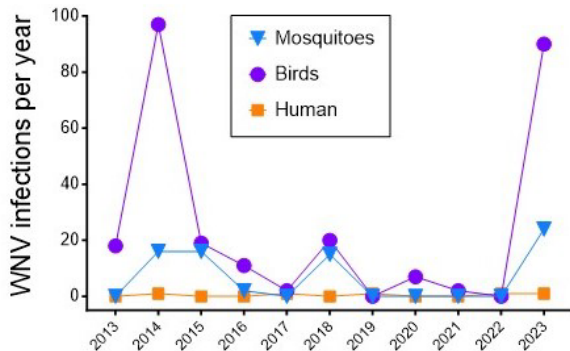


Activity Report

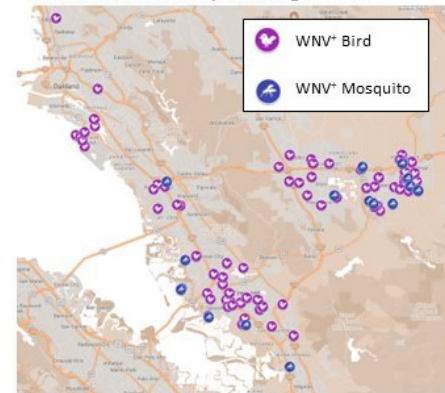


WNV Activity

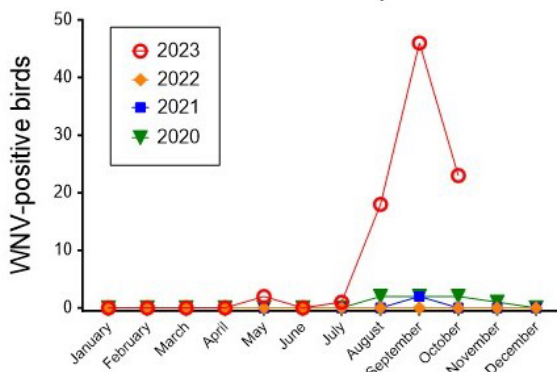
WNV infections detected in Alameda County 2013 – 2023



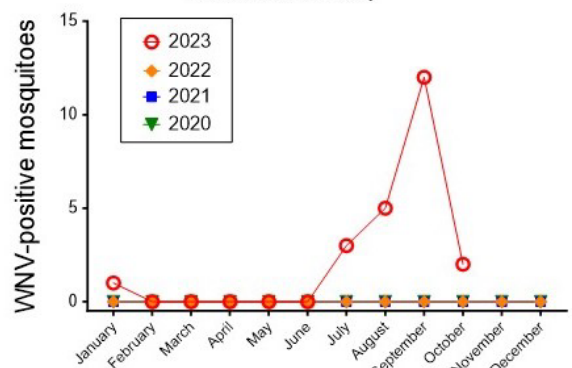
Locations of WNV-infected mosquitoes and birds in Alameda County during 2023



WNV-infected birds collected in Alameda County



WNV-infected mosquitoes collected in Alameda County



A. LAB

Summary

- *Arboviruses in mosquitoes.* 2 traps that were collected during October at Coyote Hills Regional Park contained *Culex tarsalis* mosquitoes that were infected with West Nile virus (WNV). The detection of additional WNV-positive mosquitoes during the latter part of last month motivated adult mosquito control operations at the park.
- *Arboviruses in birds.* 23 birds tested positive for WNV this month from the following cities: Alameda (2), Dublin (3), Fremont (10), Hayward (2), Livermore (4), and Newark (2). Please see the WNV Activity figures above for locations. Saint Louis encephalitis virus (SLEV) and Western equine encephalitis virus (WEEV) have not been detected in birds from Alameda County this year. However, SLEV was detected this month in the City of Napa (Figure 1, orange ellipse in Napa County).
- *Native mosquitoes.* 652 CO₂ encephalitis virus survey (EVS) traps were placed during October, catching 10,861 adult female mosquitoes (16.7 mosquitos per trap).
- Both sentinel chicken flocks (Livermore and Union City) seroconverted for WNV during September (please see WNV Activity Figures above) and will not be used for monitor for WNV for the remainder of this year.
- *Human cases.* Although one human case was reported for the county during 2023, it was not attributed to Alameda County by Alameda County Public Health Department (ACPHD).
- Invasive *Aedes* mosquitoes have not been detected in Alameda County during 2023.

Arbovirus Monitoring

- 2 traps from Coyote Hills Regional Park contained *Culex tarsalis* mosquitoes that were infected with WNV. So far this year, 24 mosquito pools have tested positive for WNV.
- 23 birds tested positive for WNV this month. They were collected from the following cities with the number of WNV-infected birds in parentheses: Albany (1), Alameda (2), Dublin (1), Fremont (7), Hayward (1), Livermore (24), Newark (2), Pleasanton (4), San Lorenzo (2), Union City (2). 90 birds have tested positive for WNV so far this year.
- Compared to the neighboring counties to the south and east, the number of environmental WNV detections in Alameda County remains relatively low (Figure 1)
- SLEV and WEEV have not been detected in Alameda County for nearly two decades. However, SLEV has been detected in two nearby counties, Napa (1 mosquito pool) and San Joaquin (3 mosquito pools; Figure 1). The closest detection was approximately 30 miles from our northeastern border.
- Test results from the blood samples collected from the sentinel chicken flocks in Livermore and Union City showed they were exposed to WNV during September, or earlier. SLEV and WEEV have not been detected in sentinel chickens this year. We have halted further monitoring of the sentinel chickens for arboviruses, and they will be donated to a local rancher who has built a large enclosure and will use them for egg production and to enrich the experiences of their children.

Native Mosquito Abundance

- In California, the main transmitters of WNV, SLEV, and WEEV are: *Culex pipiens* (typically in urban settings), *Culex tarsalis* (associated with marsh and peri-urban areas), and *Culex erythrothorax* (occurs exclusively in marsh but adults can disperse into nearby communities).
- This month, 652 CO₂ EVS traps collected 10,861 female mosquitoes, a 1.4-fold reduction in abundance compared to last month (16.7 mosquitoes per trap; Figure 2). Adult mosquito abundance for October was slightly higher than 2021 and 2022 (Figure 2), and was due to higher than typical *Culex erythrothorax* in two marsh habitats (Figures 3, 4, and 5A,B). *Culex pipiens* numbers were slightly elevated at two wastewater treatment facilities but was similar to what was observed during 2021 (Figures 3, 4, and 5A).
- Most mosquitoes in the western part of the county were *Culex tarsalis* and *Culex erythrothorax* from marsh habitats (Figures 5A and 5B). Of note, we are starting to collect higher numbers of *Culiseta inornata* (Figure 3), which typically indicates the onset of winter species of mosquitoes emerging. Therefore, the lab will begin transitioning from the Summer-Fall trapping program to the Winter-Spring scheme.
- Mosquito abundance was monitored heavily this month in the eastern region of the county due to the high number of WNV detections (Figure 5C). While the number of traps placed in the eastern region was much higher than usual, the number of mosquitoes collected in each trap was low (typically fewer than 20 mosquitoes). The intensified abundance monitoring in the eastern county, and in the west where WNV was detected during the prior month coupled with the detection of only two WNV-positive mosquito pools this

month provides some reassurance that WNV was not highly prevalent in vector species of mosquito this month.

- The four detections of WNV-positive mosquitoes at Coyote Hills Regional Park late last and early this month motivated adult mosquito control work and enhanced mosquito abundance monitoring. Fortunately, abundance was very low throughout the park. This points to effective mosquito control work in this complex marsh ecosystem that in the absence of attention can generate extremely high numbers of mosquitoes.
- Eight EVS traps did not collect any mosquitoes (0.1% of all EVS traps for the month; Figure 5A, insert).
- The BG-Counter trap near Sea Breeze Park captured 502 adult mosquitoes during the month (43-fold fewer mosquitoes than the prior month), most of which were likely *Culex tarsalis* and *Culex erythrothorax*.

LAB FIGURES

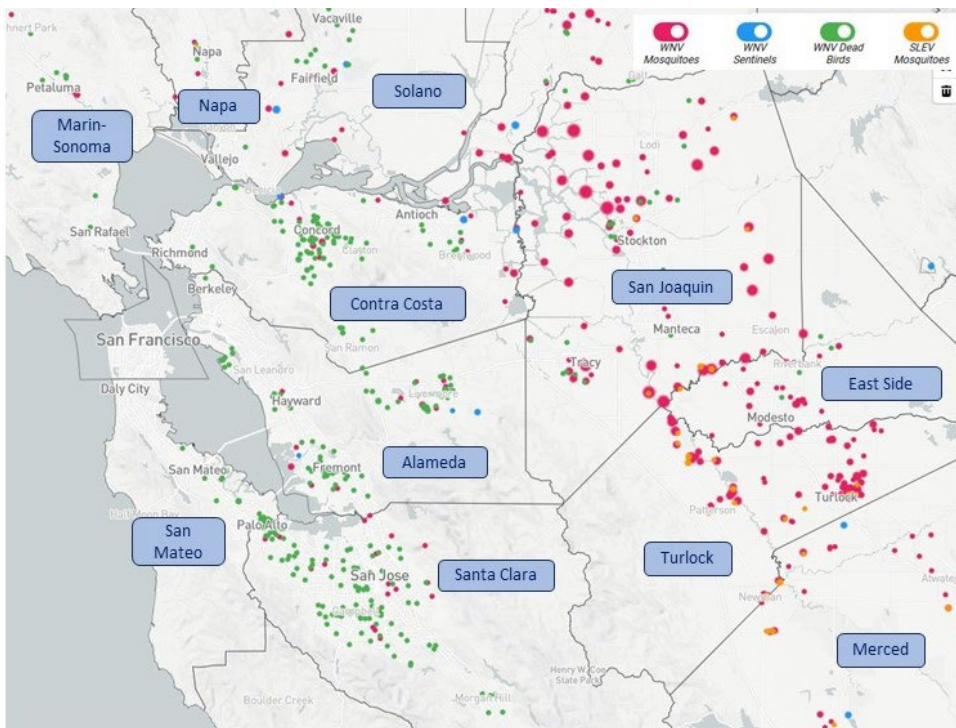


Figure 1. The location of WNV and SLEV detections in birds, mosquitoes and sentinel chickens for 2023.

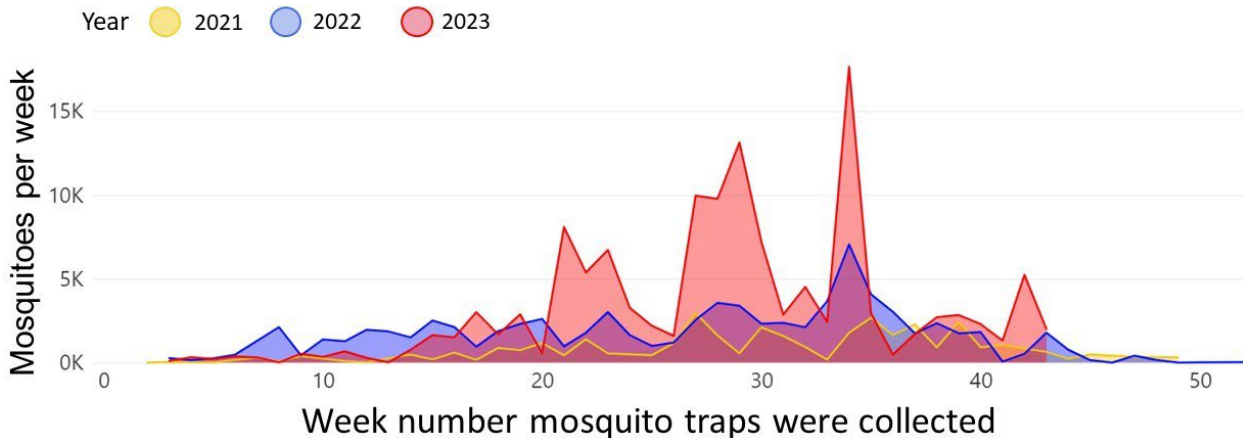


Figure 2. Mosquitoes captured in EVS CO₂ traps from 2021 – 2023. A total of 10,861 adult female mosquitoes were captured in CO₂-baited traps during the month and identified to species. Week 24 of 2021 was excluded from the graph because the high anomalous abundance that week skewed the y-axis.

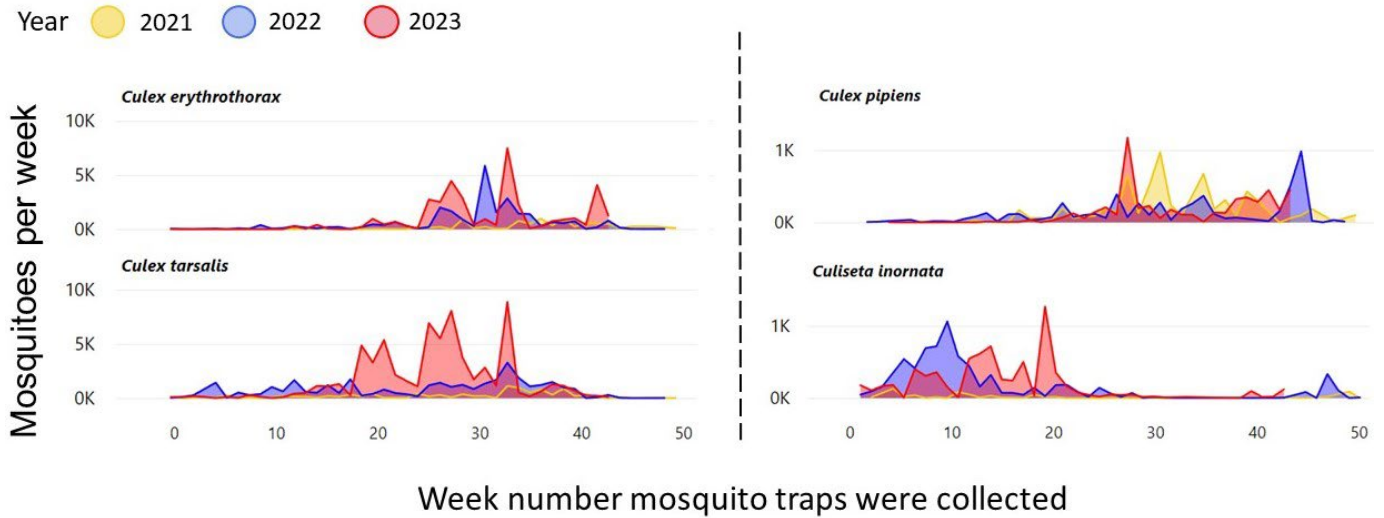


Figure 3. Weekly abundance of important mosquito species during 2021, 2022 and 2023.

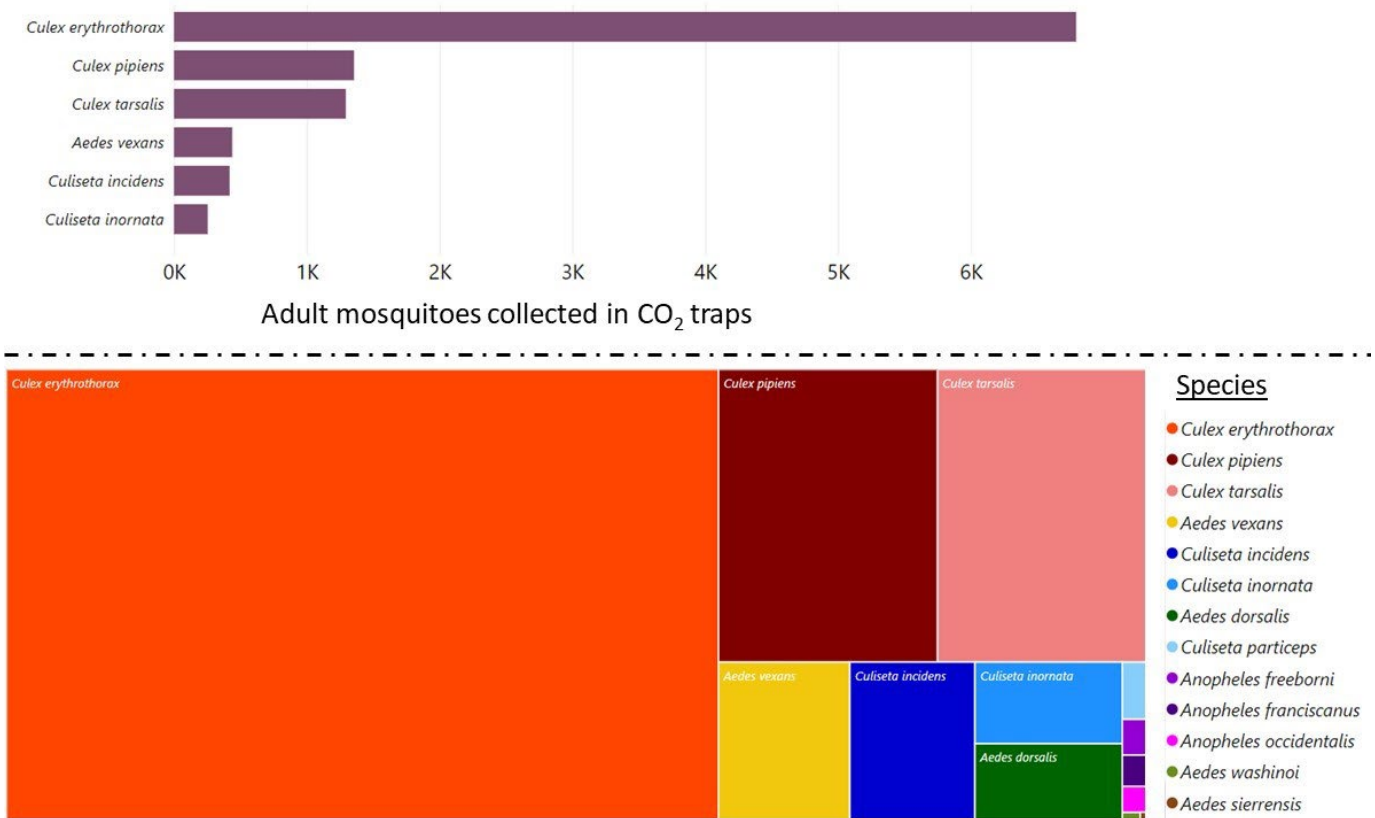


Figure 4. The most abundant species of mosquito captured using EVS CO₂ traps during the month of this report. Larger squares and rectangles indicate higher abundance of that species.

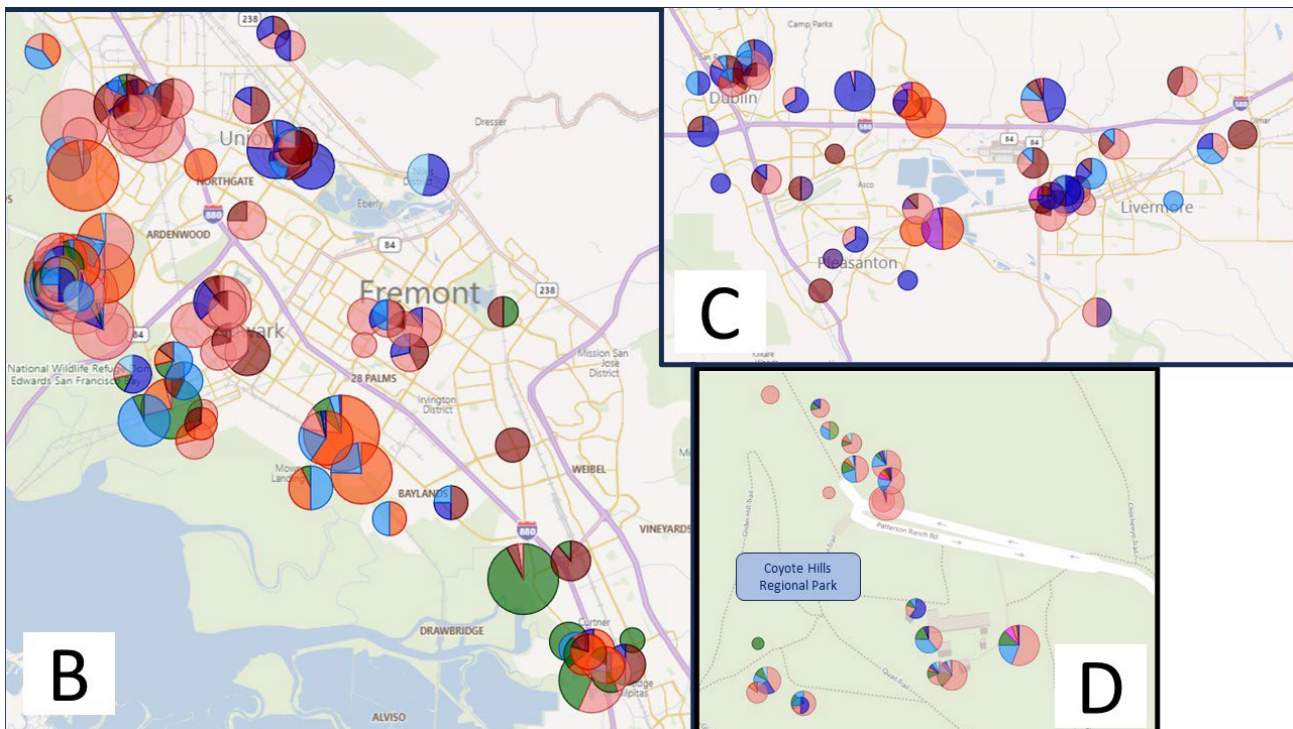
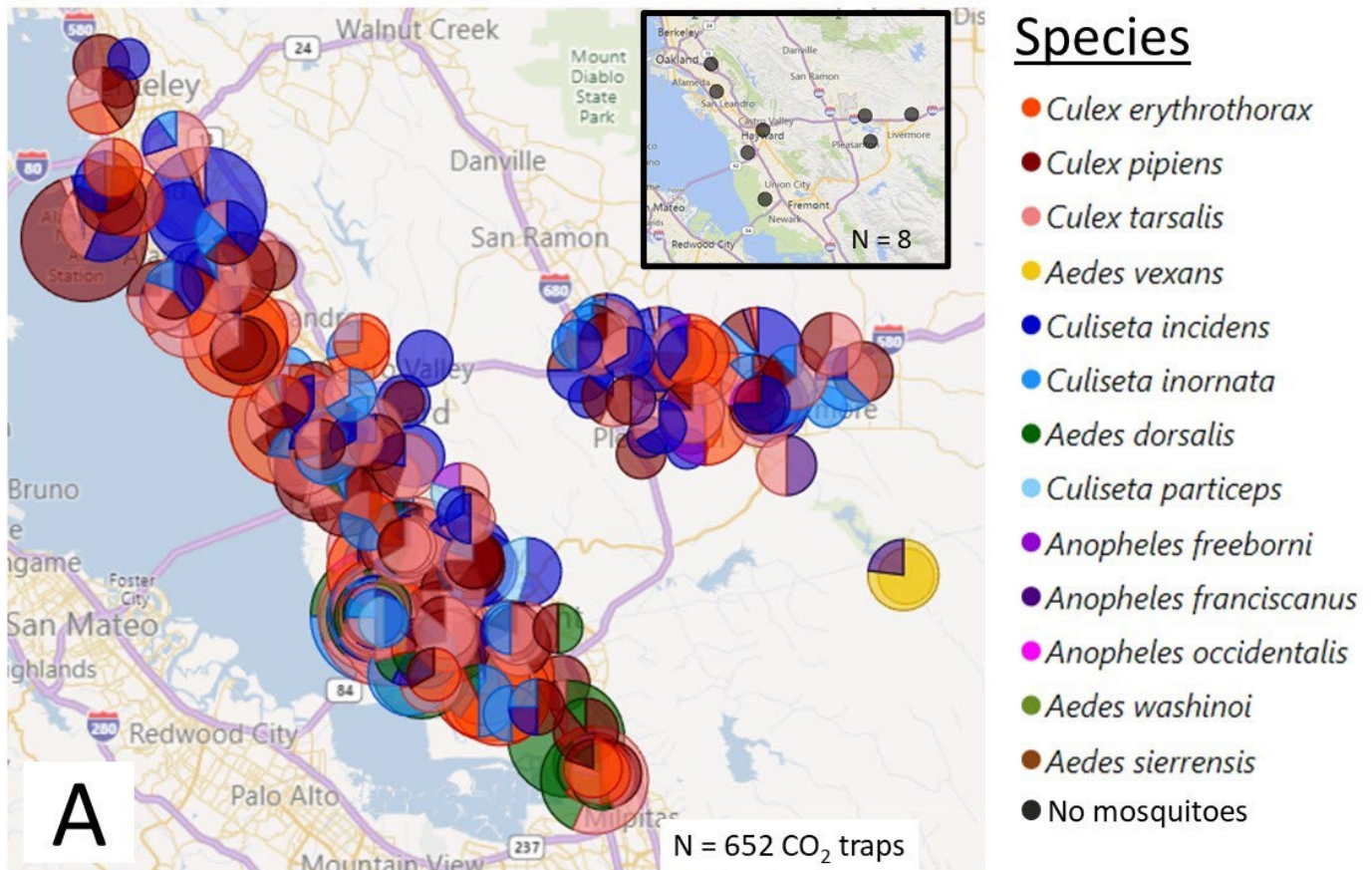


Figure 5. Mosquito abundance by trap site evaluated using EVS CO₂ traps. Pie charts over trap sites indicate the distribution of mosquito species collected at the trap site. The size of each pie chart indicates the relative number of mosquitoes at each site during the month in (A) Alameda County (insert shows traps that were placed but did not collect mosquitoes), (B) the central and southern bayside region, (C) the eastern region of the county, and (D) Coyote Hills Regional Park, site of WNV-positive *Culex tarsalis* and adult mosquito control efforts during October.

Analysis and report by Eric Haas-Stapleton, PhD, Laboratory Director

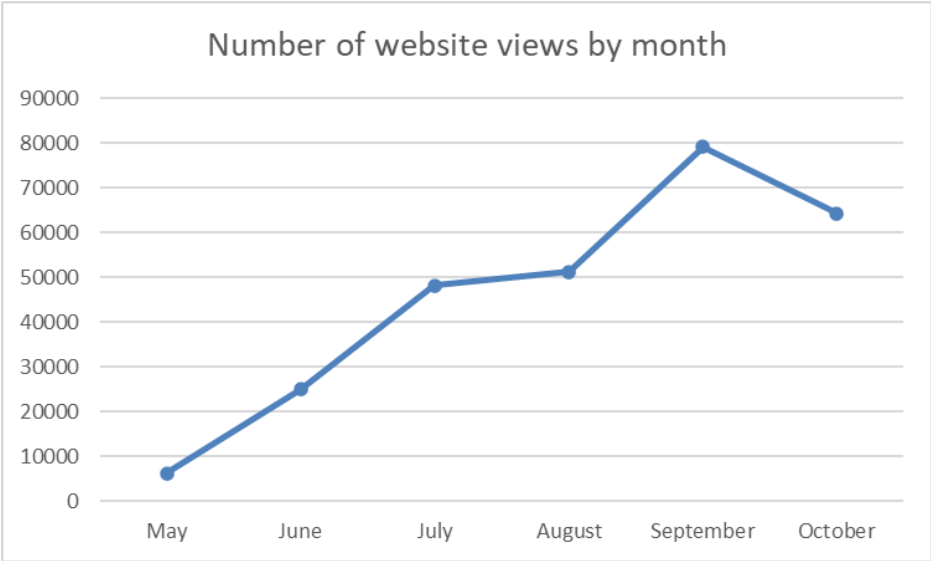
B. PUBLIC EDUCATION

Events and Education

- Harvest Festival and Grand Opening of Huchiun Park in Emeryville, October 28th
- Animal Day at UC Botanical Garden in Berkeley, October 29th
- Edison Elementary School in Alameda hosted three presentations on October 31st



Google Analytics



64,314 site views in October

Social media

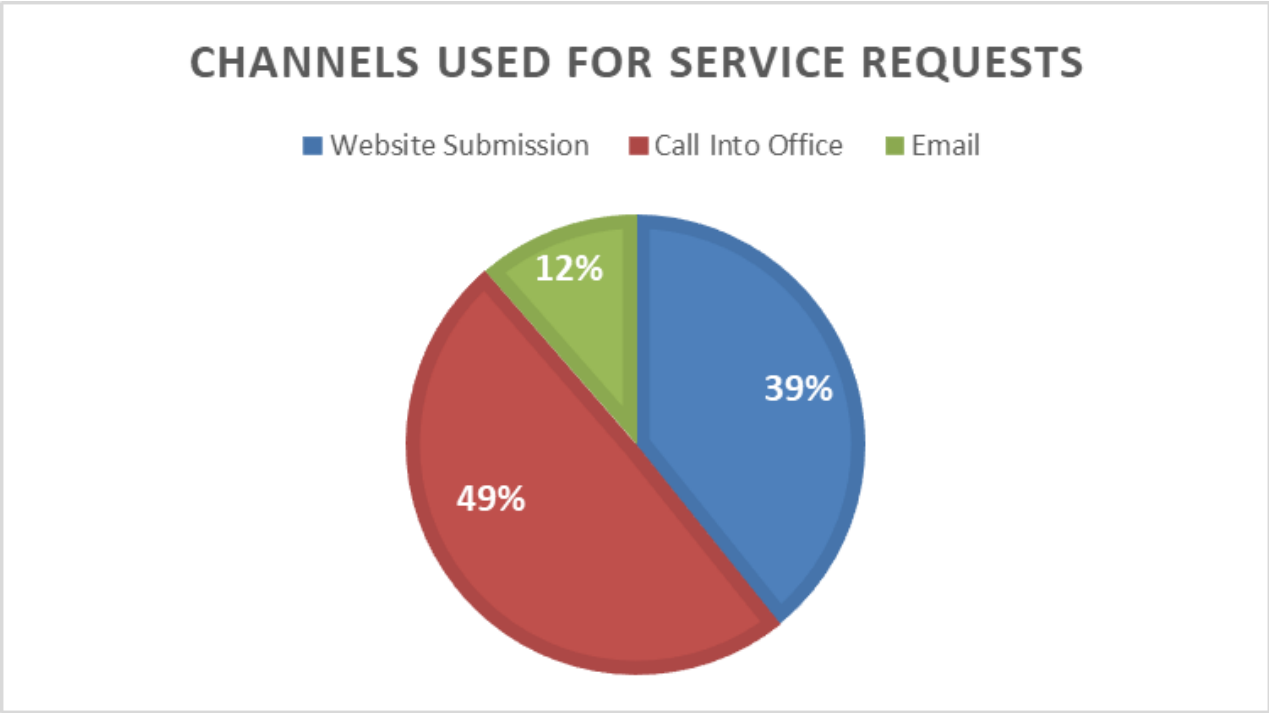
Top Twitter Post

Posts: 10 Reach: 1201 Followers: 509 (12 increase)

Top Facebook Post

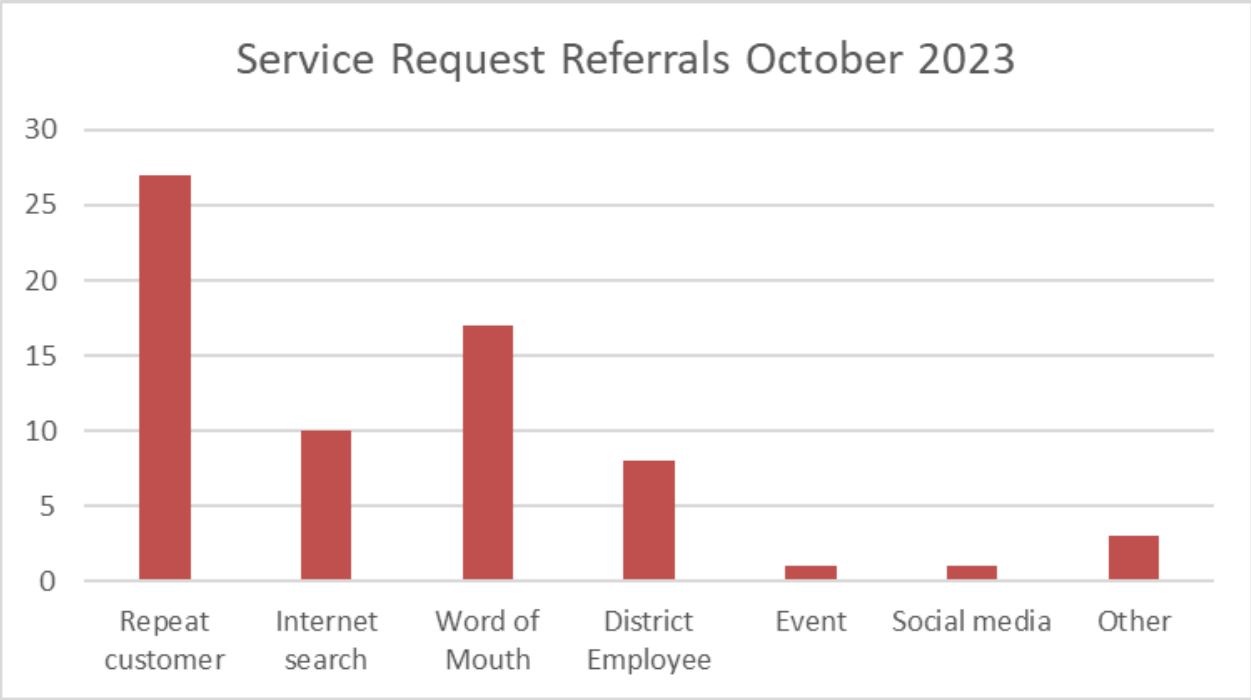
Posts: 10 Reach: 1,202 Followers: 824 (4 increase)

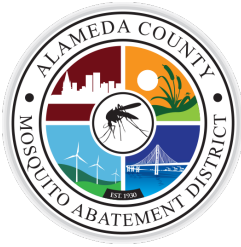
Channel used for Service Request for October



Calls: 39 Email: 9 Online submissions: 31

Service Request Referral Summary for October





23187 Connecticut Street
Hayward, CA 94545

T: (510) 783-7744
F: (510) 783-3903

acmad@mosquitoes.org

Staff Anniversary Recognitions:

Board of Trustees

President

Victor Aguilar

San Leandro

Vice-President

Cathy Roache

County-at-large

Secretary

Tyler Savage

Alameda

Robin López

Albany

P. Robert Beatty

Berkeley

Kashef Qaadri

Dublin

Courtney Welch

Emeryville

vacant

Fremont

George Syrop

Hayward

vacant

Livermore

Eric Hentschke

Newark

Jan O. Washburn

Oakland

Hope Salzer

Piedmont

Valerie Arkin

Pleasanton

Subru Bhat

Union City

Ryan Clausnitzer

General Manager

Background:

ACMAD is pleased to recognize and thank the following employees on their anniversaries in November.

Employee	Job Title	Years of Service	Anniversary Date
Neil Campbell*	Vector Biologist	20	November 17 th
Erick Goana	Vector Biologist	4	November 19 th

** Per District Policy §107.1, Staff and Trustees are awarded a silver pin for their 20-year anniversary.*



Government Finance Officers Association

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**Alameda County Mosquito Abatement
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2022

Christopher P. Morill

Executive Director/CEO

From: [Kramer, Vicki@CDPH](mailto:Kramer,Vicki@CDPH)
To: DHSDCDCVBDS@LISTSERV2.CDPH.CA.GOV
Subject: Two cases of locally acquired dengue in California (Los Angeles County)
Date: Thursday, November 2, 2023 1:40:44 PM

To: Vector Control Partners

The first case of locally acquired dengue in California was announced on October 20th by the Pasadena Public Health Department (see [media release](#)). The [San Gabriel Valley MVCD](#) responded quickly and aggressively with enhanced mosquito surveillance and control; no further cases have been identified in Pasadena. However, on November 1st, the City of Long Beach Department of Health and Human Services (LBHHS) announced detection of the second case of locally acquired dengue in California (see [media release](#)). LBHHS is conducting response activities which include intensified mosquito surveillance and control in the vicinity of the case-patient's residence and door-to-door outreach to educate local residents.

CDPH has been working closely with local public health and vector control partners and the CDC Dengue Branch to investigate and respond to these cases. CDPH has provided information to local health jurisdictions (LHJs) through a weekly communicable disease newsletter and at LHJ meetings, and issued a [health advisory](#) to healthcare providers via the California Health Alert Network (CAHAN).

Additional resources, including the [Guidance for Surveillance of and Response to Invasive Aedes Mosquitoes and Dengue, Chikungunya, and Zika in California](#), can be found at the links below.

CDPH

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Dengue.aspx>

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/MosquitoesandMosquitoBorneDiseases.aspx>

CDC

<https://www.cdc.gov/dengue/index.html>

Best regards,

Vicki

Vicki Kramer, Ph.D.
Chief, Vector-Borne Disease Section
California Department of Public Health
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P.O. Box 997377
Sacramento, CA 95899-7377
tel: (916) 552-9730
cell: (916) 804-2594
vicki.kramer@cdph.ca.gov

To unsubscribe from the DHSDCDCVBDS list, click the following link:
<https://listserv2.cdph.ca.gov/scripts/wa.exe?SUBED1=DHSDCDCVBDS&A=1>

California Arbovirus Surveillance Bulletin #29

Week 43 Friday, October 27, 2023



WEEKLY UPDATE

Humans

West Nile virus

A total of 15 new human cases of West Nile virus (WNV) were reported this week from 11 counties: Imperial (1), Kern (2), Kings (1), Los Angeles (2), Madera (1), Placer (1), San Bernardino (1), San Joaquin (1), San Luis Obispo (1), Stanislaus (3), and Yolo (1). **This is the first WNV positive human case from Imperial County this year.** In 2023, a total of 286 human cases of WNV have been reported from 32 counties. Of the 286 cases, 208 (73%) had neuroinvasive disease and 10 (3%) were fatal. The median age of the case-patients was 58 years and 181 (63%) of the case-patients were male. The dates of symptom onset ranged from June 30 to October 2. In addition to the 286 WNV human cases, 22 asymptomatic WNV-positive blood donors have been reported from 14 counties: Amador (1), Butte (1), Contra Costa (1), Fresno (2), Kern (2), Kings (2), Los Angeles (4), Orange (1), Riverside (1), San Bernardino (2), San Joaquin (1), San Mateo (1), Stanislaus (1), and Yolo (2). At this time last year, 106 WNV human cases had been reported from 21 counties.

St. Louis encephalitis virus

A total of 2 new human cases of St. Louis encephalitis virus (SLEV) were reported this week from 2 counties: Fresno (1) and Kern (1). In 2023, 8 SLEV human cases have been reported from 5 counties. At this time last year, 9 SLEV human cases had been reported from 4 counties.

Dead Birds

A total of 12 new WNV positive dead birds were reported from 4 counties: Alameda (3), Riverside (2), Sacramento (1), and Santa Clara (6). In 2023, 843 WNV positive dead birds have been reported from 31 counties. At this time last year, 185 WNV positive dead birds had been reported from 24 counties.

Mosquito Pools

West Nile virus

A total of 38 new WNV positive mosquito pools were reported from 7 counties: Contra Costa (1), Fresno (1), Los Angeles (13), Riverside (17), San Bernardino (1), Sonoma (2), and Tulare (3). In 2023, 4,424 WNV positive mosquito pools have been reported from 31 counties. At this time last year, 3,128 WNV positive mosquito pools had been reported from 26 counties.

St. Louis encephalitis virus

A total of 13 new SLEV positive mosquito pools were reported from 4 counties: Fresno (2), Kern (2), Riverside (2), and Tulare (7). In 2023, 727 SLEV positive mosquito pools have been reported from 15 counties. At this time last year, 151 SLEV positive mosquito pools had been reported from 9 counties.

Sentinel Chickens

West Nile virus

A total of 2 new WNV positive chickens were reported this week from 2 counties: Los Angeles (1) and San Benito (1). In 2023, 185 WNV positive chickens have been reported from 17 counties. At this time last year, 144 WNV positive chickens had been reported from 13 counties.

St. Louis encephalitis virus

No new SLEV positive chickens were reported this week. In 2023, 1 SLEV positive chicken has been reported from 1 county. At this time last year, no SLEV positive chickens had been reported.

California Arbovirus Surveillance Bulletin #29

Week 43 Friday, October 27, 2023

2022 & 2023 YTD West Nile Virus Comparisons		
	2022	2023
Total No. Dead Bird Reports	4,537	6,290
No. Positive Counties	32	42
No. Human Cases	106	286
No. Positive Dead Birds / No. Tested	185 / 1,222	843 / 1,927
No. Positive Mosquito Pools / No. Tested	3,128 / 39,272	4,424 / 50,830
No. Seroconversions / No. Tested	144 / 4,946	185 / 3,498

YTD WNV Activity by Element and County, 2023					
County	Humans*	Horses	Dead Birds	Mosquito Pools	Sentinel Chickens
Alameda			78	15	4
Butte	18	1	2	69	33
Calaveras					3
Colusa	1		2	2	2
Contra Costa	7		94	25	11
El Dorado	3		4		
Fresno	10	2	1	232	
Glenn	4			1	
Imperial	1			3	
Inyo				2	
Kern	14	2		107	
Kings	7	1		70	
Lake	5		8	25	
Los Angeles	29		44	533	28
Madera	6	1	1	207	
Marin			2		
Merced	8	2		43	22
Monterey	1				
Napa		1	4	7	
Nevada	1		1		2
Orange	3	1	2	182	
Placer	6	1	43	177	
Riverside	12	3	69	176	
Sacramento	29	3	195	342	8
San Benito			1		6
San Bernardino	19	2	11	156	
San Diego			7	1	
San Joaquin	13	2	20	607	
San Luis Obispo	2	2	1		
San Mateo	1		12		
Santa Clara	1	1	117	16	
Shasta	6		2	151	5
Siskiyou		1			
Solano	4		18	24	11
Sonoma			16	6	
Stanislaus	27	2	6	293	
Sutter	6		6	66	19
Tehama					4
Tulare	14	1	5	566	10
Ventura	1		4		
Yolo	22		67	294	10
Yuba	5	1		26	7
Totals	286	30	843	4,424	185

*Asymptomatic human infections are not included.

California Arbovirus Surveillance Bulletin #29

Week 43 Friday, October 27, 2023

YTD SLEV Activity by Element and County, 2023			
County	Humans	Mosquito Pools	Sentinel Chickens
Fresno	2	160	
Imperial		3	
Inyo		1	
Kern	2	75	
Kings		44	
Madera		47	
Marin	1		
Merced		12	
Napa		1	
Placer		1	
Riverside		117	
San Joaquin		9	
Shasta		3	1
Stanislaus	2	23	
Tulare		228	
Yolo	1	3	
Totals	8	727	1

TESTING SUMMARIES

		WNV	SLEV	WEEV
Human Cases	Week	15	2	0
	YTD	286	8	0

		Positive / Total Tested					
		WNV	SLEV	WEEV	CHIK	DENV	ZIKA
Dead Birds	Week	12 / 20					
	YTD	843 / 1,927					
Chicken Sera	Week	2 / 86	0 / 86	0 / 86			
	YTD	185 / 3,498	1 / 3,498	0 / 3,498			
Mosquito Pools	Week	38 / 734	13 / 734	0 / 734	0 / 79	0 / 79	0 / 79
	YTD	4,424 / 50,830	727 / 45,765	0 / 45,765	0 / 965	0 / 965	0 / 965

California Arbovirus Surveillance Bulletin #29

Week 43 Friday, October 27, 2023

NEW POSITIVES

Dead Birds

County	Agency	City	Zip Code	Species	Date Reported	Virus
Alameda	Alameda Co MAD	Fremont	94538	American Crow	10/24/2023	WNV
Alameda	Alameda Co MAD	Fremont	94536	American Crow	10/27/2023	WNV
Alameda	Alameda Co MAD	Newark	94560	American Crow	10/27/2023	WNV
Riverside	Northwest Mosquito VCD	Norco	92860	American Crow	10/11/2023	WNV
Riverside	Northwest Mosquito VCD	Riverside	92508	American Crow	10/12/2023	WNV
Sacramento	Sacramento-Yolo MVCD	Sacramento	95832	Red-tailed Hawk	10/24/2023	WNV
Santa Clara	Santa Clara Co VCD	Campbell	95008	American Crow	10/26/2023	WNV
Santa Clara	Santa Clara Co VCD	Gilroy	95020	American Crow	10/26/2023	WNV
Santa Clara	Santa Clara Co VCD	Milpitas	95035	American Crow	10/26/2023	WNV
Santa Clara	Santa Clara Co VCD	San Jose	95120	American Crow	10/17/2023	WNV
Santa Clara	Santa Clara Co VCD	San Jose	95123	American Crow	10/26/2023	WNV
Santa Clara	Santa Clara Co VCD	Sunnyvale	94087	American Crow	10/26/2023	WNV

Mosquito Pools

County	Site Code	Pool #	Species	City	# in Pool	Trap	Collected	Virus
Contra Costa	CNTR 626164	1798	Cx tarsalis	Walnut Creek	50	CO2	10/19/2023	WNV
Fresno	CNSL 1830	813	Cx quinquefasciatus	Clovis	47	GRVD	10/20/2023	SLEV
Fresno	FRNO 122	1011	Cx quinquefasciatus	Fresno	50	GRVD	10/25/2023	WNV
Fresno	FRNO 122	1011	Cx quinquefasciatus	Fresno	50	GRVD	10/25/2023	SLEV
Kern	KERN 2021	1278	Cx quinquefasciatus	Wasco	50	GRVD	10/17/2023	SLEV
Kern	KERN 3066	1279	Cx quinquefasciatus	Lamont	45	GRVD	10/17/2023	SLEV
Los Angeles	GRLA 2032	5942	Cx quinquefasciatus	Northridge	50	GRVD	10/15/2023	WNV
Los Angeles	GRLA 2034	5938	Cx quinquefasciatus	Tarzana	50	GRVD	10/15/2023	WNV
Los Angeles	GRLA 2035	5939	Cx quinquefasciatus	Tarzana	50	GRVD	10/15/2023	WNV
Los Angeles	GRLA 2097	881	Cx quinquefasciatus	La Mirada	50	GRVD	10/13/2023	WNV
Los Angeles	GRLA 2123	895	Cx quinquefasciatus	Harbor City	50	GRVD	10/20/2023	WNV
Los Angeles	GRLA 2539	5944	Cx quinquefasciatus	Porter Ranch	50	GRVD	10/15/2023	WNV
Los Angeles	GRLA 2540	5945	Cx quinquefasciatus	Porter Ranch	50	GRVD	10/15/2023	WNV
Los Angeles	GRLA 2552	5953	Cx quinquefasciatus	Glendale	50	GRVD	10/20/2023	WNV
Los Angeles	GRLA 2555	5937	Cx quinquefasciatus	Encino	50	GRVD	10/15/2023	WNV
Los Angeles	GRLA 2636	5935	Cx quinquefasciatus	Lake Balboa	50	BGSENT	10/15/2023	WNV
Los Angeles	GRLA 2952	880	Cx quinquefasciatus	South Whittier(La County)	51	GRVD	10/13/2023	WNV
Los Angeles	SGVA 1010	1109	Cx quinquefasciatus	Monrovia	50	GRVD	10/26/2023	WNV
Los Angeles	SGVA 683	1104	Cx quinquefasciatus	Sierra Madre	44	GRVD	10/26/2023	WNV
Riverside	COAV 0	7113	Cx quinquefasciatus	Indio	15	BGSENT	10/20/2023	WNV
Riverside	COAV 0	7228	Cx quinquefasciatus	Indio	50	BGSENT	10/20/2023	WNV
Riverside	COAV 2	7406	Cx tarsalis	Oasis	50	CO2	10/24/2023	SLEV
Riverside	COAV 321	7566	Cx quinquefasciatus	Rancho Mirage	14	BGSENT	10/26/2023	WNV
Riverside	COAV 33	7369	Cx tarsalis	Thermal	50	CO2	10/24/2023	WNV
Riverside	COAV 35	7420	Cx tarsalis	Mecca	50	CO2	10/24/2023	SLEV
Riverside	COAV 411	7564	Cx quinquefasciatus	Rancho Mirage	40	BGSENT	10/26/2023	WNV
Riverside	COAV 418	7600	Cx quinquefasciatus	Indian Wells	50	BGSENT	10/26/2023	WNV
Riverside	COAV 418	7601	Cx quinquefasciatus	Indian Wells	50	BGSENT	10/26/2023	WNV
Riverside	COAV 418	7603	Cx quinquefasciatus	Indian Wells	50	BGSENT	10/26/2023	WNV
Riverside	COAV 418	7604	Cx quinquefasciatus	Indian Wells	40	BGSENT	10/26/2023	WNV
Riverside	COAV 420	7323	Cx quinquefasciatus	La Quinta	43	BGSENT	10/24/2023	WNV
Riverside	COAV 6	7459	Cx tarsalis	Oasis	50	CO2	10/24/2023	WNV
Riverside	COAV 763	7328	Cx quinquefasciatus	La Quinta	50	BGSENT	10/24/2023	WNV
Riverside	COAV 763	7329	Cx quinquefasciatus	La Quinta	42	BGSENT	10/24/2023	WNV
Riverside	COAV 781	7431	Cx quinquefasciatus	Palm Desert	50	BGSENT	10/26/2023	WNV
Riverside	COAV 783	7519	Cx quinquefasciatus	Palm Desert	26	BGSENT	10/26/2023	WNV
Riverside	COAV 791	7415	Cx quinquefasciatus	Palm Springs	50	BGSENT	10/25/2023	WNV
Riverside	COAV 820	7508	Cx quinquefasciatus	Palm Springs	18	BGSENT	10/25/2023	WNV
San Bernardino	WVAL 9005	3116	Cx quinquefasciatus	Upland	12	GRVD	10/26/2023	WNV
Sonoma	MARN 560	669	Cx stigmatosoma	Petaluma	8	GRVD	10/24/2023	WNV
Sonoma	MARN 565	668	Cx tarsalis	Petaluma	1	CO2-EVS	10/24/2023	WNV
Tulare	DLTA 64073	6987	Cx quinquefasciatus	Dinuba	21	BGSENT	10/12/2023	WNV
Tulare	DLTA 64163	6978	Cx quinquefasciatus	Dinuba	13	GRVD	10/12/2023	SLEV

California Arbovirus Surveillance Bulletin #29

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Tulare	DLTA 6417	6933	Cx quinquefasciatus	Dinuba	35	BGSENT	10/10/2023	SLEV
Tulare	DLTA 751732	6935	Cx quinquefasciatus	Yetterm	27	CO2	10/10/2023	SLEV
Tulare	DLTA 7625	6900	Cx quinquefasciatus	Woodlake	10	BGSENT	10/10/2023	WNV
Tulare	DLTA 8413	6941	Cx quinquefasciatus	Visalia	50	BGSENT	10/10/2023	SLEV
Tulare	DLTA 8527	6955	Cx quinquefasciatus	Visalia	50	BGSENT	10/11/2023	SLEV
Tulare	DLTA 8532	6907	Cx quinquefasciatus	Visalia	17	BGSENT	10/10/2023	WNV
Tulare	DLTA 9503	6960	Cx quinquefasciatus	Visalia	31	BGSENT	10/11/2023	SLEV
Tulare	DLTA 9506	6944	Cx quinquefasciatus	Visalia	11	BGSENT	10/11/2023	SLEV

Sentinel Chickens

County	Site Code	Nearest City	Date Bled	Virus	Band 01
Los Angeles	LACW 1012	Venice	10/19/2023	WNV	2049
San Benito	SBVC 0	Hollister	10/25/2023	WNV	1963

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TEST PROTOCOLS

Humans:

Specimens are tested by local laboratories with an IgM or IgG immunofluorescent assay (IFA) and/or an IgM enzyme immunoassay (EIA). Specimens with inconclusive results are forwarded to the California Department of Public Health Viral and Rickettsial Disease Laboratory (VRDL) for further testing with a plaque reduction neutralization test (PRNT).

Dead Birds

Oral swab samples collected from bird carcasses are tested at the UC Davis Arbovirus Research and Training laboratory (DART) or at a local agency for West Nile virus by RT-qPCR.

Sentinel Chickens:

Dried blood spot samples from sentinel chickens are tested at the California Department of Public Health Vector-Borne Disease Laboratory for IgG antibodies to West Nile, St. Louis encephalitis, and western equine encephalomyelitis viruses by an EIA. Positive samples are confirmed by IFA, western-blot, or PRNT.

Mosquito Pools:

Mosquito pools are tested at DART or at a local agency for West Nile, western equine encephalomyelitis, and St. Louis encephalitis viral RNA using a multiplex RT-qPCR. Invasive *Aedes* mosquitoes (*Ae. aegypti* and *Ae. albopictus*) are also tested at DART for chikungunya, dengue, and Zika viral RNA by a separate RT-qPCR.

Website Information: For updated information on WNV in California, please visit the California WNV website, <https://westnile.ca.gov>, or the California Vector-Borne Disease Surveillance System website, <https://maps.vectorsurv.org>.

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