

MINUTES

1086th MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

January 9th, 2020

TIME: 5:00 P.M.
PLACE: *Zoom Teleconference Only*
TRUSTEES: Wendi Poulson, President, City of Alameda
P. Robert Beatty, Vice-President, City of Berkeley
Betsy Cooley, Secretary, City of Emeryville
Cathy Roache, County-at-Large
Preston Jordan, City of Albany
Shawn Kumagai, City of Dublin
George Young, City of Fremont
Elisa Marquez, City of Hayward
Steven Cox, City of Livermore
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Andrew Mingst, City of Piedmont
Julie Testa, City of Pleasanton
City of San Leandro, vacant
Subru Bhat, City of Union City

1. Board President Poulson called the regularly scheduled board meeting to order at 5:01 P.M.
2. Trustees Poulson, Beatty, Cooley, Roache, Jordan, Kumagai, Young, Marquez, Cox, Hentschke, Washburn, Mingst, Testa, and Bhat were present on the Zoom conference.
3. Board President Poulson invited members of the public to speak on any issue relevant to the District. Information Technology Director Robert Ferdan was on the teleconference call for technical support. Vector Biologist Jeremy Sette was present to record the minutes. Accounting Associate Michelle Robles was present. David Alvey of Maze & Associates was present to give the results of the Financial Audit and Memorandum on Internal Controls for Fiscal Year 2019-2020. Victor Aguilar of San Leandro was present.
4. Introduction of new Board Members from the cities of Albany & Livermore.
Discussion:
The General Manager introduced Preston Jordan and Steve Cox, representing the Cities of Albany and Livermore, respectively. Both the General Manager and Board welcomed the new Trustees. Trustees Jordan and Cox both expressed their pleasure on joining the Board.
5. Approval of the minutes of the 1085th meeting held December 9th, 2020.
Motion: Trustee Marquez moved to approve the minutes
Second: Trustee Washburn
Vote: motion carries: unanimous. Trustees Jordan and Cox abstained.

6. Approval of the minutes of the Special Meeting held December 9th, 2020.
Motion: Trustee Hentschke moved to approve the minutes
Second: Trustee Washburn
Vote: motion carries: unanimous. Trustees Jordan and Cox abstained.
Discussion:
The General Manager thanked Vector Biologist Jeremy Sette for the quality of his minute taking for the Special Meeting. Trustees Beatty and Washburn both noted how they enjoyed the meeting.
7. Election of Board Officers. Gavel transfer from President Poulson to the newly elected President.
Discussion:
The General Manager referenced the Nominating Committee's recommendation for 2021 ACMAD Board Officers and after the vote, virtually passed the gavel to Trustee Beatty who commended Trustee Poulson for making meetings enjoyable during this difficult year. The Board congratulated Trustee Poulson for a job well done. Trustee Poulson thanked the Board and noted that it was a great experience.
Motion: Trustee Marquez moved to approve Trustees Beatty, Cooley and Bhat as new President, Vice-President and Secretary, respectively.
Second: Trustee Washburn
Vote: motion carries: unanimous.
8. Resolution 1086-1 honoring City of Livermore Trustee James N. Doggett.
Discussion:
The General Manager commented that the resolution honoring former Trustee Doggett at the December's Regular Board meeting was not voted on, so it was brought back for approval this month.
Motion: Trustee Washburn moved to approve Resolution 1086-1 honoring City of Livermore Trustee James N. Doggett.
Second: Trustee Hentschke
Vote: motion carries: unanimous.
9. Presentation of the Financial Audit and Memorandum on Internal Controls for Fiscal Year 2019-2020 by Maze & Associates.
Discussion:
The General Manager introduced David Alvey of Maze & Associates. Mr. Alvey presented the Financial Audit and Memorandum on Internal Controls for Fiscal Year 2019-2020 and fielded the following discussion. Trustee Poulson thanked Ms. Robles and the General Manager for their work on the audit. President Beatty asked for clarification on what a CAFR is (Comprehensive Annual Financial Report) and asked for clarification on if there would be a future vote to approve the audit as final (this is the only vote needed to approve the financial section of the CAFR). The General Manager acknowledged Ms. Robles for her role in the audit.
Motion: Trustee Cooley moved to approve the Financial Audit and Memorandum on Internal Controls for Fiscal Year 2019-2020
Second: Trustee Roache
Vote: motion carries: unanimous.
10. Presentation and approval of ACMAD Strategic Plan 2021-2023.
Discussion:

The General Manager presented the final version of the ACMAD Strategic Plan 2021-2023 and fielded the following discussion. Trustee Jordan asked what the Property Parcel Inspection Plan is (technological component of the invasive *Aedes* response plan that aids in the deployment of personnel and resources). President Beatty explained that the Board suggested to simplify the language in the Strategic Plan in a prior meeting, which was addressed. Trustee Washburn expressed his satisfaction with the Plan. The General Manager noted that this was the second Strategic Plan in ACMAD's 90-year history. President Beatty noted that the goal of the Strategic Plan is for the Board to provide direction to staff and to allow the public to follow this process via the District's website. Trustee Jordan asked for specifics on the how inspections would be undertaken in an invasive *Aedes* detection scenario (referenced in the invasive *Aedes* response plan). Trustee Cooley noted that invasive *Aedes* carry diseases not currently transmitted in Alameda County. Trustee Washburn noted the difficulties in controlling invasive *Aedes* and that ACMAD is being proactive in their detection and control plan efforts. Trustee Jordan asked if this invasion of new species is due to climate change (Trustee Washburn answered that climate change, among other factors, lead to the spread of invasive *Aedes*).

Motion: Trustee Washburn moved to approve the ACMAD Strategic Plan 2021-2023

Second: Trustee Cooley

Vote: motion carries: unanimous.

11. Review of 2021 ACMAD Board Meeting and Holiday Calendar.

Discussion:

The General Manager presented the 2021 ACMAD Board Meeting and Holiday Calendar and fielded the following discussion. President Beatty asked for information on when Trustees may attend meetings in person (this depends on the County Health Department).

12. Review Committee Assignments for 2021.

Discussion:

The General Manager reviewed the Committee Assignments for 2021 and fielded the following discussion. Trustee Testa volunteered to join the Policy Committee. President Beatty noted that Trustees can review and join committees at another time and volunteered to join the Ad-Hoc Public Health Emergency Committee. Trustee Cooley asked for clarification on who qualifies for the Ad-Hoc Personnel Committee membership (President Beatty explained: Board Officers).

13. Presentation of the Financial Reports as of December 31st, 2020.

Discussion:

The General Manager presented the Financial Reports as of December 31st, 2020 and fielded the following discussion. The General Manager thanked Trustee Roache for her participation in signing the District's checks. Trustee Jordan expressed that he is happy to be a part of the Board post-annexation of Albany and noted that the property taxes were lower than he originally thought. Trustee Testa asked about the costs related to the training and travel expenses during the current pandemic (Accounting Associate Robles noted that there have been no travel expenses, but training expenses continue and noted that Trustee stipends are also included in this expense category). Trustee Jordan asked for clarification on revenue being larger than expenses (The General Manager explained that the difference between revenue and expenses are designated to reserve funds). Trustee Jordan noted that he was impressed with the financial stability and responsibility of the District (the General Manager thanked the Board for their leadership and role in fiscal matters). Trustees Beatty and Washburn noted the hard work of the Board and how ACMAD's financial status has greatly improved over the years. President Beatty asked for clarification on what led to

increases in total current ACMAD assets (revenue from investments and transferring construction projects into capital assets).

14. Presentation of the Monthly Staff Report.

Discussion:

The General Manager presented the Monthly Staff Report and fielded the following discussion. President Beatty asked how many mosquito districts were still using sentinel chickens (many mosquito Districts ceased chicken programs). Trustee Washburn noted that the CDPH encourages consistency in monitoring West Nile virus (the General Manager agreed and noted an ongoing sentinel chicken study). President Beatty noted his experience working with chickens.

15. Presentation of the Manager's Report.

Discussion:

The General Manager presented the Manager's Report and fielded the following discussion. Trustee Testa clarified that she, along with Trustee Kumagai, had only one year of service. President Beatty asked for clarification on COVID-19 relief funding relating to the Take Action Brief (special districts are asking for the ability to receive funding similar to what is available to cities and counties) and asked if the Brown Act remote access allowances will be made permanent (updates to the Brown Act are being advocated). Trustee Jordan asked if he filled out the Form 700 online, would the General Manager receive it (yes). President Beatty asked if the General Manager could send the online link (yes). Secretary Bhat asked if all Trustees needed to fill out Form 700 (yes and all employees with a District credit card). Trustee Jordan asked for clarification about AB 1825 (required Anti-Harassment, Discrimination, and Retaliation training). Trustee Marquez expressed her appreciation for the General Manager's response to the political instability occurrence. Trustee Roache asked if there were any concerns for next week (the District will monitor the situation).

16. Board President Poulson asked for reports on conferences and seminars attended by Trustees. None.

17. Board President Poulson asked for announcements from the Board. Trustee Marquez expressed a happy new year and noted that she is now a Board Member of HASPA.

18. Board President Poulson asked trustees for items to be added to the agenda for the next Board meeting. None.

19. The meeting adjourned at 6:30 P.M.

Respectfully submitted,

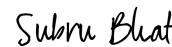
Approved as written and/or corrected
at the 1087th meeting of the Board of
Trustees held February 10th, 2021.

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P. Robert Beatty, President
BOARD OF TRUSTEES

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Subru Bhat, Secretary
BOARD OF TRUSTEES