

MINUTES

1084th MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

October 14th, 2020

TIME: 5:00 P.M.
PLACE: *Zoom Teleconference Only*
TRUSTEES: Wendi Poulson, President, City of Alameda
P. Robert Beatty, Vice-President, City of Berkeley
Betsy Cooley, Secretary, City of Emeryville
Cathy Roache, County-at-Large
Peggy McQuaid, City of Albany
Shawn Kumagai, City of Dublin
George Young, City of Fremont
Elisa Marquez, City of Hayward
James N. Doggett, City of Livermore
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Andrew Mingst, City of Piedmont
Julie Testa, City of Pleasanton
Victor Aguilar, City of San Leandro
Subru Bhat, City of Union City

1. Board President Poulson called the regularly scheduled board meeting to order at 5:00 P.M.
2. Trustees Poulson, Cooley, Roache, McQuaid, Kumagai, Young, Marquez, Hentschke, Washburn, Mingst, Testa, Aguilar, & Bhat were present on the Zoom conference. Trustee Doggett was absent. Trustee Beatty arrived at 5:04 P.M.
3. Board President Poulson invited members of the public to speak on any issue relevant to the District. Information Technology Director Robert Ferdan was on the teleconference call for technical support. Vector Biologist Jeremy Sette was present to record the minutes. No public comments were submitted prior or during the meeting.
4. Introduction of new Board Member, Peggy McQuaid, representing the City of Albany. She was welcomed by the Board and noted that she was happy to be there and looking forward to learning about the District.
5. Approval of the minutes of the 1083rd meeting held September 9th, 2020.
Motion: Trustee Washburn moved to approve the minutes
Second: Trustee Marquez
Vote: motion carries: unanimous. Trustee McQuaid abstained.
6. Report by the Finance Committee on CalPERS and OPEB planning.
Discussion:
The General Manager reported on CalPERS and OPEB planning and fielded the following discussion. Secretary Cooley of the Finance Committee reported that the Finance Committee meeting also included an update on the District's OPEB account from Joseph Federico, PFM Asset Management LLC. She also noted that the District plans to continue contributing to the

section 115 Trust if the budget allows. The goal is to get the District's CalPERS funded up to but not over 100%. Trustee Marquez thanked the Finance Committee for their work and asked if the 115 Trust was the same as the pension stabilization fund (yes) and if it was possible to add "115 Trust" next to said fund in financial documents and policies for clarification (yes).

7. Verbal Report by the Ad hoc Strategic Planning Committee.

Discussion:

The General Manager gave a briefing of the goal behind the upcoming Strategic Plan. Trustee Bhat reported on behalf of the Strategic Planning Committee that met on October 13th, 2020, at 1:00 P.M. and attended by Trustees Beatty, Washburn, Bhat and Aguilar and District employees Clausnitzer and Sette. Trustee Bhat noted that "Accountability" would be added to the "Values" section of the Strategic Plan. The General Manager noted that the Board can review the current Strategic Plan before the next Board meeting that will include a workshop. Vice-President Beatty noted that he was pleased with the layout of the goals and commented that the goals are thorough and detailed. Trustee Washburn also remarked he was pleased with the ambitious goals.

8. Presentation of the Financial Reports as of September 30th, 2020.

Discussion:

The General Manager presented the Financial Reports as of September 30th, 2020 and fielded the following discussion. Trustee Marquez asked for clarification for a check on September 14th for Best, Best, and Krieger (a law firm working on the health retirement account project for the District). Vice-President Beatty asked how often unused vacation time would be collected from employees under the proposal (every pay period which makes the administrative time a current barrier to implementation). Trustee Aguilar if the invoice includes a breakdown of costs (yes, which were included with the check when signed by a Trustee and will be provided to him).

9. Presentation of the Monthly Staff Report.

Discussion:

The General Manager presented the Monthly Staff Report and fielded the following discussion. Trustee Mingst asked if acquiring permits for ditching will become difficult in years to come (the permit process is extensive, but the District is experienced in the process).

10. Presentation of the Manager's Report.

Discussion:

The General Manager presented the Manager's Report and fielded the following discussion. The General Manager congratulated President Poulson on five years of Trustee service and virtually presented her the five-year anniversary District pewter belt buckle. President Poulson exclaimed that she was proud to be of service for the District and being a part of such a great organization. The Board congratulated the General Manager for being elected President of CSDA for 2021. Secretary Cooley asked if her required training would be live or in-person (the training will either be a recorded presentation or a live webinar). Vice-President Beatty asked for clarification on why the Board packet folder seems invisible (accidentally, but perhaps because they are named with a period before the name ".packet"). Trustee Marquez noted that the General Manager also includes the packet in the Zoom link. Trustee Washburn noted that he was not having problems. The General Manager noted that he will remove the period before the file name of the packets as to avoid any issues.

11. Board President Poulson asked for reports on conferences and seminars attended by Trustees. None.

12. Board President Poulson asked for announcements from the Board. None.

13. Board President Poulson asked trustees for items to be added to the agenda for the next Board meeting. The General Manager explained that a workshop will precede the December meeting at 4:00 P.M.

14. The meeting adjourned at 5:53 P.M.

Respectfully submitted,

Approved as written and/or corrected
at the 1085th meeting of the Board of
Trustees held December 9th, 2020

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Wendi Poulson

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Wendi Poulson, President
BOARD OF TRUSTEES

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Betsy Cooley

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Betsy Cooley, Secretary
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