

## AGENDA

1009th MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
May 14, 2014

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**TIME:** 5:00 P.M.  
**PLACE:** Office of the District, 23187 Connecticut Street, Hayward  
**TRUSTEES:** Barbara Halliday, President, City of Hayward  
Ryan Clausnitzer, Vice-President, City of Alameda  
George Young, Secretary, City of Fremont  
County-at-large, vacant  
City of Oakland, vacant  
James N. Doggett, City of Livermore  
City of Emeryville, vacant  
Richard Guarienti, City of Dublin  
Robert Dickinson, City of Piedmont  
Kathy Narum, City of Pleasanton  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

1. **Call to order**
2. **Roll call**
3. **Public Comment** President Halliday invites any member of the public to speak at this time on any issue relevant to the District. (Each individual is limited to five minutes)
4. **Introduction of New Board Member** Robert Dickinson representing the City of Piedmont (Information only)
5. **Approval of the Minutes** of the 1008th meeting held April 9, 2014. (Board action required)
6. **Report from Committees.** The Finance committee will report on its meeting held at 12:00 PM on May 7. (Information only)
7. **First Presentation of the Draft Budget** for FY 2014-15. (Information only)
8. **Authorization of Sale of Surplus Equipment.** The District proposes to sell two surplus vehicles, a 1990 Ford F-150 pickup and a 2000 Ford Explorer. Both pieces of equipment will be sold at auction to the highest bidder (Board Action Required.)
9. **Financial Reports**
  - a. **Review of the Warrants** dated April 15, 2014 numbering 050614 through 052814 amounting to \$85,718.32 and warrants dated April 30, 2014 numbering 052914 through 056514 amounting to \$135,464.88 (Information only)
  - b. **Review of Account Balances** as of April 30, 2014. The handout for item 9b gives the Amount Budgeted for each category, Amount Expended to date, Balances, and Percent Expended. (Information Only)

- c. **Review of Revenue Statement** as of April 30, 2014. (information only)
  - d. **Review of account balances in other funds** - the Vector Control Joint Powers Agency (VCJPA) and the Local Agency Investment Fund (LAIF). (information only)
10. **Presentation of Monthly Operational Report** for April 2014. (Information only)
11. **Manager's Report** for April 2014. (Information only unless otherwise noted)
- a. Mosquito and Vector Control Association of California.
  - b. California Special District Association (CSDA), Alameda County Chapter.
  - c. Meetings and presentations by District Manager.
  - d. Locker Room Expansion.
  - e. Reconfiguration of zones.
  - f. Aerial Pool Survey.
  - g. Public Education events and a discussion of trustee participation.
  - h. Status of Trustee Appointments.
  - i. Status of District's Programmatic Environmental Impact Report.
12. President Halliday asks trustees for items to be added to the agenda for the next Board meeting. (Information only)
13. Reports on Conferences and Seminars attended by Trustees. (information only)
14. Announcements from members of the Board. (Information only)
15. Adjournment

CITIZENS ATTENDING THE MEETING MAY SPEAK ON ANY AGENDA ITEM AT THEIR REQUEST!

**Please Note: A copy of this agenda is also available at the District website, [www.mosquitoes.org](http://www.mosquitoes.org) or via email by request. Alternative formats of this agenda can be made available for persons with disabilities. Please contact the district office at (510) 783-7744, via FAX (510) 783-3903 or email at [acmad@mosquitoes.org](mailto:acmad@mosquitoes.org) to request an alternative format.**

## The following is an explanation of the pages included in your Budget Document:

### 1) Summary of Budget

- a. This is a one page summary spreadsheet in a “Profit and Loss Statement” format which shows our anticipated revenues and where they come from along with our anticipated expenses. The box in the upper right hand corner shows the amounts that would be collected from the Benefit Assessment if we leave it at its current level (\$2.50) or reduce it by 25¢, or by 50¢. The Financial Committee has determined that the Benefit Assessment should remain at its current level to fund a long term Capital Replacement Plan.
- b. The District derives most of its revenues from property taxes. These revenues are divided into three different sources:
  - i. Ad valorem tax is property tax that is based on the assessed value of a property. The District receives an allocation factor of 0.0009023 from the total property taxes collected by the County Assessor’s Office. We receive a statement each year in March that gives an estimate of what our ad valorem tax allocation will be for that year. From that allocation, the county deducts about 9% of the total for the Redevelopment Property Tax Trust Fund (RPTTF), 37% for the Educational Revenue Augmentation Fund (ERAF), and \$13,543 in administration costs for collection of the tax. The amount listed on the budget is the net amount after these deductions have been taken out.
  - ii. The **Special Mosquito Control Tax** is a tax passed in 1982 after a severe reduction in ad valorem tax revenue following passage of Proposition 13. Funds generated by this tax allowed the District to continue operations, build the building that now houses us in Hayward, and close down three other depots.

The Special Tax does not contain a COLA

- iii. The Benefit Assessment was passed in 2008 and approved by over 70% of property owners in the county. The District had lost 36% of its revenues in 1992 due to the ERAF shift (local property tax revenue shifted to the state to backfill schools). In the 2008 ballot, voters approved an assessment of up to \$5.00 per parcel with a cost of living adjustment that could be stored and used in future years, if needed. The District has been collecting only half of the approved amount and has a cumulative COLA increase available of approximately 9% to date. Therefore, the maximum amount that could be assessed is \$5.49 per parcel.

### 2) Revenue Sheet

This spreadsheet gives the budgeted Revenues and Expenditures for FY 2014-15 with amounts budgeted in the past 5 years for comparison. In the following narrative, the names of the rows on this sheet are **Underlined and in bold**. The **olive green rows** are the revenues expected from the three types of property taxes described above. The Row at the top labeled **Total Property Taxes** is the amount of ad valorem tax revenues. The **Special Tax** and **Benefit Assessment** are immediately below this.

The row labeled **Interest on Pooled Money** is the amount we receive from the County treasurer as interest on our funds held in the County Treasury. The amount of revenue from “Interest on Pooled Money” is lower than in previous years because interest rates on bonds is extremely low and returns are very poor.

We are not currently **charging for any services** (aside from our portion of taxes).

**Sale of Property and Equipment** - We typically sell a few pieces of older equipment each year as it is replaced and \$5,000 is a conservative estimate of what we will receive from these sales.

This year we will be receiving a **Reimbursement for Retiree Health Benefits** from the OPEB trust (the trust account for paying retiree health benefits). Therefore, it is included in revenue for the first time. The OPEB trust is now fully funded and returns on this money are adequate to pay for retiree health benefits. As discussed at the last Board meeting, the best way to have the trust pay for these benefits is to have the District send an invoice at the end of each year for the prior year's expenditures on retiree health insurance and have the trust send a check back to the District. The amount here is the amount budgeted for retiree health benefits in the 2013-14 budget. The **Management fees for OPEB** will also be reimbursed from the trust and thus are included in revenues.

The row highlighted in **Blue** shows total **Annual Revenues**. This amount should be compared with **Total Annual Operating Expenditures** below, which is highlighted in **grey**

The row immediately below this is the amount of **Cash Carried Over** we expect to have, based on current amount in the County Treasury and anticipated amounts for the remaining sets of warrants that will go out in May and June. This is the amount the District's has in reserves. The District will not receive its first allocation of property taxes until December, and so must enter the next fiscal year with at least \$2,000,000 in Dry Period Cash reserves. The remaining reserves are allocated to Capital Replacement and to funds for Public Health Emergencies. This will be discussed further later in this narrative.

Under "**Expenditures**", the amounts shown are derived from other sheets in the budget.

The **Salaries of Permanent Staff** are derived from a separate sheet that was not included in your packet, but was given to the committee and is available if you would like to see it. This sheet calculates each individual's salary with step increases and longevity.

The contribution to CalPERS **Retirement (PERS)** system will increase over last year due to the addition of 2 permanent staff members and the increase in Employer contribution rates for older staff members from 11.604 to 12.333% after July 1. New hires are in a new tier with a 6.7% employer contribution.

The amount budgeted for **Seasonal staff** was increased over last year's amount to allow the addition of a fifth summer hire if needed for responding to detection of *Aedes aegypti* in the District. We currently anticipate needing only 4 seasonals: 3 for treating catch basins and one to assist with the summer mosquito trapping program. But when *Ae aegypti* is found here, we will probably need additional help.

**Total Salaries + Retirement** is the largest portion of the District's budget. This is because we are a service industry and the vast majority of what we do involves staff members conducting inspections, making decisions about what treatment to apply, and responding to requests for assistance from the public. The actual material applied is only a fraction of our budget and our entire program is based on applying it only when and where it is needed. This requires a high level of expertise and judgment.

The calculations for **Fringe Benefits** are derived from calculations on two separate sheets in your packet titled "**Fringe Benefit Summary**" and "**ACMAD Fringe Benefits 2014/15 Detail**". This includes amounts for Health, Dental, Vision and Life Insurance. The amounts for Health insurance will increase on January 1, vision, dental and Life insurance rates are not increasing. We have not received the rates for next year as yet and will not get them until June. I have projected an 8% increase for January 1 to June 30, 2015. Further explanation of these two sheets will be given below.

Coming back to the rest of the Revenue Sheet: The **Services and Supplies** section of the budget has been decreased for FY 2014-15 below the prior year's amount. You will note that the amount was increased significantly in 2013/14 (from \$805,370 to \$970,773) and that next year's budget for this (\$820,746) is closer to the amount budgeted in 2012/13. The increase budgeted for 2013/14 was more than was actually used and the budget for this category can be cut back without negatively impacting operations. Some of the items budgeted for were one-time expenses that are either completed or nearly so. For example, the work done by the

contractor for preparation of the Programmatic EIR was less than had been budgeted and the project is almost finished. The decrease in this budget allows the District to stay within its annual operating income.

**Capital Expenditures** on the row below Services and Supplies, is higher than those budgeted for in 2013/14. The items it includes are listed in the last page of your budget packet. We have two major projects included here repaving of the yard and expansion of the men's locker room. A further explanation of the capital budget will be given below.

**Reserves for Contingencies** has been increased from \$25,000 to \$50,000 in anticipation of the arrival of *Ae. aegypti*. If needed, money from this item can be used to pay for additional staff and/or equipment should this mosquito be found this year.

The District does not currently have any debt, so the line for **Debt Service** is empty.

**Total Annual Operating Expenditures** (highlighted in grey) are within the amount expected for Annual revenues. So the budget is balanced.

Also note that there will not be a contribution required for funding the **OPEB Account**. This trust is now fully funded and payments for future retiree medical benefits will be reimbursed to the district from this account.

The **CalPERS side fund** was an unfunded liability which was paid off in 2012, no further payments are needed to this item.

**Dry Period Cash** which was mentioned above should be 60% of the Annual Operating Expenses or \$2,017,476. The District anticipates having \$1,116,840 in additional reserves which will be allocated to future Capital Replacement projects, such as replacement of the pesticide storage building.

The **Total Expenditures** row at the bottom of the spreadsheet includes Dry Period Cash and Reserves allocated to Long Term Capital Replacement. The **Total Revenues** row in the middle of the spreadsheet includes cash carried over from the previous year of approximately \$3,000,000.

### 3) Fringe Benefit Summary Sheet

On the lower portion of the summary sheet are several lines of notes and a comparison of the amounts budgeted in previous years for comparison. Fiscal year 2014-15 benefits costs will be approximately 5% higher than the previous year. This is lower than the 8% increase in health insurance rates because the increase does not begin until 6 months into the fiscal year, and dental, vision, and life insurance rates are not changing.

### 4) ACMAD Fringe Benefits 2014/15 - Detail

This gives details of the benefit costs for each employee and retiree. Health Insurance costs will increase on January 1 and I have estimated an 8% increase. Numbers will not be available until June. Note that the total retiree benefit costs, seen at the bottom of the Detail sheet and highlighted in yellow, is the amount to be reimbursed by trust in the following fiscal year.

### 5) Services and Supplies Sheet

Services and Supplies are broken down on this detailed spreadsheet. The green columns are the numbers budgeted for 2014/15. On the right side of the green column are summary numbers, on the left side of the column are subcategories. The rows to the left of the green are figures budgeted for the previous 3 years. The column on the far right contains a brief explanation of what each category is for.

On the first page, 6 rows down Category 3111 –Office Expenses has been broken into a category for office supplies and a separate one for computers and software. In previous years these were both under office expenses. The amount have been decreased for Laboratory, Small Tools and Landscaping based on what was

actually spent for the past 3 years. Utilities has been increased based on current bills. Communications includes our internet DSL line which was upgraded this year at an increased cost. Memberships was cut back, based on what has been actually spent. Some things budgeted in this category are actually being paid for by another category, such as our digital map subscription, which comes out of computers and software.

Transportation and Travel has been increased. It includes funds to send staff and trustees to conferences. It has been increased for 2014-15 because the annual MVCAC Conference will be in Monterey and we anticipate sending a number of trustees and staff by car to provide continuing education opportunities. The District's Environmental Specialist has been appointed to an MVCAC Committee and will be attending all of the quarterly meetings as well. This category also includes fuel. The price of gasoline is expected to increase and we have two additional staff driving vehicles.

District Special Expense has been decreased, based on past expenditures. It has also been divided up into a number of subcategories.

Professional Services has come down dramatically because of the anticipated completion of the Programmatic EIR. The District had contracted with Cardno Entrix to prepare this document and its work is almost finished.

The amounts budgeted for insurances are based on estimates from the Vector Control Joint Powers Agency, the District's Self-insurance JPA.

The overall amount budgeted for under Services and Supplies is less than that budgeted for in 2013-14 and slightly above that budgeted in 2012-13.

## 6) Capital Expenditures Sheet

This section is divided into Structural Items and Equipment. Under Structural work - Repaving of the yard may cost as much as \$90,000. The yard has a large number of cracks in it and also needs some regarding at the entrance to keep water from collecting at the gate. There will also be a concrete base put in for the tracks that the gate travels on.

The roof over the shop needs to be replaced and the roof work will include replacement of the skylights.

We are upgrading the ballasts on all of the outdoor lighting to receive newer low energy usage bulbs.

The last item in structural improvements is the expansion of the Men's locker room into a portion of the server room. This will relieve overcrowding in the men's locker room without taking any space away from the women's changing area. The remodel will require some electrical work and changes to the HVAC system in the ceiling. The current estimate on the work is \$70,000.

Under Equipment we are budgeting for two new trucks and an ARGO. ARGO's are all terrain vehicles used in the salt marsh to apply control materials to large areas. The District currently has four and proposes to replace the oldest one.

This budget also includes a microscope and digital camera for it to allow items under the microscope to be photographed or projected on a screen for training purposes and displays. The one currently in the laboratory is quite old and outdated and does not work with modern computers or monitors. This winter it stopped functioning, but was temporarily coaxed back to life. It cannot connect to any of our current desktops or laptops.

The last item is a new modular fish tank with filter system and pump. The District needs to begin considering replacing the entire fish tank system. Purchase of modular systems will allow us to have 2 separate systems that can be isolated from each other and continue operating the fish program while we replace the equipment.

## Alameda County Mosquito Abatement District

### BOARD OF TRUSTEES

Barbara Halliday, President  
 Ryan Clausnitzer, Vice-President  
 George Young, Secretary  
 Dennis Bray  
 James N. Doggett  
 Richard Guarienti  
 Kathy Narum  
 Jim Prola  
 Ronald E. Quinn  
 William M. Spinola  
 Jan O. Washburn

Chindi Peavey Ph.D  
 District Manager  
[cpeavey@mosquitoes.org](mailto:cpeavey@mosquitoes.org)

### MONTHLY OPERATIONAL REPORT – April 2014

Dear Trustees:

#### I. NARRATIVE

The District received a total of 167 requests for service during April. There were 41 mosquito-biting reports. The ten-year average for service requests regarding mosquitoes in April is 37.2; for mosquitofish, the average number of requests for April is 126.5; and the ten year average of requests for inspection of potential mosquito sources is 53.5.

Larval control efforts in April were focused primarily on six species of mosquitoes: *Aedes dorsalis*, the summer saltmarsh mosquito; *Aedes sierrensis*, the treehole mosquito; *Aedes squamiger*, the winter saltmarsh mosquito, *Culex tarsalis*, the encephalitis mosquito; and *Culiseta incidens*, the fish pond mosquito.

The tree hole mosquito, *Aedes sierrensis*, starts to emerge towards the end of March each year. Inspection and treatment of tree holes begins in January and February and continues throughout the spring. Prolonged spring rains can provide additional sources so that this mosquito can stay active through June. Treehole mosquitoes are the vector of Canine Heartworm which is found in several areas of the County. *Aedes sierrensis* were found at 2 service requests in April.

The summer saltmarsh mosquito, *Aedes dorsalis*, breeds in tidal salt marsh areas that flood only during the highest tides of the month. This mosquito is a day biter that can be found in larger grassy areas like parks and school yards after the adults emerge and fly away from the salt marshes. There was 1 service requests from *Ae. dorsalis* in April.

The winter salt marsh mosquito, *Aedes squamiger*, is found in salt marshes as soon as water begins to collect. The eggs were laid on the soil and plant stems in a previous season. The larvae from this species will continue to develop, and additional eggs will hatch as the water levels rise after each rain until around the middle of March when adults emerge synchronously (unless control measures are taken). The adults are vicious day biters that are capable of flights of over 10 miles. Five service requests were attributed to *Ae. squamiger* during the month.

The fish pond mosquito, *Culiseta incidens*, is found throughout the year in Alameda County. This mosquito can utilize many different types of sources found around homes including fish ponds, fountains, bird baths, untreated swimming pools and pool covers, boats, spas, and many more. Mosquitofish were delivered to 93 local residents during the month. *Cs. incidens* larvae were found at 51 service requests during the month.

*Culex tarsalis*, the encephalitis mosquito, is a vector of West Nile virus as well as St. Louis and Western Equine Encephalitis. This mosquito is found in most areas of the county from February through October. The larvae are found in freshwater sources of all types. *Cx. tarsalis* was found at 7 service requests during the month.

*Culex pipiens*, the house mosquito, is a vector of West Nile virus and is found throughout the year in Alameda County with its peak populations occurring in summer and fall. The larvae are found in underground sources such as storm drains, catch basins, sumps and flooded basements as well as in water treatment plants. There were 7 service requests attributed to *Cx. pipiens* during the month.

## II. STATEMENT OF OPERATIONS – April 2014

### PROGRAM EVALUATION MEASUREMENTS

Mosquito service requests = 41      Ten-year average = 37.2  
 Five-year average = 28.4  
 Last year = 37  
 Range (10 yr) = 13-72

Number of all injuries during 2014 = 0

### TOTAL SERVICE REQUESTS

Fish requests	91
Mosquito biting	39
Mosquitoes biting and fish	2
Request for inspection	34
Misc Identification	1
<b>Total</b>	<b>167</b>

Number of Sources Treated = 670 (215.4 acres total)

### HOURS SPENT BY ACTIVITY

Category	Hours	Category	Hours
Mosquito Control	896.75	Regular Hours	2549.75
Disease Surveillance	104	Overtime Hours	32.5
Laboratory	206		
Fish Rearing and Maintenance	22.5	<b>Total Work</b>	<b>2582.25</b>
Physical Control	0		
Public Education	146.75	<b>Earned Time Off Used</b>	65.5
Equipment and Facility Maint.	201.5	Vacation	149.75
Administration	925.25	Sick Leave	42.5
Safety	45.5	Other Leave	0
Interagency Coordination	23	<b>Total Leave</b>	257.75
Misc	11		
<b>Total Work</b>	<b>2582.25</b>	<b>Total Hours</b>	<b>2840</b>



**Manager's Report**  
May 14, 2014

- a)** Mosquito and Vector Control Association of California.
  - 1. The Spring Quarterly meeting of the MVCAC was held in Santa Rosa on April 30- May 2. District Manager Chindi Peavey and Public Education Specialist Erika Castillo attended. Manager Chindi Peavey participated in the Board of Directors Meeting, the NPDES meeting and the Continuing Education Committees, Ms Castillo participated in the Public Education Committee meeting.
  
- b)** California Special District Association (CSDA), Alameda County Chapter.
  
- c)** Meetings and presentations by District Manager Chindi Peavey.
  - 1. April 15 – Presentation to Hayward City Council.
  - 2. April 22 – Presentation to Oakland City Council.
  
- d)** Locker Room Expansion. We are collecting bids for the remodel to expand the men's locker room. We have one bid from Griffin for \$56,000 which does not include permits and architectural work. The cost for Hayashida Architects to produce plans and specifications is \$4,500. Meanwhile, we have set up an auxiliary locker room area in the wood shop for the field staff until the original room can be enlarged.
  
- e)** Reconfiguration of zones. The mosquito control zones in the southeast portion of the District have been reconfigured with the area containing Castro Valley, Pleasanton, Dublin and Sunol placed in zone 9. Livermore and unincorporated areas east of it are now zone 10.
  
- f)** Aerial Pool Survey. The annual survey for neglected swimming pools commenced on May 7.
  
- g)** Public Education events and a discussion of trustee participation.
  
- h)** Status of Trustee Appointments.
  
- i)** Status of District's Programmatic Environmental Impact Report.

MINUTES

1008th MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
APRIL 9, 2014

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TIME: 5:00 P.M.  
PLACE: Office of the District, 23187 Connecticut Street, Hayward  
TRUSTEES: Barbara Halliday, President, City of Hayward  
Ryan Clausnitzer, Vice-President, City of Alameda  
George Young, Secretary, City of Fremont  
County-at-large, vacant  
City of Oakland, vacant  
James N. Doggett, City of Livermore  
City of Emeryville, vacant  
Richard Guarienti, City of Dublin  
City of Piedmont, vacant  
Kathy Narum, City of Pleasanton  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

The Finance Committee met at 4:00 PM, before the regularly scheduled Board Meeting.

Board President Halliday called the Regularly Scheduled Board meeting to order at 5:04 PM

Trustee Bill Spinola was absent, Trustee Jim Doggett arrived at 5:10.

President Halliday invited members of the public to speak on issues relevant to the District. No members of the public were present.

The Board approved the Minutes of the 1007th meeting held March 12, 2014. (Prola / Narum, unanimous)

President Halliday moved the presentation by Carlos Oblites regarding the District's OPEB Trust account to item 8, after the discussion of projections of CalPERS rates.

The Board reviewed Warrants dated March 15, 2014 numbering 045114 through 047514 amounting to \$891,013.64 and warrants dated March 31, 2014 numbering 047614 through 050514 amounting to \$113,877.86 (Information only)

The Board reviewed Account Balances and revenues received as of March 31, 2014.

The Board reviewed Revenues received to date in Fiscal Year 2013-14.

Board member Jan Washburn reported on the meeting of the Finance Committee, held at 4:00 PM April 9. The committee reviewed the budget, discussed development of the District's long

term financial plan and talked about the level of the benefit assessment. The committee discussed the impacts of changing the amount collected for the benefit assessment or leaving it at the level collected in 2013-14. The District currently collects only half of the amount authorized by voters in 2008 and the amount levied has never been increased. There is currently no need to increase the benefit assessment. A reduction of 25 cents in the benefit assessment would decrease revenues by approximately \$100,000. The committee recommended that before decreasing the amount of the assessment, the Board should consider capital improvement needs, prioritize those needs and develop a financial plan to cover the next 20 years. The committee will meet before the next Board meeting to begin this work by reviewing the District's capital replacement plan.

Carlos Oblites, of PFM Asset Management, gave a presentation on the status of the District's trust fund for Post-Retirement Health Benefits (OPEB Trust). There ensued a discussion of timing and process for paying for retiree health benefits from the trust. The Board proposed that the best method was to have the District pay retiree health insurance costs and be reimbursed once a year from the trust with a target date communicated to PFM in advance. The reimbursement will begin in fiscal year 2014-15 (Narum/Washburn, unanimous).

Mr. Oblites recommended that the District assume a return rate of 5% or less for this fund and that the District maintain a cushion in the fund to protect it in the event of a major market correction. He requested that the Board assign a committee to review the fund's asset allocation with PFM after the next actuarial study is completed in 2014-15.

District Manager Chindi Peavey presented the Monthly Operational Report for February 2014.

District Manager Chindi Peavey presented the Manager's Report for February 2014.

1. Mosquito and Vector Control Association of California.
  - i. Legislative Day.
  - ii. Spring Quarterly meeting.
2. California Special District Association (CSDA) Annual Banquet.
3. The State Water Board has proposed an amendment to the National Pollution Discharge Elimination System (NPDES) permit for Vector Control which would replace the current chemical, physical and visual monitoring requirements .
4. District Manager Chindi Peavey will be giving a presentation at the City Council meeting of the City of Hayward on April 15 and to the City of Oakland on April 22.
5. A list of Public Education Events the District has been involved in was distributed. Trustee Richard Guarienti suggested that Board members could assist at public education events. Manager Chindi Peavey agreed to look into the idea.
6. A draft of the Biennial Report for 2012 and 2013 was distributed to the trustees and they were asked to review it and provide comments in the coming week.

President Halliday asked if there were any announcements from members of the Board. Trustee Richard Guarienti announced that he had gone on a ride-along with Vector Biologist John Busam through the city of Dublin. He complimented Mr. Busam on his work and said that the tour had been very informative.

President Halliday asked trustees for items to be added to the agenda for the next Board meeting. Richard Guarienti suggested adding a discussion of having trustees attend public education events to the next agenda.

The meeting adjourned at 6:15 PM.

Respectfully submitted,

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George Young, Secretary

Approved as written and/or corrected  
at the 1009<sup>th</sup> meeting of the Board of  
Trustees held May 14, 2014

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Barbara Halliday, President  
BOARD OF TRUSTEES

Capital Improvement Plan  
Replacement Cost Per Year By Category

AGENDA ITEM 6a

Asset #	Item	Description	Purch Date	Purchase Cost	Lifespan in	Repl Date	Repl cost	Col u	Replmt Cost per year, Subtotal By
Office Building									
							\$ 270,000		\$ 21,250
Shop									
							\$ 94,500		\$ 6,517
Furniture and Appliances									
							\$ 136,500		\$ 23,080
Computers									
							\$ 34,500		\$ 6,900
Laboratory									
							\$104,100		\$7,097
Parking Garages									
							\$1,000,000		\$33,333
Pesticide Storage Shed									
							\$ 501,000		\$ 16,767
Yard and Grounds									
							\$ 161,200		\$ 20,287
		Fish rearing tanks and filtration system					\$ 75,000		\$ 6,000
	Oil Tank	plastic eliptical tank 4200 gal	<a href="http://www.nto">http://www.nto</a>		30	2019	\$ 10,000	##	
		containment	<a href="http://occupain">http://occupain</a>		30	2019	\$ 10,000	##	\$ 667
Vehicles									
							\$ 747,600		\$ 79,770
Spray equipment									
							\$66,000		\$13,200
Totals							\$ 3,210,400	#	\$ 234,867

Capital Replacement Plan by Year

AGENDA ITEM 6b

Column	Item	Descr	Purchase Date	Purchase Cost	Lifespan in	Repl Date	Repl cost	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	Building														
	Original Building		1984												
	Remodel		2006												
	Locker Room Expansion				20	2015	\$ 100,000	\$70,000							
	Painting	Interior	2006		10	2015	\$ 30,000			\$30,000					
	Painting	Exterior	2006		10	2015	\$ 30,000			\$30,000					
	Carpeting	offices	2013		5	2018	\$ 6,000				\$6,000				
	Carpeting	Conference	2006		10	2016	\$ 6,000		\$6,000						
	Vinyl flooring		2006		20	2025	\$ 6,000								
	HVAC System 1		1990		25	2015	\$ 10,000		\$10,000						
	HVAC System 2		2006		25	2026	\$ 10,000								
	HVAC System 3		2008		25	2028	\$ 10,000								
	Hot Water Heater		2013	\$ 2,600	10	2023	\$ 3,000								
	Telephone Scables, outle		2005	\$ 8,970	20	2025	\$ 9,000								
	Lights - indoors		2006		15	2021									
	Roof		2006		10	2015	\$ 40,000								
	Skylights		2006		10	2015	\$ 12,000								
	gutters		2011	\$ 18,000	10	2021	\$ 18,000							\$18,000	
	Metal doors (4 doors X \$		2006		20	2017	\$ 10,000			\$10,000					
							Subtotal	\$70,000	\$16,000	\$70,000	\$6,000	\$0	\$0	\$18,000	\$0

Capital Replacement Plan by Year

Co lu m	Item	Descr	Purcha se Date	Purchase Cost	Lifesp an in	Repl Date	Repl cost	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	Shop														
	Shop Roof				10	2008?	\$ 40,000	\$ 40,000							
	Shop Skylights				20	?	\$ 12,000	\$12,000							
	Vehicle Lift		1999		30	2029	\$ 35,000								
	Argo Lift				20		\$ 5,000								
	Cross bar lift		1999		40	2039									
	Tire Changer		2012	\$ 3,500	10	2022	\$ 3,500								\$3,500
	Tire Balancer		2012		10	2022	\$ 15,000								\$15,000
	Shop diagnostic compute		2012		10	2022	\$ 5,000								\$5,000
	Welding equipment														
	Woodshop equipment		2008												
	14" band saw		2008	\$ 1,850	10		\$ 2,000				\$1,850				
	Shop Heaters				10	2015	\$ 6,000		\$6,000						
	Shop Lights				10	2015	\$ 4,500		\$5,500						
	Chainsaws		2012		10	2017	\$ 500			\$500					
	eyewash station				10	2016	\$ 1,000		\$1,000						
	Air Compressor				20	2016	\$ 5,000		\$5,000						
	Flammable storage cabinet 1				20	2019	\$ 1,000					\$1,000			
	Flammable storage cabinet 2				20	2014	\$ 1,000								
	Roll-up Doors				?	?									
				Subtotal				\$52,000	\$17,500	\$500	\$1,850	\$1,000	\$0	\$0	\$23,500

Capital Replacement Plan by Year

Column	Item	Descr	Purchase Date	Purchase Cost	Lifespan in	Repl Date	Repl cost	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Furniture and Appliances															
	Flat screen TV		2014		10	2019	\$ 2,000					\$ 2,000			
	Projector		1999	\$ 5,498	10	2016	\$ 5,500		\$ 5,500						
	Digital Cameras?														
	Washing Machine		2013	\$ 1,000	5	2018	\$ 1,000				\$1,000				
	Dryer		2008	\$ 1,000	10	2018	\$ 1,000				\$1,000				
	Dishwasher		2006	\$ 500	10	2016	\$ 500		\$500						
	Stove		2006	\$ 700	10	2016	\$ 700		\$700						
	Refrigerator		2006	\$ 1,000	15	2021	\$ 1,000							\$1,000	
	Garbage Disposal		2006	\$ 500	10	2016	\$ 500		\$500						
	Reception Desk		2006	\$ 18,100	5										
	3 drawer 42"	Pub Ed room	2006	\$ 1,800	15	2021	\$ 10,000								
	5 drawer ste	Pub Ed room	2006	\$ 3,960	10	2022	\$ 2,000								
	Manager's Desk		2006		20	2018									
	Lateral files, 3 high, sand		2006	\$ 1,868	20	2026									
	Board Room Table		2006		20	2026									
	IT Specialists Desk		2006		20	2026									
	Env Spec Desk		2006		20	2026									
	Entomologist Desk		2006		20	2026									
	Tech room Table		2006		20	2026									
	Tech room cabinetry		2006		20	2026									
	Tech room cubicles		2006		20	2026									
	Supervisors desk		2006		20	2026									
	desks and chairs for offic		2006	\$ 126,440	20	2026									
	Filing cabinets		2006		20	2026									
	Mechanics desk		2006		20	2026									
	Library table		2006		20	2026									
	Library shelving		2006		20	2026									
	Plotter		2006		15	2021	\$ 10,000							\$10,000	
	Cell Phones		2012		10	2022	\$ 2,000								\$2,000
	Database replacement		2013		5	2018	\$ 100,000				\$100,000				
								\$0	\$7,200	\$0	\$102,000	\$2,000	\$0	\$11,000	\$2,000



Capital Replacement Plan by Year

Column	Item	Descr	Purchase Date	Purchase Cost	Lifespan in	Repl Date	Repl cost	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Computers															
	Server		2014		5	2019	\$ 5,000					\$5,000			
	Technician laptops (5)		2013		5	2018	\$ 5,000				\$5,000				
	Technician laptops (5)		2012		5	2017	\$ 5,000			\$5,000					\$5,000
Desktop computers (replace 3 per year)															
	Technician room 1				5		\$ 1,500		\$1,500				\$1,500		
	Technician room 2				5		\$ 1,500		\$1,500				\$1,500		
	Supervisor				5		\$ 1,500		\$1,500				\$1,500		
	Entomologist				5		\$ 1,500			\$1,500				\$1,500	
	Biological Specialist				5		\$ 1,500			\$1,500				\$1,500	
	Public Education specialist				5		\$ 1,500			\$1,500				\$1,500	
	IT Specialist				5		\$ 1,500				\$1,500				\$1,500
	Mechanic				5		\$ 1,500				\$1,500				\$1,500
	Manager				5	2012	\$ 1,500				\$1,500				\$1,500
	Finance Director 1				5		\$ 1,500					\$1,500			
	Finance Director 2				5	2013	\$ 1,500					\$1,500			
	ArcView Desktop				5	2012	\$ 1,500					\$1,500			
	Printers				5		\$ 1,500		\$500		\$500		\$500		\$500
							subtotal	\$0	\$5,000	\$9,500	\$10,000	\$9,500	\$5,000	\$4,500	\$10,000
Laboratory															
	Ultra low freezer		2006		10	2016	\$ 20,000		\$20,000						
	Microscope - dissecting 1		2006		20	2026	\$ 17,000								
	Microscope - dissecting 2		2014		20	2034	\$ 6,000	\$6,000							
	Microscope camera		2015		10	2025	\$ 2,500	\$2,500							
	Fiberoptic light sources (1		2006		20	2026	\$ 600								
	BG Sentinel traps		2014		5	2024	\$ 2,000								
	Chemical hood		2006		20		\$ 10,000								
	Biological safety cabinet		2006		20		\$ 12,000								
	Environmental chamber		2006		20		\$ 15,000								
	dishwasher		2006		15	2021	\$ 500							\$500	
	RAMP machine		2006		15	2021	\$ 5,000							\$5,000	
							subtotal	\$8,500	\$20,000	\$0	\$0	\$0	\$0	\$5,500	\$0

Capital Replacement Plan by Year

Column	Item	Descr	Purchase Date	Purchase Cost	Lifespan in	Repl Date	Repl cost	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Parking Garages															
	West side garage				30	1984	\$ 500,000								
	North side garage				30	1984	\$ 500,000								
	Gargage Lighting?														
	replacement posts?														
	cross bracing?														
	Roofing?														
							subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Pesticide Storage Shed				30	2015	\$ 500,000		\$500,000						
	ventilation system replacement														
	Lighting upgrade														
	Plumbing work														
	Saftey shower														
	Shelving														
	pallet jack				10	2008	\$ 1,000			\$1,000			\$1,000		
	Pub Ed Storage Shed		2006		15	2017	\$ 100,000			\$100,000					
	Parking Lot	100K to pave, reseal every 5 yrs			3	2014	\$ 30,000	\$90,000				\$30,000			
Alarm System															
	cameras/DV		2014	\$ 6,500	5	2024	\$ 7,000					\$7,000			
	Burglar Alar		1991?	\$ 2,500	15	2019	\$ 3,000					\$3,000			
	Fire Alarm p		2004	\$ 2,500	15	2019	\$ 3,000					\$3,000			
	Electric Gate		2009		10	2019	\$ 13,000				\$13,000				
	Outside lighting				10	2015	\$ 5,500	\$ 5,500							
							subtotal	\$95,500	\$500,000	\$101,000	\$13,000	\$43,000	\$1,000	\$0	\$0

Capital Replacement Plan by Year

Column	Item	Descr	Purchase Date	Purchase Cost	Lifespan in	Repl Date	Repl cost	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	Fish rearing tanks and filtration system														
		System 1			10	2015	\$ 16,000	\$16,000							
		System 2			10	2016	\$ 16,000		\$16,000						
		Older system	2004			2015	\$ 20,000		remove from service						
		Fishpond overstructure			5	2015	\$ 5,000		\$5,000				\$5,000		
		Fishpond electrical work			10	2014	\$ 5,000								
		Fishpond plumbing			10	2015	\$ 5,000		\$5,000						
	Oil Tank	plastic elipti	<a href="http://www.ntotank.com">http://www.ntotank.com</a>		30	2019	\$ 10,000					\$10,000			
		containmen	<a href="http://occupainfo.com">http://occupainfo.com</a>		30	2019	\$ 10,000					\$10,000			
							subtotal	\$16,000	\$26,000	\$0	\$0	\$20,000	\$5,000	\$0	\$0

Capital Replacement Plan by Year

Column	Item	Descr	Purchase Date	Purchase Cost	Lifespan in	Repl Date	Repl cost	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Vehicles															
5	Pat's truck with side box		1997			don't replace									
6	Green truck		1990			don't replace									
10	Ford F250 ex	John B	2003		10	2014	\$ 28,000								
21	Ford Explorer	Manager	2000		10	replaced with Ford Fusion									
31	Ford Ranger	Lab seasona	2003		10		\$ 26,000	\$26,000							
32	Cargo Van	Erika	2003		10	2023	\$ 25,000								
35	Ford Ranger	Bruce	2008		10	2015	\$ 28,000	\$32,000							
36	Ford F150	Spare	2005		10	2018	\$ 25,000				\$25,000				
37	Jeep Wrangler RHD	White	2005		20	2024	\$ 32,000								
38	Jeep Wrangler RHD	Red	2005		20	2024	\$ 32,000								
39	Ford F150		2009	\$ 21,324	10	2019	\$ 27,000					\$27,000			
40	Ford Ranger	Nick	2009	\$ 17,305	10	2021	\$ 27,000							\$27,000	
41	Carryon Trail	Dereje	2009	?	20	2029	\$ 4,000								
42	Ford Ranger	Lyle	2011	\$ 19,844	10	2024	\$ 28,000								
43	Ford F150		2011	\$ 21,229	10	2022	\$ 28,000								\$28,000
44	Carson Trail	Greg L	2011		10	2021	\$ 4,000								
45	Ford Ranger	Miguel	2011	\$ 4,000	10	2025	\$ 30,000								
46	Ford F150	Long bed	2012	\$ 17,899	10	2025	\$ 30,000								
47	Ford F150		2012	\$ 22,764	10	2027	\$ 30,000								
48	Ford F150		2012	\$ 22,764	10	2027	\$ 30,000								
49	Jeep Wrangler	RHD White	2013	\$ 27,909	10	2030	\$ 32,000								
50	Ford F150	extended cab	2014		10	2024	\$ 35,000								
51	Ford F150	extended cab	2014		10	2024	\$ 35,000								
52	Argo Trailer		2013	\$ 3,000	10		\$ 5,000								
53	Argo Trailer		2013	\$ 3,000	10		\$ 5,000								
54	Ford Fusion		2014	\$ 28,000	10	2014	\$ 28,000								

Capital Replacement Plan by Year

Column	Item	Descr	Purchase Date	Purchase Cost	Lifespan in	Repl Date	Repl cost	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	
E18	Argo	HydroTraxx	2005	don't replace												
E20	Argo	trade-in in 2	2010	\$ 21,845		2014	\$ 23,000		will be E24							
E21	Argo		2011	\$ 23,519	5	2016	\$ 23,000	\$23,000						\$23,000		
E22	Argo		2012		5	2017	\$ 23,000			\$ 23,000						
E23	Argo		2013		5	2018	\$ 23,000				\$ 23,000					
E24	Argo		2014		5	2019	\$ 23,000					\$ 23,000				
E14	Polaris 6X6 Sportsman A		2001		20	2020	\$ 15,000						\$ 23,000			
E10	14' Aluminum Boat	may trade in both for a new one in 2014/15														
E11	12' Fiberglass boat															
E12	1986 Gamefisher Outboa	1986			10	2014-1	\$ 10,000									
	GoDevil outboard motor	2011?	\$ 2,600	5			\$ 2,600									
	Argo Tracks 1			5			\$ 3,000									
	Argo Tracks 2			5			\$ 3,000									
	Argo Tracks 3			5			\$ 3,000									
	Argo Tracks 4			5			\$ 3,000									
	Wide Trailer Lift gate and	2011		10			\$ 4,000									
	Trailer for Polaris ATV	2011	\$ 1,650	10			\$ 5,000							\$5,000		
							subtotal	\$81,000	\$0	\$23,000	\$48,000	\$50,000	\$23,000	\$55,000	\$28,000	

Capital Replacement Plan by Year

Column	Item	Descr	Purchase Date	Purchase Cost	Lifespan in	Repl Date	Repl cost	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Spray equipment															
	spray rig for Argo 1		2011		5		\$ 4,000								
	spray rig for Argo 2				5		\$ 4,000								
	spray rig for Argo 3				5		\$ 4,000								
	spray rig for Argo 4				5		\$ 4,000								
	spray rig for	spray rig for	2011		5		\$ 5,000								
	spray rig for Technician Truck 2				5		\$ 5,000								
	spray rig for Technician Truck 3				5		\$ 5,000								
	spray rig for Technician Truck 4				5		\$ 5,000								
	spray rig for Technician Truck 5				5		\$ 5,000								
	spray rig for Technician Truck 6				5		\$ 5,000								
	spray rig for Technician Truck 7				5		\$ 5,000								
	spray rig for Technician Truck 8				5		\$ 5,000								
	spray rig for Technician Truck 9				5		\$ 5,000								
	spray rig for Technician Truck 10				5		\$ 5,000								
							subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grand Totals															
							\$ 3,250,900	\$323,000	\$591,700	\$204,000	\$180,850	\$125,500	\$34,000	\$94,000	\$63,500
We have approximately \$3,250,900 in capital assets															
The average amount needed per year for replacement is \$235,000															
The amount needed per year for replacement varies between less than \$100,000 and \$600,000															
This does not include replacement of the furniture															

Summary of Budget  
No Change in Benefit Assessment

**AGENDA ITEM 7**

Revenues from each level of assessment

	\$2.50	\$2.25	\$2.00
	<b>1,082,918</b>	<b>973,777</b>	<b>863,460</b>

**Revenues**

Ad Valorem Tax Revenue		
Property Tax Secured and Unsecured <i>(net of ERAF, Redevelopment Property Tax Trust Fund, &amp; County Admin costs)</i>	\$ 1,567,370	
Homeowners Property Tax Relief, State Subvention	\$ 15,658	
Supplemental Assessments	unknown	
Unitary	\$ 33,802	
<b>Total Ad Valorem Tax Revenue</b>	<b>\$ 1,616,830</b>	
<b>Special Mosquito Control Tax (1.75 per parcel)</b> <i>(net of County Administration fees)</i>	\$ 801,014	
<b>Benefit Assessment (current 2.50 per parcel)</b> <i>(net of County administration fees)</i>	<b>1,082,918</b>	
	<b>1,082,918</b>	(assumes no change in Assessment)
<b>Other Revenues</b>		
Interest on pooled money in county treasury <i>(estimate from last yrs BARS)</i>	\$ 4,000	
Sale of surplus property <i>(sale of 2-3 trucks)</i>	\$ 5,000	
Reimbursement for retiree medical benefit expenses from OPEB trust	\$ 119,014	Amount paid for retiree medical benefits in 2013-14
Reimbursement for Management fees on OPEB trust	\$ 12,000	
<b>Total Other Revenues</b>	<b>\$ 140,014</b>	

**Total Revenues**

**\$ 3,640,776**

**Expenditures**

Salaries and wages		
Permanent staff (15)	\$ 1,479,120	
Seasonal staff (3 ops + 1 lab = 4)	\$ 120,000	
<b>Total wages and Salaries</b>	<b>\$ 1,599,120</b>	
District share of CalPERS Retirement	\$ 182,376	
#### District share of Medicare	\$ 23,187	
<b>Total Salaries &amp; retirement</b>	<b>\$ 1,804,683</b>	
Fringe Benefits	\$ 454,031	
<b>Total Personnel Costs</b>	<b>\$ 2,258,714</b>	
Services & Supplies	\$ 820,746	
Capital Expenditures	\$ 323,000	
Reserve for Contingencies (ie: invasion of Ae. aegypti mosquitoes)	\$ 50,000	
<b>Total Annual Operating Expenditures</b>	<b>\$ 3,452,460</b>	
Reserve to supplement Dry period Cash and transfer to capital project fund	\$ 188,316	

				from BARS	from BARS		BA \$2.50			
REVENUES		2009/10*	2010/11	2011/12	2012/13	2013/14	2014/15			
<b>PROPERTY TAX</b>	<b>Total Property Taxes</b>	<b>1,444,247</b>	<b>1,548,990</b>	<b>1,503,800</b>	<b>1,515,775</b>	<b>1,535,792</b>	<b>1,616,830</b>		<i>Est from County</i>	
<b>OTHER REVENUE</b>	Special Tax (net of Admin)	805,000	805,000	797,200	801,098	810,000	801,014			
	Benefit Assessment (net of Admin)	1,070,000	1,075,000	1,077,044	1,083,018	1,104,854	1,082,918			
County	Interest on pooled money	20,000	20,000	20,000	15,000	6,000	4,000			
	Charges for Services	5,000	\$ -	\$ -	\$ -	\$ -	\$ -			
	Sale of Property and Equipment	5,000	5,000	5,000	5,000	5,000	5,000			
	Reimburse Retiree Health Benefits from OPEB						119,014		reimburse prior yr exp	
	Reimburse Management fees for OPEB						12,000			
	<b>Total Other Revenue</b>	<b>1,905,000</b>	<b>1,905,000</b>	<b>1,899,244</b>	<b>1,904,115</b>	<b>1,925,854</b>	<b>2,023,946</b>			
	<b>Total Tax and Other Revenue</b>	<b>3,349,247</b>	<b>3,453,990</b>	<b>3,403,044</b>	<b>3,419,890</b>	<b>3,461,646</b>	<b>3,640,776</b>			
	Cash Carried Over	1,700,000	2,005,000	2,450,000	3,012,633	2,900,000	3,000,000			
	<b>TOTAL REVENUES, including cash carryover</b>	<b>5,049,247</b>	<b>5,458,990</b>	<b>5,853,044</b>	<b>6,432,523</b>	<b>6,361,646</b>	<b>6,640,776</b>			
<b>EXPENDITURES</b>	Salaries (permanent)	1,103,179	1,289,556	1,323,704	1,275,097	1,453,952	1,479,120		a	
	Retirement (PERS)	333,192	357,673	370,992	369,676	169,085	182,376		b	
	Seasonal Staff				50,000	100,000	120,000			
	Medicare (separated out in 2013/14)					22,532	23,187		c	
	<b>Total Salaries + Retirement</b>	<b>1,436,371</b>	<b>1,647,229</b>	<b>1,694,696</b>	<b>1,694,774</b>	<b>1,745,569</b>	<b>1,804,683</b>			
	Fringe Benefits	311,176	323,681	333,067	412,892	435,048	454,031		d	
	Services and Supplies	582,010	703,773	761,731	805,370	970,773	820,746		e	
	Capital Expenditures	57,500	95,700	117,000	178,500	204,000	323,000		f	
	Reserve for Contingencies	25,000	25,000	25,000	25,000	25,000	50,000			
	Debt Service	222,071	111,035	\$ -	\$ -	\$ -	-			
	<b>Total Operating Expenditures</b>	<b>2,634,128</b>	<b>2,906,418</b>	<b>2,931,494</b>	<b>3,116,536</b>	<b>3,380,390</b>	<b>3,452,460</b>			
	Transfer to Post Employment Benef	500,000	500,000	500,000	500,000	800,000	-			
	CalPERS side fund payment				852,916		-			
	Operating expenses + OPEB	3,134,128	3,406,418	3,431,494	4,469,452	4,180,390	3,452,460			
<b>Reserves</b>	Reserves for Dry Period Cash (60%)	1,915,119	2,052,572	2,427,306	2,140,857	2,028,234	2,071,476			
	Reserves for Capital Replacement					153,021	1,116,840		g	
	<b>Total Expenditures</b>	<b>5,049,247</b>	<b>5,458,990</b>	<b>5,858,800</b>	<b>6,610,309</b>	<b>6,361,646</b>	<b>6,640,776</b>			
	<b>Category</b>	<b>% increase over previous year</b>								
	Salaries + Retirement	7%	15%	3%	0%	3%	3%			
	Operating Expenses	4%	10%	1%	6%	8%	2.1%			
	Dry Period Cash	36%	7%	18%	-12%	-5%	2.1%			
	<b>Total Exp including Dry Period Cash</b>	<b>14%</b>	<b>8%</b>	<b>7%</b>	<b>13%</b>	<b>-4%</b>	<b>4.4%</b>			
	a	Increase in 2013/14 includes 2 additional staff members								
	b	Decrease for 2013/14 reflects employees paying share of retirement								
	c	Prior to 2013-14 Medicare was included in Fringe Benefits								
	d	Assumes an 8% increase in medical insurance, numbers won't be available until June								
	e	Decrease from prior year								
	f	Increase due to Locker Room Expansion and Parking Lot repavement								
	g	Total Tax and Other Revenue less (Annual Operating Expenditure + OPEB + Dry Period Cash)								



**District Contribution to Health Plans**

<u>Plan</u>	Employees	% chng	Annuitants	% chng	Total	% chng	Amt of dif
PERS Health Benefits	275,738.39	6%	97,599.94	7%	373,338.33	6%	\$ 21,662.33
Delta Dental Plan	45,633.96	1%	20,096.64	1%	65,730.60	1%	\$ 919.80
Reimbursed Dental	-		3,600.00		3,600.00	0%	\$ -
Lincoln Financial Group Life	1,123.20	0%	-		1,123.20	0%	\$ -
Vision Service Plan	6,067.20	0%	4,171.20	0%	10,238.40	0%	\$ -
	328,562.75		125,467.78				<i>(annuitants cost to be reimbursed from OPEB trust in 2015-16)</i>

**Total Health Benefits for Current and Retired employees**

454,030.53

	<i>amt</i>	<i>Amt dif</i>	<i>% dif</i>
2012/13 Total Fringe Benefits	392,260.06		
2013/14 Total Fringe Benefits	<i>includes 2 new staff</i> 431,448.40	39,188.34	10%
2014/15 Total Fringe Benefits	<i>includes 2 new staff</i> 454,030.53	22,582.13	5%

Amounts for Dental, Vision and Life Insurance are up to date through June 2015

Amounts for Health Insurance assume an 8% increase after January 1, 2015

*as of 2013/14 Medicare is a separate line on the Revenue Summary sheet, unemployment is on Salary sheet*



Cc	sub	staff	BUDGET CATEGORY	FY 11-12	FY 12-13	FY 13-14	FY 14-15		Descrp. Of Major Category	
#		GW	<b>#3031 - CLOTHING AND PERSONAL SUPPLIES</b>	\$ 8,360.00	\$ 8,480.00	\$ 8,492.00	\$ 8,500.00	\$ 8,500.00	<i>purchase of new uniforms, hip boots, raingear, jackets etc</i>	
#		GW	<b>#3051 - HOUSEHOLD EXPENSES</b>	4,790.00	4,828.00	5,375.00	5,500.00	5,500.00	<i>cleaning supplies, janitorial service, hand towels etc</i>	
A		GW	Janitorial service							
B		GW	Supplies							
#		GW	<b>#3071 - LAUNDRY SERVICE AND SUPPLIES</b>	8,100.00	8,100.00	8,100.00	9,000.00	9,000.00	<i>uniform service, set up charges</i>	
#			<b>#3111 - OFFICE EXPENSES</b>	25,549.92	22,929.92	28,598.20		16,000.00	<i>Office supplies, postage</i>	
			<b>COMPUTERS AND SOFTWARE</b>							
B		SM	Computers, supplies and software				12,000.00	12,000.00	<i>supplies,</i>	
#			<b>#3131 - LABORATORY SUPPLIES</b>	15,998.90	18,048.90	22,960.00		18,150.00	<i>Books, traps, testing , dry ice, batteries</i>	
#		GW	<b>#3171 - SMALL TOOLS AND INSTRUMENTS</b>	2,400.00	2,400.00	2,400.00	1,500.00	1,500.00		
#			<b>#3211 - MAINTENANCE STRUCTURES &amp; IMPROVEMENTS</b>	12,303.00	9,303.00	17,503.00		15,000.00	<i>Landscaping, bldg and yard maint</i>	
A		GW	Landscaping service \$2,100 for reg maint, \$2,000 for new plants					5,000.00		
B		GW	Building Maintenance and repairs					10,000.00		
C		GW	Yard Maintenance and repairs							
#		GW	<b>#3231 - MAINTENANCE OF EQUIPMENT</b>	45,997.00	38,294.00	41,284.00	35,000.00	40,000.00	<i>Repair of vehicles and equipment</i>	
			Accident repair (for repair of vehicles, to be reimbursed by VCJPA)					5,000.00		
#			<b>#3271 - UTILITIES</b>	15,972.00	18,120.00	18,160.00		21,500.00	<i>Garbage, PGE, Water-sewer</i>	
#			<b>#3291 - COMMUNICATIONS</b>	11,575.00	14,145.00	15,125.00		17,075.00	<i>Website subscript, public notices, telephone, cell phones, internet</i>	
#		CP	<b>#3331 - MEMBERSHIPS, DUES &amp; SUBSCRIPTIONS</b>	32,181.00	26,433.84	25,843.84		20,250.00	<i>see list to left</i>	
#		CP	<b>#3351 - TRANSPORTATION AND TRAVEL</b>	65,200.00	73,900.00	96,550.00		101,600.00	<i>Gas, Conferences, Trustees, misc meeting supplies</i>	
A		CP	Fuel and GPS (WexMart)				40,000.00			
B		CP	GPS				4,000.00			
C		CP	Meetings and conferences				40,000.00			

2014/15 BUDGET

SERVICES AND SUPPLIES

First Draft May 7, 2014

	D	CP	Board meeting expenses				800.00		
	E	CP	Trustee in lieu				16,800.00		
#			<b>#3391 - DISTRICT SPECIAL EXPENSE</b>	221,879.55	237,420.10	281,173.00		201,500.00	<i>Pesticides, Chickens, Fish supplies, Aerial Pool photos, permits, spray equip</i>
A	JH		Pesticides				150,000.00		
B	JH		Field supplies (dippers etc)				500.00		
C	BK		Sentient Chickens				4,000.00		
D	SM		Fish and Fish Maint.				4,000.00		
E	CP		Aerial Pool Survey				17,000.00		
F	CP		Permits				3,000.00		
G	CP		Continuing Education fees				4,000.00		
H	CP		Board Plaques and nameplates				1,000.00		
I	CP		Seasonals (post ads, pre-empl physical)	could also sep	into notices & physicals		1,000.00		
J	GW		Safety				2,000.00		
K	GW		Spray equipment				15,000.00		
#	EC		<b>#3392 - COMMUNITY EDUCATION</b>	24,370.00	24,820.00	33,470.00	32,020.00	32,020.00	<i>Brochures, ads, fair displays</i>
#			<b>#3411 - PROFESSIONAL / SPECIALIZED SERVICES</b>	150,180.00	178,680.00	246,470.00		182,700.00	<i>see list</i>
#			<b>#3471 - INSURANCE - COLLISION, LIABILITY, ETC.</b>	40,060.00	43,126.00	37,538.00		33,548.00	<i>VCJPA</i>
#			<b>#3491 - WORKERS COMPENSATION INSURANCE</b>	44,547.00	44,363.00	48,381.00	50,553.00	50,553.00	
			<b>#3531 INSURANCE FUND - SIRS</b>	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	
#			<b>#3551 - RENTS / LEASES OF EQUIPMENT</b>	7,268.00	7,478.00	8,350.00		9,350.00	<i>Postage meter, sonitrol, water service, lift</i>
			<b>Total</b>	<b>\$763,781.37</b>	<b>\$805,869.76</b>	<b>\$970,773.04</b>	<b>\$820,746.00</b>	<b>\$820,746.00</b>	

County Number	sub	staff	BUDGET CATEGORY	FY 11-12	FY 12-13	FY 13-14	FY 14-15		Descrp. Of Major Category
610001		GW	<b>#3031 - CLOTHING AND PERSONAL SUPPLIES</b>	\$ 8,360.00	\$ 8,480.00	\$ 8,492.00	\$ 8,500.00	\$ 8,500.00	<i>purchase of new uniforms, hip boots, raingear, jackets etc</i>
620021		GW	<b>#3051 - HOUSEHOLD EXPENSES</b>	4,790.00	4,828.00	5,375.00	5,500.00	5,500.00	<i>cleaning supplies, janitorial service, hand towels etc</i>
	A	GW	Janitorial service						
	B	GW	Supplies						
610011		GW	<b>#3071 - LAUNDRY SERVICE AND SUPPLIES</b>	8,100.00	8,100.00	8,100.00	9,000.00	9,000.00	<i>uniform service, set up charges</i>
620041			<b>#3111 - OFFICE EXPENSES</b>	25,549.92	22,929.92	28,598.20		16,000.00	<i>Office supplies, postage</i>
	A	CL	Office Supplies 10,000 for 2 copiers + 5000 supplies)				15,000.00		
		CL	Postage				1,000.00		
			<b>COMPUTERS AND SOFTWARE</b>						
	B	SM	Computers, supplies and software				12,000.00	12,000.00	<i>Comp supplies,</i>
			LandVision subscription	2,000.00					
			BAAMA membership	50.00					
			Computer hardware						
			Computer software						
			Expendable supplies (toner cartridges, CD's etc)						
620141			<b>#3131 - LABORATORY SUPPLIES</b>	15,998.90	18,048.90	22,960.00		18,150.00	<i>Books, traps, testing , dry ice, batteries</i>
	A	BK	Mosquito Surveillance - traps, dry ice				9,400.00		
	B	BK	Disease surveillance - RAMP Supplies				1,900.00		
	C	BK	Mosquito pool testing (taken out of District special expense)				2,000.00		
	D	BK	Hood certification				200.00		
	E	BK	Misc lab equipment and supplies				4,500.00		
		BK	Reimbursement for light traps (move to here?)				150.00		

620261		GW	<b>#3171 - SMALL TOOLS AND INSTRUMENTS</b>	2,400.00	2,400.00	2,400.00	1,500.00	1,500.00	
610122			<b>#3211 - MAINTENANCE STRUCTURES &amp; IMPROVEMENTS</b>	12,303.00	9,303.00	17,503.00		15,000.00	Landscaping, bldg and yard maint
	A	GW	Landscaping service \$2,100 for reg maint, \$2,000 for new plants				5,000.00		
	B	GW	Building Maintenance and repairs				10,000.00		
	C	GW	Yard Maintenance and repairs						
610141		GW	<b>#3231 - MAINTENANCE OF EQUIPMENT</b>	45,997.00	38,294.00	41,284.00	35,000.00	40,000.00	Repair of vehicles and equipment
			Accident repair (for repair of vehicles, to be reimbursed by VCJPA)				5,000.00		
610021			<b>#3271 - UTILITIES</b>	15,972.00	18,120.00	18,160.00		21,500.00	Garbage, PGE, Water-sewer
	A	CL	Garbage (\$1,440)				1,500.00		
	B	CL	PG & E (\$14,400)				14,500.00		
	C	CL	Hayward Water & Sewage (\$5,400)				5,500.00		
610022			<b>#3291 - COMMUNICATIONS</b>	11,575.00	14,145.00	15,125.00		17,075.00	website subscript, public notices, telephone, cell phones, internet
	A	CL	Telephone Service & Internet				12,000.00		
	B	CP	Public Notices				500.00		
	D	SM	Website and email hosting	375 every 3 yrs, due 2014-15			375.00		
	E	GW	Cell phone service (Verizon)	about 350/mo			4,200.00		
610351		CP	<b>#3331 - MEMBERSHIPS, DUES &amp; SUBSCRIPTIONS</b>	32,181.00	26,433.84	25,843.84		20,250.00	see list to left
			AMCA (sustaining membership)				4,000.00		
			CSDA \$5,000 + 50 for local chapter)				5,050.00		
			MVCAC (raising cap to 10,000)				10,000.00		
			SOVE				325.00		
			LAFCo				650.00		
			ESA				150		
			Emergency Managers Assoc				25.00		
			Bay Area Mapping Assoc				50.00		

610191		CP	<b>#3351 - TRANSPORTATION AND TRAVEL</b>	65,200.00	73,900.00	<b>96,550.00</b>		<b>101,600.00</b>	Gas, Conferences, Trustees, misc meeting supplies
	A	CP	Fuel and GPS (WexMart)				40,000.00		
	B	CP	GPS				4,000.00		
	C	CP	Meetings and conferences				40,000.00		
	D	CP	Board meeting expenses				800.00		
	E	CP	Trustee in lieu				16,800.00		
610461			<b>#3391 - DISTRICT SPECIAL EXPENSE</b>	221,879.55	237,420.10	<b>281,173.00</b>		<b>201,500.00</b>	Pesticides, Chickens, Fish supplies, Aerial Pool photos,
	A	JH	Pesticides				150,000.00		
	B	JH	Field supplies (dippers etc)				500.00		
	C	BK	Sentient Chickens				4,000.00		
	D	SM	Fish and Fish Maint.				4,000.00		
	E	CP	Aerial Pool Survey				17,000.00		
	F	CP	Permits				3,000.00		
	G	CP	Continuing Education fees				4,000.00		
	H	CP	Board Plaques and nameplates				1,000.00		
	I	CP	Seasonals (post ads, pre-empl physical)	could also sep into notices & physicals			1,000.00		
	J	GW	Safety				2,000.00		
	K	GW	Spray equipment				15,000.00		
610451		EC	<b>#3392 - COMMUNITY EDUCATION</b>	24,370.00	24,820.00	<b>33,470.00</b>	<b>32,020.00</b>	<b>32,020.00</b>	Brochures, ads, fair displays
			Supplies						
			WNV Ads						
			Printing						

610261			<b>#3411 - PROFESSIONAL / SPECIALIZED SERVICES</b>	150,180.00	178,680.00	<b>246,470.00</b>		<b>182,700.00</b>	<i>see list</i>
	A	CP	Audit					<b>12,200.00</b>	
	B	CP	Actuarial report					<b>3,000.00</b>	
	C	CP	Database consultant					<b>30,000.00</b>	
	D	CP	Helicopter service					<b>25,000.00</b>	
	E	CP	Legal Services					<b>4,000.00</b>	
	F	CP	MVCAC Research Found					<b>5,000.00</b>	
	G	CP	CEQA					<b>10,000.00</b>	
	H	CP	OPEB management (should be reimbursed from OPEB Account)					<b>12,000.00</b>	
	I	CP	Pre-employment physicals, hearing tests, respirator tests					<b>1,000.00</b>	
	J	CP	County Assessor's fee for collection of special tax					<b>0.00</b>	
	K	CP	Tax collection service - SCI	\$32061 for Special tax and BA				<b>35,000.00</b>	
	L	CP	Albany survey					<b>15,000.00</b>	
	M	CP	Payroll service (ADP)					<b>5,500.00</b>	
	N	CP	Environmental consultant services for regulatory issues					<b>5,000.00</b>	
	O	CP	Training for trustees					<b>1,000.00</b>	
	P	CP	Staff Training (automotive, IT, staff development)					<b>15,000.00</b>	
	R	SM	Contract services for Computer network					<b>4,000.00</b>	
610378			<b>#3471 - INSURANCE - COLLISION, LIABILITY, ETC.</b>	40,060.00	43,126.00	<b>37,538.00</b>		<b>33,548.00</b>	<i>VCJPA</i>
			Liability					<b>23,263.00</b>	
			Property					<b>1,711.00</b>	
			General Fund					<b>7,074.00</b>	
			Fidelity/Fraud					<b>1,500.00</b>	
610374			<b>#3491 - WORKERS COMPENSATION INSURANCE</b>	44,547.00	44,363.00	<b>48,381.00</b>		<b>50,553.00</b>	<b>50,553.00</b>
			<b>#3531 INSURANCE FUND - SIRS</b>	25,000.00	25,000.00	<b>25,000.00</b>		<b>25,000.00</b>	<b>25,000.00</b>
610072			<b>#3551 - RENTS / LEASES OF EQUIPMENT</b>	7,268.00	7,478.00	<b>8,350.00</b>		<b>9,350.00</b>	<i>Postage meter, sonitrol, water service, lift</i>
	A	CL	Pitney Bowes - postage meter					<b>400.00</b>	
	B	CL	Drinking water system & filter					<b>450.00</b>	
	C	GW	Alarm service - Sonitrol					<b>8,000.00</b>	
	D	GW	Man lift for changing lights (put in with bldg maint?)					<b>500.00</b>	
			<b>Total</b>	<b>\$763,781.37</b>	<b>\$805,869.76</b>	<b>\$970,773.04</b>		<b>\$820,746.00</b>	<b>\$820,746.00</b>



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**2014-2015 PROPOSED CAPITAL PURCHASES****#5111 - STRUCTURES & IMPROVEMENTS**

Repair & Reseal parking lot in back & front service areas	\$90,000	
Shop Roof	\$40,000	
Skylights	\$12,000	
Outdoor Lights, upgrade ballasts	\$5,500	
Locker Room Expansion	\$70,000	
		\$217,500

**#5311 - EQUIPMENT**

2014 Ford F150 4 x4	\$26,000	
Laboratory truck (Toyota or Nissan)	\$32,000	
2014 ARGO	\$23,000	
New microscope for lab	\$6,000	
Digital Camera for Lab	\$2,500	
New fish tank with filter and pump system	\$16,000	
		\$105,500
<b>Total</b>	<b>\$323,000</b>	

## AGENDA ITEM 8

### Agenda Item 8. Authorization for Sale of Two Surplus Vehicles

#### Background:

The District proposes to dispose of a 2000 Ford Explorer This vehicle is now 14 years old and has approximately 80,000 miles of use and a replacement vehicle has already been purchased. The other vehicle is a 1990 Ford F-150 pickup truck with 65,000 miles of use. We have purchased a replacement vehicle which will serve as the mechanic's truck and all around support vehicle. The District recently sold 2 surplus right hand drive trucks through Brasher's Auctions and proposes to use the same method for disposing of these vehicles. This method brought good prices for the right hand drive vehicles and was much less time-consuming than advertising on Craig's list and showing the vehicles to prospective buyers responding to the advertisement. Brasher's Auto Auctions will pick up the vehicles at our facility for \$100 each and allows the setting of a minimum bid. They will also sign a release upon pickup which removes the district from any liability for the vehicles.

#### Recommendation:

Sell both vehicles through Brasher's Auto Auctions, setting a minimum bid at the discretion of the District's Mechanical Specialist in consultation with the auction representatives.

**AUTHORIZATION FOR SALE OF VEHICLES OR EQUIPMENT**

Vehicle #   V-6   Year, Make and Model 1990 Ford F-150

License #  E263854  Engine or ID number  VIN FTDF5N6LKA43356 

Being replaced by vehicle #   V-51  

Comments:   24 years old, has 65,000 miles  

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Initiator's signature:   *Greg Wood*   Date:   5-05-14  

Manager's signature: \_\_\_\_\_ Date: \_\_\_\_\_

BOARD APPROVAL (MINUTES DATED): \_\_\_\_\_

**AUTHORIZATION FOR SALE OF VEHICLES OR EQUIPMENT**

Vehicle # V-21 Year, Make and Model 2000 Ford Explorer

License # E999539 Engine or ID number VIN FMZU71X5YZB75735

Being replaced by vehicle # V-54

Comments: 14 years old, 79,500 miles

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Initiator's signature: *Jug Wood* Date: 5-5-14

Manager's signature: \_\_\_\_\_ Date: \_\_\_\_\_

BOARD APPROVAL (MINUTES DATED): \_\_\_\_\_

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
LIST OF WARRANTS DATED APRIL 15, 2014**

AGENDA ITEM 9

<b>WAR NO</b>	<b>PAYEE</b>		<b>ACCT NO</b>	<b>AMT OF CHARGE</b>	<b>AMT OF WARRANT</b>
050614	Vector Biologist	Total salary less deduction for payroll	1011	2,445.22	
050614	Assistan Mosquito Control T	"	1011	1,837.14	
050614	Vector Biologist	"	1011	2,589.74	
050614	Vector Biologist	"	1011	1,954.80	
050614	Vector Biologist	"	1011	2,665.97	
050614	Mosquito Control Techniciar	"	1011	2,005.21	
050614	Environmental Specialist	"	1011	2,442.79	
050614	Field Supervisor	"	1011	2,811.20	
050614	Biological Specialist	"	1011	2,639.62	
050614	Entomologist	"	1011	3,150.37	
050614	Finance Manager	"	1011	2,323.08	
050614	Vector Biologist	"	1011	2,404.99	
050614	Assistan Mosquito Control T	"	1011	1,404.65	
050614	IT Specialist	"	1011	2,542.70	
050614	District Manager	"	1011	3,231.03	
050614	Mechnaic Specialist	"	1011	2,601.29	
050614	IRS	Federal tax withheld (payroll)	1011	6,889.67	
050614	IRS	Medicare Tax Withheld (payroll)	1011	787.92	
050614	IRS	District Contribution to Medicare (payroll)	1311	787.93	
050614	State of California	State Tax withheld (payroll)	1011	2,232.09	49,747.41
050714	Public Employees' Retireme	Employee Contributions	1011	16.00	
050714		Employee Paid Member Contributions, 7	1011	4,077.61	
050714		Employer Contribution 11.604% & 6.7%	1211	6,655.30	10,748.91
050814	Aetna Life & Annuity	Employee Contributions	1011		150.00
050914	CALPERS 457 Plan	Employee Contributions - PERS 457	1011		4,488.00
051014	Delta Dental Plan	Monthly Premium	1411		4,610.48
051114	Vision Service Plan	Health premium	1411		828.36
051214	Bayside	Janitorial services, April 2014	3051		300.00
051314	Cintas	Laundry service	3071	304.67	
		Personal supplies	3031	100.76	405.43
051414	Corporate Park Landscapinç	Landscape maintenance	3211		170.00

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
LIST OF WARRANTS DATED APRIL 15, 2014**

<b>WAR NO</b>	<b>PAYEE</b>		<b>ACCT NO</b>	<b>AMT OF CHARGE</b>	<b>AMT OF WARRANT</b>
051514	Castillo, Erika	Reimbursement, toll, mileage MVCAC L	3351		107.27
051614	Grainger	Eye wash station	3391		615.41
051714	Hayward Water	Utilities	3271		961.50
051814	KBA Docusys	Canon copier rental	3111		381.97
051914	Kimball Midwest	Hose clamp	3231	105.71	
		Bottle W/trigge	3391	34.95	140.66
052014	CA LAFCO	Sponsorship	3391		250.00
052114	PFM Asset Mgt	Investment advisory services	3411		1,196.29
052214	Peavey, Chindi	Reimbursement, parking, MVCAC Legis	3351		21.00
052314	R J Ricciardi	Audit fee, progress billing	3411		2,038.53
052414	Bartkiewicz, Shanahan	Legal consultation	3411		312.50
052514	St Rose Hospital	Pre-employment testing	3391		50.00
052614	Waste Management	Garbage service for March	3271		116.61
052714	ZOA Consulting	VCMS replacement	3411		819.00
052814	Rocky Mountain	Target - trash bags	3051	34.74	
		Fry's - computer, printer	3111	723.60	
		NNA - error & omission, Notary	3111	33.00	
		Canon - copier rental	3111	347.62	
		Target - lab supplies	3131	24.68	
		Target - battery	3131	7.49	
		Home Depot - lab supplies	3131	108.92	
		Allied - brake magnet	3231	29.98	
		Allied - adaptor, battery kit	3231	54.43	
		Interstate - battery kit	3231	142.68	
		TelePacific - communication expenses	3291	783.30	
		Close Feed - chicken feed	3391	11.45	
		Findout - background check	3391	65.00	
		Findout - background check	3391	65.00	
		CV Spot - tide chart	3391	9.52	
		MAAS - signs for V 37, V 38, V 49	3391	155.45	
		Target - WetOnes	3391	33.75	

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
LIST OF WARRANTS DATED APRIL 15, 2014**

<b>WAR</b>		<b>ACCT</b>	<b>AMT OF</b>	<b>AMT OF</b>
<b>NO</b>	<b>PAYEE</b>	<b>NO</b>	<b>CHARGE</b>	<b>WARRANT</b>
	Video Only - TV, mount	3391	288.38	
	Paypal - Eight25Media, web design	3392	2160.00	
	Paypal - Eight25Media, web design	3392	2160.00	
	CTC - newsletter	3392	20.00	
	Sub total			7,258.99
<b>Total Warrants</b>				<b>85,718.32</b>

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
LIST OF WARRANTS DATED APRIL 30, 2014**

<b>WAR NO</b>	<b>PAYEE</b>	<b>FOR</b>	<b>ACCT NO</b>	<b>AMT OF CHARGE</b>	<b>AMT OF WARRANT</b>
052914	Vector Biologist	Total salary less deductions for payroll period	1011	2,564.05	
052914	Assistan Mosquito Control T	"	1011	1,837.14	
052914	Vector Biologist	"	1011	2,708.57	
052914	Vector Biologist	"	1011	1,954.80	
052914	Vector Biologist	"	1011	2,665.97	
052914	Mosquito Control Techniciar	"	1011	2,005.21	
052914	Environmental Specialist	"	1011	2,561.62	
052914	Field Supervisor	"	1011	2,935.84	
052914	Biological Specialist	"	1011	2,758.44	
052914	Entomologist	"	1011	3,269.19	
052914	Finance Manager	"	1011	2,397.34	
052914	Vector Biologist	"	1011	2,326.59	
052914	Assistan Mosquito Control T	"	1011	2,341.75	
052914	IT Specialist	"	1011	2,542.71	
052914	District Manager	"	1011	3,231.02	
052914	Mechnaic Specialist	"	1011	2,675.56	
052914	IRS	Federal Tax Withheld	1011	6,927.10	
		Medicare Tax Withheld	1011	804.63	
		District Contribution to Medicare	1311	804.63	
052914	State of California	State Tax Withheld	1011	2,246.00	51,558.16
053014	Public Employees' Retirement System	Employees contributions	1011	16.00	
		Employee paid member contributions, 7%, 6.5%	1011	4,164.27	
		District contribution 11.604%, 6.7%	1211	6,798.96	10,979.23
053114	Aetna Life & Annuity	Employee contributions	1011		150.00
053214	Calpers 457 Plan	Employees contributions - PERS 457	1011		4,588.00
053314	Calpers	Health insurance	1411		26,884.37
053414	Jefferson Pilot Financial	Life insurance premium	1411		87.75
	Elizabeth Anders	Trustee in lieu expenses - 1008th meeting	3351		-
	Dennis Bray	Trustee in lieu expenses - 1008th meeting	3351		-
053514	Ryan Clausnitzer	Trustee in lieu expenses - 1008th meeting	3351		100.00
053614	James Doggett	Trustee in lieu expenses - 1008th meeting	3351		100.00



**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
LIST OF WARRANTS DATED APRIL 30, 2014**

<b>WAR NO</b>	<b>PAYEE</b>	<b>FOR</b>	<b>ACCT NO</b>	<b>AMT OF CHARGE</b>	<b>AMT OF WARRANT</b>
	James Golden	Trustee in lieu expenses - 1008th meeting	3351		-
053714	Richard Guarienti	Trustee in lieu expenses - 1008th meeting	3351		100.00
053814	Barbara Halliday	Trustee in lieu expenses - 1008th meeting	3351		100.00
	Denny McLeod	Trustee in lieu expenses - 1008th meeting	3351		-
053914	Katherine Narum	Trustee in lieu expenses - 1008th meeting	3351		100.00
054014	Jim Prola	Trustee in lieu expenses - 1008th meeting	3351		100.00
054114	Ronald Quinn	Trustee in lieu expenses - 1008th meeting	3351		100.00
	William Spinola	Trustee in lieu expenses - 1008th meeting	3351		-
054214	Jan Washburn	Trustee in lieu expenses - 1008th meeting	3351		100.00
054314	George Young	Trustee in lieu expenses - 1008th meeting	3351		100.00
054414	AT&T	Yellow pages listing	3392		57.00
054514	Adapco	Vectolex	3391		4,330.53
054614	Airgas	Dry ice	3131		20.54
054714	Apparitions	Lettering 3 Jeeps, tail gate V 50	3231		485.00
054814	Appice, Nick	Reimbursement, boots	3031		173.98
054914	Cintas	Laundry service	3071	269.67	
	Cintas	Personal supplies	3031	-	269.67
055014	Dom's Surplus	Water containers	3391		62.10
055114	Grainger	First aid supply	3391	7.54	
	Grainger	Locker room	3211	1,271.15	1,278.69
055214	Light House	Flashing indicator	3231		63.00
055314	Liewer	Brake pad	3231		226.98
055414	Livermore Auto	2014 Ford Fusion Hybrid SE	5311		27145.82
055514	Mar-Len Supply	Light bars	3231		310.65
055614	Macke Water	Rental	3551		65.00
055714	McMahon, Thomas	Reimbursement, boots	3031		119.88
055814	Namakan	Mosquito fish	3391		637.06
055914	PG & E	Utilities	3271		996.36
056014	Praxair	Dry ice	3131		74.52
056114	Quill	Paper, binder, clips	3111		183.88
056214	Sonitrol	Monitoring fee	3551		514.00

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
LIST OF WARRANTS DATED APRIL 30, 2014**

<b>WAR NO</b>	<b>PAYEE</b>	<b>FOR</b>	<b>ACCT NO</b>	<b>AMT OF CHARGE</b>	<b>AMT OF WARRANT</b>
056314	St Rose Hospital	Pre-employment testing	3391		50.00
056414	Verizon	Communication expenses	3291		236.53
056514	Wright Express	Fuel expenses, statement ended 04-15-14	3351		3,016.18
<b>Total Warrants</b>					<b>135,464.88</b>

**Account Balances as of April 30, 2014**  
**Budget Year 2013-14**

AGENDA ITEM 9b

Month 10 of 12 = 83% of Fiscal Year

	ACCOUNT	DESCRIPTION	EXPENDED IN APRIL	EXPENDED TO DATE	BUDGETED	BALANCE REMAINING	% EXPENDED
<b>SALARIES &amp; BENEFITS</b>	1011	Salary and Wages	117,362.89	1,119,283.73	1,557,129.00	437,845.27	71.88%
	1311	District Contribution to Retirement	13,454.26	126,839.29	169,085.00	42,245.71	75.02%
	1411	District Contribution to Medicare	1,592.56	15,172.09	22,578.00	7,405.91	67.20%
	1211	District Contribution to Health Care	32,410.96	318,833.57	431,448.00	112,614.43	73.90%
		<b>TOTAL</b>	<b>164,820.67</b>	<b>1,580,128.68</b>	<b>2,180,240.00</b>	<b>600,111.32</b>	<b>72.47%</b>
<b>SERVICES &amp; SUPPLIES</b>	3031	Clothing and Personal Supplies	664.29	3,066.78	8,492.00	5,425.22	36.11%
	3051	Household Expenses	334.74	3,816.26	5,375.00	1,558.74	71.00%
	3071	Laundry Service and Supplies	304.67	4,382.11	8,100.00	3,717.89	54.10%
	3111	Office Expenses	1,670.07	14,516.84	28,598.20	14,081.36	50.76%
	3131	Laboratory Supplies	236.15	10,565.92	22,960.00	12,394.08	46.02%
	3171	Small Tools and Instruments	0.00	856.60	2,400.00	1,543.40	35.69%
	3211	Maintenance - Structures & Improveme	1,441.15	8,140.63	17,503.00	9,362.37	46.51%
	3231	Maintenance Equipment	1,418.43	9,787.80	41,284.00	31,496.20	23.71%
	3271	Utilities	2,074.47	15,809.14	18,160.00	2,350.86	87.05%
	3291	Communications	1,019.83	9,810.87	15,125.00	5,314.13	64.87%
	3331	Memberships, Dues, Subscriptions	0.00	15,852.00	25,843.84	9,991.84	61.34%
	3351	Transportation and Travel	4,044.45	59,684.31	96,550.00	36,865.69	61.82%
	3391	District Special Expenses	6,666.14	58,699.10	281,173.00	222,473.90	20.88%
	3392	Community Education	4,397.00	10,580.88	33,470.00	22,889.12	31.61%
	3411	Professional & Specialized Services	4,366.32	70,127.00	246,470.00	176,343.00	28.45%
	3471	Insurance - Collision, Liability etc	0.00	37,538.00	37,538.00	0.00	100.00%
	3491	Workers Compensation Insurance	0.00	48,381.00	48,381.00	0.00	100.00%
	3531	Insurance Fund - SIRS	0.00	0.00	25,000.00	25,000.00	0.00%
	3551	Rents, Leases - Equipment	579.00	5,853.00	8,350.00	2,497.00	70.10%
	<b>TOTAL</b>	<b>29,216.71</b>	<b>387,468.24</b>	<b>970,773.04</b>	<b>583,304.80</b>	<b>39.91%</b>	
<b>CAPITAL</b>	5111	Structures and Improvements	0.00	0.00	70,000.00	70,000.00	0.00%
	5311	Equipment	27,145.82	129,048.49	134,000.00	4,951.51	96.30%
		<b>TOTAL</b>	<b>27,145.82</b>	<b>129,048.49</b>	<b>204,000.00</b>	<b>74,951.51</b>	<b>63.26%</b>
		<i>Annual Operating Expenditures</i>	<b>221,183.20</b>	<b>2,096,645.41</b>	<b>3,355,013.04</b>	<b>1,258,367.63</b>	<b>62.49%</b>
<b>OTHER</b>		Reserve for Contingencies	0.00	0.00	25,000.00	25,000.00	0.00%
		Post Employment Benefit Account	0.00	800,000.00	800,000.00	0.00	100.00%
		<b>TOTAL</b>	<b>0.00</b>	<b>800,000.00</b>	<b>825,000.00</b>	<b>25,000.00</b>	<b>96.97%</b>
	<b>GRAND TOTAL</b>	<b>221,183.20</b>	<b>2,896,645.41</b>	<b>4,180,013.04</b>	<b>1,283,367.63</b>	<b>69.30%</b>	

Does not include 12/13 expenses paid in 13/14

**STATEMENT OF EXPENDITURES - APRIL 30, 2014**  
**Budget Year 13-14**

	EXPENDITURES	TO-DATE	BUDGETED	BALANCE
Salary & Wages	164,820.67	1,580,128.68	2,180,240.00	600,111.32
Service and Supplies	29,216.71	387,468.24	970,773.04	583,304.80
Capital Expenditures	27,145.82	129,048.49	204,000.00	74,951.51
Reserve for Contingency	0.00	0.00	25,000.00	25,000.00
Post-Employment Benefit Account	0.00	800,000.00	800,000.00	0.00
<b>TOTAL</b>	<b>221,183.20</b>	<b>2,896,645.41</b>	<b>4,180,013.04</b>	<b>1,283,367.63</b>

CASH BALANCE - April 30, 2014 : \$3,617,605.80

Sincerely,

Chindi Peavey  
District Manager

**Summary of Revenues Received to Date  
April 30, 2014**

**AGENDA ITEM 9c**

	April	July-March	Received to Date	Budgeted	% of Budgeted
Ad Valorem Tax (includes redevelopment debits & credits)	\$ 652,032.64	\$ 1,006,924.93	\$ 1,658,957.57	\$ 1,535,792.00	108% <sup>a</sup>
Special Tax	\$ 360,131.78	\$ 440,615.55	\$ 800,747.33	\$ 810,000.00	99% <sup>a</sup>
Benefit Assessment	\$ 487,598.34	\$ 597,306.49	\$ 1,084,904.83	\$ 1,104,854.00	98% <sup>a</sup>
Other Revenues (Natl. Wildlife Refuge in lieu of taxes)	\$ -	\$ 194.53	\$ 194.53	\$ -	0%
Interest on Pooled Money	\$ -	\$ -	\$ -	\$ 6,000.00	0% <sup>b</sup>
Misc rebates		\$ 284.37	\$ 284.37	\$ -	0%
Sale of Equipment		\$ 1,407.00	\$ 1,407.00	\$ 5,000.00	28% <sup>c</sup>
<b>Total revenue received</b>	<b>\$ 1,499,762.76</b>	<b>\$ 2,046,732.87</b>	<b>\$ 3,546,495.63</b>	<b>\$ 3,461,646.00</b>	<b>102%</b>

<sup>a</sup> Taxes are received from the County Controller's office in 3 installments:

50% December 15  
40% April 15  
10% June 30

<sup>b</sup> Interest is posted by County later in the year

<sup>c</sup> 2 surplus right-hand drive trucks were sold at auction in February

This is preliminary data from the County Auditor-Controller's Office, Tax Analysis Unit.  
Some of the amounts credited to our account will be accrued to the past fiscal year  
when the annual financial statements are prepared by the District's auditor

# Vector Control Joint Powers Authority

## ~ Member Contingency Fund ~

For the Quarter Ended March 31, 2014

Member District:	Balance at Beg. of Qtr.	Contributions	(Withdrawals)	Interest Earned	Allocated Admin.	Balance at End of Qtr.
Alameda County	182,049			522	(6)	182,565
Burney Basin	27,481			79	(1)	27,559
Butte County	242,602			696	(8)	243,290
Coachella Valley	752,802			2,160	(22)	754,940
Coalinga-Huron	3,173			9	-	3,182
Colusa	48,439			139	(2)	48,576
Compton Creek	48,377			139	(2)	48,514
Consolidated	365,827			1,050	(11)	366,866
Contra Costa	766,610			2,200	(23)	768,787
Durham	6,842			20	-	6,862
Fresno	196,830			565	(6)	197,389
Glenn County	34,996			100	(1)	35,095
Greater Los Angeles	517,935			1,486	(16)	519,405
Lake County	53,176	1,361		155	(2)	54,690
Los Angeles County West	458,566			1,316	(14)	459,868
Marin-Sonoma	439,384			1,261	(14)	440,631
Napa County	422,724			1,213	(13)	423,924
No Salinas Valley	445,142			1,277	(14)	446,405
Northwest	649,187	4,155		1,869	(20)	655,191
Orange County	319,367			916	(10)	320,273
Oroville	7,886			23	-	7,909
Pine Grove	4,860			14	-	4,874
Placer	81,654			234	(3)	81,885
Sacramento-Yolo	847,238		(885)	2,431	(25)	848,758
San Joaquin County	505,717			1,451	(16)	507,152
San Mateo County	317,978			913	(10)	318,881
Santa Barbara County	48,462	634		140	(2)	49,234
Shasta	510,413			1,465	(16)	511,862
Sutter-Yuba	559,813		(300,000)	1,176	(13)	260,976
Tehama County	217,935			625	(7)	218,553
Turlock	379,878			1,090	(12)	380,956
West Valley	350,157			1,005	(11)	351,151
<b>Total</b>	<b>9,813,499</b>	<b>6,150</b>	<b>(300,885)</b>	<b>27,738</b>	<b>(300)</b>	<b>9,546,202</b>

**Note:**

Yield to maturity rate on the VCJPA portfolio is 0.86% as of the above date. As required by GASB 31, the allocated interest shown also reflects market value changes to the securities held in the portfolio. Therefore, the actual interest allocated to this fund, and all program year funds, may or may not equal the yield to maturity rate from quarter to quarter. However, the average overall allocated interest, over the life of this fund, should provide a close approximation.

# Vector Control Joint Powers Authority

## ~ Property Contingency Fund ~

For the Quarter Ended March 31, 2014

<u>Member District:</u>	<u>Balance at Beg of Qtr.</u>	<u>Contributions</u>	<u>(Withdrawals)</u>	<u>Interest Earned</u>	<u>Balance at End of Qtr.</u>
Alameda County	50,009			144.00	50,153
Burney Basin	14,436			41.00	14,477
Butte County	49,344			142.00	49,486
Coachella Valley	52,623			151.00	52,774
Coalinga-Huron	1,473			4.00	1,477
Colusa	6,442			18.00	6,460
Compton Creek	3,681			11.00	3,692
Consolidated	46,317			133.00	46,450
Contra Costa	66,846			192.00	67,038
Delta	0			0.00	0
Durham	0			0.00	0
Fresno	25,663			74.00	25,737
Glenn County	2,929			8.00	2,937
Greater Los Angeles	51,108			147.00	51,255
Kings	0			0.00	0
Lake County .	0			0.00	0
Los Angeles County	0			0.00	0
Marin-Sonoma	58,417			168.00	58,585
Napa County	724,571			2,077.00	726,648
No Salinas Valley	25,979			75.00	26,054
Northwest	17,079			49.00	17,128
Orange County	72,678			209.00	72,887
Oroville	0			0.00	0
Pine Grove	2,508			7.00	2,515
Placer	582			2.00	584
Sacramento-Yolo	102,126			293.00	102,419
San Gabriel Valley	96,421			277.00	96,698
San Joaquin County	91,231			262.00	91,493
San Mateo County	36,903			106.00	37,009
Santa Barbara County	1,706			5.00	1,711
Shasta	30,236			87.00	30,323
Sutter-Yuba	61,380			176.00	61,556
Tehama County	22,382			64.00	22,446
Turlock	0			0.00	0
West Valley	70,128			201.00	70,329
<b>Total</b>	<b>1,785,198</b>	<b>0</b>	<b>0</b>	<b>5,123.00</b>	<b>1,790,321</b>

**Note:**

Yield to maturity rate on the VCJPA portfolio is 0.86% as of the above date. As required by GASB 31, the allocated interest shown also reflects market value changes to the securities held in the portfolio. Therefore, the actual interest allocated to this fund, and all program year funds, may or may not equal the yield to maturity rate from quarter to quarter. However, the average overall allocated interest, over the life of this fund, should provide a close approximation.



**Local Agency Investment Fund**  
**P.O. Box 942809**  
**Sacramento, CA 94209-0001**  
**(916) 653-3001**

[www.treasurer.ca.gov/pmia-laif](http://www.treasurer.ca.gov/pmia-laif)  
 May 09, 2014

ALAMEDA COUNTY MOSQUITO ABATEMENT  
 DISTRICT  
 DISTRICT MANAGER  
 23187 CONNECTICUT STREET  
 HAYWARD, CA 94545

[PMIA Average Monthly Yields](#)

**Account Number:**  
 16-01-004

[Tran Type Definitions](#)

April 2014 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
4/15/2014	4/14/2014	QRD	1429289	SYSTEM	84.65

**Account Summary**

Total Deposit:	84.65	Beginning Balance:	148,924.99
Total Withdrawal:	0.00	Ending Balance:	149,009.64





**BILL LOCKYER  
TREASURER  
STATE OF CALIFORNIA**



**PMIA Performance Report**

**LAIF Performance Report**

**Quarter Ending 03/31/14**

Apportionment Rate: 0.23%  
 Earnings Ratio: .00000631639966506  
 Fair Value Factor: 1.000317118  
 Daily: 0.23%  
 Quarter To Date: 0.24%  
 Average Life: 185

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
04/24/14	0.23	0.23	201
04/25/14	0.23	0.23	200
04/26/14	0.23	0.23	200
04/27/14	0.23	0.23	200
04/28/14	0.23	0.23	198
04/29/14	0.23	0.23	198
04/30/14	0.22	0.23	199
05/01/14	0.23	0.23	209
05/02/14	0.23	0.23	212
05/03/14	0.23	0.23	212
05/04/14	0.23	0.23	212
05/05/14	0.23	0.23	208
05/06/14	0.23	0.23	207
05/07/14	0.23	0.23	209

**PMIA Average Monthly Effective Yields**

**APR 2014 0.233%**  
 MAR 2014 0.236%  
 FEB 2014 0.236%

\*Daily yield does not reflect capital gains or losses

Pooled Money Investment Account  
 Portfolio Composition  
 \$63.1 Billion  
 04/30/14

