

**Agenda item: 1051.5**

**MINUTES**

**1050<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT**

**NOVEMBER 8<sup>TH</sup>, 2017**

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**TIME:** 5:00 P.M.  
**PLACE:** Office of the District, 23187 Connecticut Street, Hayward  
**TRUSTEES:** Kathy Narum, President, City of Pleasanton  
Elisa Marquez, Vice-President, City of Hayward  
Wendi Poulson, Secretary, City of Alameda  
Humberto Izquierdo, County-at-Large  
P. Robert Beatty, City of Berkeley  
Richard Guarienti, City of Dublin  
Betsy Cooley, City of Emeryville  
George Young, City of Fremont  
James N. Doggett, City of Livermore  
Eric Hentschke, City of Newark  
Jan O. Washburn, City of Oakland  
Robert Dickinson, City of Piedmont  
Ed Hernandez, City of San Leandro  
Ronald Quinn, City of Union City

Board President Narum called the regularly scheduled Board meeting to order at 5:00pm.

Trustees Narum, Marquez, Poulson, Izquierdo, Guarienti, Cooley, Young, Doggett, Hentschke, Washburn, Dickinson and Quinn were present; Trustee Beatty was absent. Trustee Hernandez arrived at 5:10pm.

Board President Narum invited members of the public to speak on any issue relevant to the District. California Asset Management Program (CAMP) representative Christopher Presley and Staff member Vector Biologist Miguel Cardenas were here to present. Mosquito Control Technician Jeremy Sette was present to record the minutes.

The Board approved the minutes of the 1049<sup>th</sup> meeting held October 11<sup>th</sup>, 2017. (Guarienti, Quinn) –unanimous.

Board President Narum reported on behalf of the Finance Committee regarding proposed reserve funds.

Christopher Presley presented on behalf of CAMP. Board President Narum asked how easy it is to transfer funds into accounts (via a phone call or online). Trustee Doggett asked if there was a fee out-of-pocket (the listed yield is net of fee, currently at 13 basis points). Trustee Guarienti noted that he was familiar with CAMP's other clients. Vice President Marquez asked who did the reference checks (Board President Narum noted that the Finance Committee and General Manager looked into it). Trustee Hernandez asked about the pros/cons of CAMP in relation to other asset management programs (another option

was presented, but CAMP better met the District's needs). Trustees Cooley and Dickinson suggested to end the discussion regarding the competitive programs in this forum.

After questions from Trustees Hentschke and Doggett regarding the participant duties of a CAMP member and if their votes are weighted by investment ratio (as a participant, the District will have a proportional say in the investment strategy and a District Trustee could become a Trustee of the JPA, if so desired), the Board approved Resolution 1050-1 to join with other public agencies as a participant of the California Asset Management trust and to invest in shares of the trust and in individual portfolios (Hernandez, Washburn)—unanimous.

The Board appointed Trustees Hernandez, Izquierdo and Cooley to the Nomination Committee. (Izquierdo, Young)—unanimous.

The Board entered closed session to discuss proposed amendments to the District Manager's employee contract pursuant to Government Code Section 54957.6. The Board came out of closed session and Board President Narum reported that a \$7,500 performance bonus must also be added to the draft contract. (Marquez, Washburn)—unanimous.

Staff Employee Vector Biologist Miguel Cardenas presented the District's 2017 pool surveillance program. Trustee Izquierdo asked if the numbers of pools went up this year (70 less pools, however the cumulative number grows every year). Trustee Dickinson asked what is the definition of a "new pool" ("new" would pertain to a green pool not previously in the District's database) and asked how many green pools of the total surveyed this year (~40%) and asked if "filtered" refers to the number of pools that were confirmed as "not functioning" (yes). Trustee Guarienti asked if the new pools were duplicates (no, new to the District database). Board President Narum asked if the Tri-Valley area had the highest amount of pools because of its climate (yes, but there were also many in the Fremont area). Trustee Izquierdo asked if 40% of the pools go green (yes, but some are fixed by the time the District employees inspect) and asked if the fly-over presents a timing issue (yes, pools can breed mosquitoes all year round so it is essential to have up to date knowledge on every pool's status). Trustee Hernandez asked if drones could be used for aerial surveillance (yes, theoretically, however there are privacy concerns at this time), if mosquito abatement districts were aiding Santa Rosa in the aftermath of the fires (there is no official mutual aid from adjacent mosquito control districts), and offered the many opportunities that artificial intelligence offers. Trustee Washburn agreed that drone use should be evaluated carefully prior to use.

Vice President Marquez from the Sustainability Committee reported on the Sustainability Committee meeting that occurred prior to the regular meeting. Trustee Hernandez offered that he is an alternate board member to East Bay Community Energy and is available as an informational resource.

The Board reviewed warrants dated October 15, 2017 numbering 019118 through 021718 amounting to \$152,807.16 and warrants dated October 31, 2017 numbering 021818 through 024618 amounting to \$143,445.43. Trustee Guarienti asked about the total costs of the shed project (the shed is complete with a report in the December board meeting) Trustee Hernandez asked if the District had a credit card for expenses (yes).

The General Manager presented the Staff report for October 2017 and reminded Trustees of the open house prior to the next meeting, from 3:00pm on, with dinner served at 4:00pm.

The General Manager presented the Manager's report for October 2017.

Board President Narum asked for reports on conferences and seminars attended by Trustees, which were none.

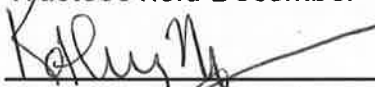
Board President Narum asked for announcements from the Board, which were none.

Board President Narum asked trustees for items to be added to the agenda at the next Board meeting. Trustee Quinn requested an evaluation on the Trustee per diem amount. Trustee Hernandez asked for a report on updates on the financial policies, specifically the warrant process update. Board President Narum noted that the Financial Committee will meet next Wednesday regarding these issues along with hearing proposals for a pension stabilization fund.

The meeting adjourned at 6:30 P.M.

**Respectfully submitted,**

Approved as written and/or corrected  
at the 1051<sup>st</sup> meeting of the Board of  
Trustees held December 13th, 2017

  
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Kathy Narum, President  
BOARD OF TRUSTEES

  
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Wendi Poulson, Secretary  
BOARD OF TRUSTEES

